



Nurse Aide Phase I or 75 Hour Course Nurse Aide Orientation Course # 1418 Nurse Aide Class Course # 1416

The purpose of this course is to educate students in the basic level of knowledge and the demonstration of skills to provide safe, effective resident care. This course meets the requirement of the Department of Inspection and Appeals for nursing assistants / direct care givers working in long-term care and skilled facilities. Upon completion, a student is eligible to take the written and skills performance competency tests to become a Certified Nursing Assistant in the State of Iowa.

Objectives:

- Discuss characteristics and functions of an effective nurse aide
- Demonstrate the maintenance of a safe resident environment
- Discuss and demonstrate the nurse aide's role in assisting the resident in personal care needs
- Identify nutritional needs and assistance as required
- Demonstrate the role of the nurse aide in performing routine care procedures
- Identify special needs of residents and the nurse aide's role in their care

Class Schedule: includes mandatory two day orientation and completion of required forms, classroom, lab, and clinical experience in a long term care facility.

All students register in and pay for the Nurse Aide Orientation which meets on 2 separate dates of Thursday, March 21, 2019 from 2:30-4:30 pm and Thursday, April 11, 2019 from 2:30-4:00 pm. You must attend both dates in room 614.

Dependent Adult Abuse for Mandatory Reporters required class Wednesday, 4-10-19 from 6:00-8:30 pm at IVCE room 608, \$39, Course Number (1399).

Nurse Aide Mandatory Orientation will meet on Thursday, March 21, 2019 from 2:30-4:30 pm room 614 and on Thursday, April 11, 2019, from 2:30-4:00 pm room 614. On Thursday, March 21 you will complete the required background check forms and other forms. On April 11 your forms, immunizations, TB results will be returned. Students must attend both dates of March 21 and April 11 at Iowa Valley Continuing Education, 3702 S Center St., Marshalltown. You must bring a black pen and your social security card/number on 3-21-19. You will fill out the required background check forms and review class requirements. The required nurse aide forms can be found at this link <https://ce.iavalley.edu/workforce-education/health/direct-care/>

Classroom and lab dates, time, location: from 12:30 pm – 6:30 pm with periodic short breaks. Class dates are Monday, Tuesday, and Friday, April 12, 15, 16, 22, 23, 26, 29, 30, May 3, 6, 7, 20, 2019 held at Iowa Valley Continuing Education, 3702 S Center St, room 616, Marshalltown. Additional dates and times will be added depending upon class size and weather delays or cancellations. You will also be attending dependent adult abuse class on April 10, 2019.

***April 11, 2019 documentation of all required and completed immunizations and two step TB testing results are due. If you do not provide this information you will not be enrolled in the nurse aide class.**

Clinical Experience: A minimum of 30 hours clinical time in a nursing facility. Your clinical is tentatively scheduled for May 8, 9, 13, 14, 15, 16, 17, 2019 from 4:00 pm – 9:00 pm at the Iowa Veterans Home, 1301 Summit St, Marshalltown.

Costs: Background check \$25, Dependent Adult Abuse for Mandatory Reporter \$39, Nurse Aide class \$545, Nurse Aide skills exam \$95 and Nurse Aide computerized competency exam is \$55, and book. You will also incur costs for uniform, shoes, immunizations, Influenza vaccine, two step TB test, and a watch with a second hand.

Financial Assistance - Iowa Valley Continuing Education utilizes the **Gap Tuition Assistance Program** to provide tuition support for eligible participants. The Gap Tuition Assistance Program is offered to non-credit certificate programs that are not eligible for federal financial aid. This program fills the gap in providing resources to populations that would otherwise not be able to afford training. The program is a needs-based tuition assistance program to eligible applicants to enable completion of continuing education certificate training programs for in-demand occupations. It is recommended that you apply for GAP Tuition Assistance at least 30 days before the registration deadline of 4-17-19. Persons interested in the Gap Tuition Assistance Program can contact Jennifer Rice, Marshalltown, at 641-844-5629 or e-mail, Jennifer.Rice@iavalley.edu.

Required Book: Nursing Assisting A Foundation in Caregiving, by Diana Dugan, RN, 4th Edition, Hartman Publishing, new or used, ISBN 978-1-60425-061-9. Available from the MCC bookstore or other online resources. Bring the book to class with you and read chapters 1-5 before the first class.

Classroom Instructor: Roxann Wolken, RN

You must complete and pass the background check which will be done at orientation in order to progress into the class.

Students: be aware that you will need to have cleared the background check and have provided all of the required health/immunization/TB testing documentation, and have completed all pre-requisite requirements by April 11, 2019. **If you have not provided the required documents you will not be enrolled in the nurse aide class.**

Registration Deadline is March 20, 2019. At registration time you will need to provide your legal name, home address, phone contact information, email address, birthdate, social security number and credit card payment.

Third Party billing of background checks and nurse aide class for students can be done by calling 641-752-4645 and providing the required registration information for all students.

All students should register by calling IVCE at 641-752-4645 or online at <https://iavalley.augusoft.net/index.cfm?fuseaction=1010&>

Required Registration Information

Name _____
Home address _____
City _____ State _____ Zip Code _____
Home Phone () _____ Work Phone () _____
Cell Phone () _____ Birth date _____
Email address _____
Social Security Number _____
Course Name _____ Course Number _____
Payment Method _____

This class schedule is subject to change due to circumstances beyond our control.

It is the policy of Iowa Valley Community College District that no individual will be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by the District on the basis of actual or potential parental, family or marital status; age; color; creed; gender identity; national origin; physical or mental disability; race; religion; sex; or sexual orientation as required by the Iowa Code §§ 216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C §§ 1681 – 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and Title II of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq).

Iowa Valley Continuing Education students who feel they have been discriminated against are advised to contact Jacque Goodman, Education Equity Officer, at 641-844-5640 or Jacque.Goodman@iavalley.edu. Complaints may be filed with the Iowa Civil Rights Commission at 400 East 14th Street, Des Moines, Iowa 50319, 800-457-4416, and/or the U.S. Department of Education, Office for Civil Rights, at the Chicago Office, 500 West Madison Street, Suite 1475, Chicago, Illinois 60661, 312-730-1560.

Retaliation against any individual for reporting discrimination or assisting in providing information relevant to a report of discrimination is strictly prohibited by IVCCD and constitutes a violation of this policy.

Revised 3-1-19