

EDVENTURE 

SOMETHING FOR EVERYONE.

Education for busy lives.

Jan 2022 | Aug 2022

WORKING PROFESSIONALS

Take your career to
the next level!

JOIN THE HEALTHCARE FIELD

Short term training
options are
available today!



You are unique. You don't fit inside a box. Your experiences are as special and unique as your fingerprints themselves. There will never be another one like you. And that deserves to be celebrated!

We celebrate everything that makes you, ***you***. And we want to help you become the ***best version*** of yourself. We want to help you explore your interests, develop your professional acumen, enhance your creative side, and achieve new heights personally and professionally.

This issue is all about that exploration. Whether you are looking to develop a new skill to excel in your current job, or learn a few skills that will allow you to go out on your own, we want to help you grow.

Are you a working professional, looking for a class that will help you get out from behind the desk and get moving? Consider a dance or pottery class.

Are you retired and looking for ways to get involved in your community, sharpen your skills, and learn new things that will make your life easier? Check out our Creative Retirement series that has interactive content, classes and day trips planned.

Business owners, we have something for you too. We can customize classes for your new or existing employees. You can improve your productivity when you train your employees on cutting-edge skills. Tell us what you need and we can create a course for you.

Let us help you develop into the best version of you possible. In this issue, there is really something for everyone! We hope you'll join us for a class or learning series.

Welcome back! We look forward to seeing you!

Please reach out and let us know how we can help you this year. Not sure who to contact? You can always call us by phone at 641-752-4645 or by email at ivceinfo@iaalley.edu



TABLE OF CONTENTS

04

ADULT LITERACY

Citizenship
English as a Second Language
High School Equivalency
Program

06

BUSINESS & CAREER DEVELOPMENT

Business Management &
Leadership
Licensure and Recertification

06

COMPUTER & TECHNOLOGY

09

HEALTH

CPR & First Aid
Health Careers
Nurse Aide

14

LIFE & LEISURE

Arts
Cooking
Creative Retirement
Dance
Family & Relationships

19

TRADES & INDUSTRY

Electrical
Safety
Welding

21

TRANSPORTATION

Bus Driver
Commercial Vehicles
Mandated Driving
Programs
Recreational Vehicles

COURSE INDEX BY COMMUNITY PG 24



OUR MISSION

We are committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

OTHER IMPORTANT INFORMATION

EDUCATIONAL EQUITY STATEMENT

It is the policy of Iowa Valley Community College District that no individual will be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by the District on the basis of actual or potential parental, family or marital status; age; color; creed; gender identity; national origin; physical or mental disability; race; religion; sex; or sexual orientation as required by the Iowa Code §§ 216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C §§ 1681 – 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and Title II of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq).

Iowa Valley Continuing Education students who have questions or complaints related to compliance with this policy should contact Jacque Goodman, Education Equity Officer, at 641-844-5640 or Jacque.Goodman@iavalley.edu. Complaints may also be filed with the Director of the Office for Civil Rights U.S. Department of Education, Citigroup Center, 500 W. Madison St., Suite 1475, Chicago, Illinois 60661-7204 (Ph: 312-730-1560, E: OCR.Chicago@ed.gov) and/or the Iowa Civil Rights Commission at 400 E. 14th St., Des Moines, Iowa 50319 (Ph: 800-457-4416).

Retaliation against any individual for reporting discrimination or assisting in providing information relevant to a report of discrimination is strictly prohibited by IVCCD and constitutes a violation of this policy.

NOTE: Learners under age 18 must call 1-800-284-4823 to obtain a Permission Form that must be signed by a parent/guardian before registering for classes.

IN CASE OF BAD WEATHER



Check the following sources for delays or cancellations of IVCE classes. (Note: IVCE classes in Marshalltown are announced separately from MCC.)

Internet – www.IowaValley.com (closing notices posted at the top of the IVCE home web page)

Radio – KDAO 99.5FM & 1190AM, KFJB 1230AM, KXIA 101.1FM, KZAT 95.5FM, and WHO 1040AM

Telephone – Marshalltown & other locations call (641) 752-4645 or (800) 284-4823, Iowa Falls call (641) 648-4611 or (800) 322-9235, and Tama call (641) 484-3334.

Television/Internet – KCCI TV-8 (kcci.com), WHO TV-13 (whotv.com), and WOI TV-5 (weareiowa.com)

Remember to register early for your course(s). Every effort is made to notify registered students of delays and/or cancellations; watch for email notifications. If your class is being held and you are not able to attend due to weather (or any other reason), please call.

OTHER IMPORTANT INFORMATION

FINDING IVCE COURSE LOCATIONS

All courses in EdVenture are listed by subject category instead of community (but there is an index of courses by community at the back of the booklet). Please note the location listed for each course. The location line includes the town, building and room number. Most (but not necessarily all) classes are held in these key locations:

ECC/Ellsworth Community College

1100 College Ave. in Iowa Falls

Hamilton Campus: 705 Ellsworth Ave. (Hwy 65, south of Iowa Falls)

Iowa Valley Education & Training Center (ETC)

206 E. Church St. in Marshalltown

Iowa Valley Grinnell

123 6th Ave. West in Grinnell

IVCE Conference Center

3702 S. Center St. in Marshalltown

MCC/Marshalltown Community College

3700 S. Center St. in Marshalltown

MCC Business & Technology Center

102 College Dr. in Marshalltown (northeast corner of the MCC campus)

READING THE IVCE EDVENTURE COURSE INFORMATION

Reading the EdVenture course schedule is easy once you know the system! We try to keep it as simple as possible, yet give you as much information as you need. Call us at 1-800-284-4823 or 641-752-4645 if you have questions or need additional information.

Course Title	→	AHA Heartsaver CPR/AED/First Aid	
Course Description	→	This course from the American Heart Association is designed for anyone, with no medical training, to recognize emergencies and give first aid, perform CPR, use an AED, and relief of choking prior to the arrival of emergency providers.	
Course Number (need this to register)	→	Course #4000001 (1210)	\$84 ←
Date(s), Day(s) and Time(s) the course meets	→	8/20 Tue Noon - 5 PM	Cost
Location	→	Marshalltown, IVCE Conference Center (room 614) Instructor: TBA	

CANCELLATION OF CLASSES POLICY

To maintain our reputation for quality instruction, limits have been placed on the size of some classes, and registration is first-paid, first-enrolled. IVCE reserves the right to cancel any course or program for any reason. Your registration is complete when payment is received. Please register and pay at least one week before your class starts. Some IVCE courses do have a "no show fee."

Adult Literacy

Citizenship

ESL for Citizenship

Gain the knowledge and language needed to pass the citizenship interview test through USCIS. The course focus is on government, history, principles of democracy, N400, and the speaking, reading, & writing skills necessary to pass the test. If you have any questions, please call us at 641-754-1348. Register in person at the Education & Training Center, 206 East Church St, Marshalltown. No Class 1/17, 3/14, 3/16, 3/17, 5/30, 9/5

Class ID 8065 \$20
1/3-2/24, M, W, Th noon-2:30 pm

Class ID 9382 \$50
2/28-4/28 M, W, Th 9:30 am-noon

Class ID 9383 \$50
5/2 - 6/23 M, W Thu 5:30 pm - 8:00 pm

Class ID 9384 \$50
7/6 - 8/25 M, W, Th noon - 2:30 pm

Class ID 9780 \$50
8/29 - 10/20 M, W, Th 9:30 am - noon

Marshalltown, Iowa Valley Education & Training Center

ESL

English as a Second Language - Marshalltown

Assists language learners with vocabulary, pronunciation, grammar, keyboarding, and computer assisted instruction. Up to four levels available for students. If you have any questions, please call us at 641-754-1348. ATTENDANCE IS REQUIRED. Reading and Listening assessment tests are administered at the time of registration. Registration & payment deadline is the Thursday before classes begin. Register in person at the Education & Training Center, 206 East Church St, Marshalltown. No Class 1/17, 3/14, 3/15, 3/16, 3/17, 5/30, 9/5

Class ID 8068 \$20
1/3-2/24, Mon, Tue, Wed, Thu 9:00 am - noon

Class ID 8069 \$20
1/3-2/24 Mon, Wed, Thu 5:30 pm - 8:00 pm

Class ID 9385 \$20
2/28-4/28 Mon, Tue, Wed, Thu 9:00 am - noon

Class ID 9386 \$20
2/28 - 4/28 Mon, Wed, Thu 5:30 pm - 8:00 pm

Class ID 9387 \$20
5/2 - 6/23 Mon, Tue, Wed, Thu 9:00 am - noon

Class ID 9388 \$20
5/2 - 6/23 Mon, Wed, Thu 5:30 pm - 8:00 pm

Class ID 9389 \$20

7/6 - 8/25 Mon, Tue, Wed, Thu 9:00 am - noon

Class ID 9390 \$20
7/6 - 8/25 Mon, Wed, Thu 5:30 pm - 8:00 pm

Class ID 9781 \$20
8/29 - 10/20 Mon, Tue, Wed, Thu 9:00 am - noon

Class ID 9782 \$20
8/29 - 10/20 Mon, Wed, Thu 5:30 pm - 8:00 pm

Marshalltown, Iowa Valley Education & Training Center



ESL Multi Skills - Tama

Multi skills assists language learners with vocabulary, pronunciation, grammar, keyboarding, and computer assisted instruction. If you have any questions, please call us at 641-484-8002. A Reading and a Listening test are required to be taken before classes begin. Additional independent lab work required.

Register in person at Education & Training Center - Tama County, 215 W 9th St, Tama. No Class 1/17, 3/14, 3/15, 3/16, 3/17, 5/30, 9/5

Class ID 8074 \$20
1/3 - 2/23 Mon, Wed 9:00 am - noon

Class ID 8075 \$20
1/3 - 2/23 Mon, Wed 5:30 pm - 8:00 pm

Class ID 9397 \$20
2/28 - 4/27 Mon, Wed 9:00 am - noon

Class ID 9398 \$20
2/28 - 4/27 Mon, Wed 5:30 pm - 8:00 pm

Class ID 9400 \$20
5/2 - 6/22 Mon, Wed 9:00 am - noon

Class ID 9401 \$20
5/2 - 6/22 Mon, Wed 5:30 pm - 8:00 pm

Class ID 9402 \$20
7/6 - 8/24 Mon, Wed 9:00 am - noon

Class ID 9404 \$20
7/6 - 8/24 Mon, Wed 5:30 pm - 8:00 pm

Class ID 9784 \$20
8/29 - 10/19 Mon, Wed 9:00 am - noon

Class ID 9785 \$20
8/29 - 10/19 Mon, Wed 5:30 pm - 8:00 pm

Tama, Iowa Valley Tama County Education Center Room 102, Instructor Ada Ricarda Drummer

ESL Multi Skills - Grinnell

Multi skills assists language learners with vocabulary, pronunciation, grammar, keyboarding, and computer assisted instruction. If you have any questions, please call us at 641-754-1348. A Reading and Listening test are required to be taken before classes begin. Register in person at MCC Grinnell, 123 6th Ave W. No Class 3/15, 3/16, 3/18

Class ID 8071 \$20
1/4 - 2/25 Tue, Fri 9:00 am - noon & Wed 5:30 pm - 8:30 pm

Class ID 9392 \$20
3/1 - 4/29 Tu, Fri 9:00 am - noon & Wed 5:30 pm - 8:30 pm

Class ID 9393 \$20
5/3 - 6/24 Tu, Fri 9:00 am - noon & Wed 5:30 pm - 8:30 pm

Class ID 9394 \$20
7/6 - 8/26 Wed 5:30 pm - 8:30 pm & Tu, Fri 9:00 am - noon

Class ID 9783 \$20
8/30 - 10/21 Tu, Fri 9:00 am - noon & Wed 5:30 pm - 8:30 pm

Grinnell Iowa Valley Grinnell, Room 207
Instructor Valorie Larsson

ESL Multi Skills - Iowa Falls

Multi skills assists language learners with vocabulary, pronunciation, grammar, keyboarding, and computer assisted instruction. If you have any questions, please call us at 641-754-1348. A Reading and Listening test are required to be taken before classes begin. Additional independent lab work required. Register in person at Ellsworth Community College, 1100 College Ave, Iowa Falls.

Class ID 8109 \$20
1/10 - 3/9 Mon, Wed 10:00 am - 1:00 pm

Class ID 8110 \$20
1/10 - 3/9 Mon, Wed 5:00 pm - 8:00 pm

Class ID 9395 \$20
3/21 - 5/18 Mon, Wed 10:00 am - 1:00 pm

Class ID 9396 \$20
3/21 - 5/18 Mon, Wed 5:00 pm - 8:00 pm

Iowa Falls ECC Trades & Industry Building
Room 104

HSED

HSED Preparation - Marshalltown

Earn a high school equivalency diploma by passing five tests in Language Arts, Reading and Writing, Social Studies, Science, and Math. If you have any questions, please call us at 641-754-1348. ATTENDANCE IS REQUIRED. Reading and Math assessment tests are administered at the time of registration.

Registration & payment deadline is the Thursday before classes begin.

Register in person at the Education & Training Center, 206 East Church St, Marshalltown. No Class 1/17, 3/14, 3/15, 03/16, 03/17, 5/30, 8/16, 9/5

Class ID 8090	\$20
1/3 - 2/24 Mon, Tue, Wed, Thu 9:00 am - noon	
Class ID 8091	\$20
1/3 - 2/24 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9713	\$20
2/28 - 4/28 Mon, Tue, Wed, Thu 9:00 am - noon	
Class ID 9714	\$20
2/28 - 4/28 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9715	\$20
5/2 - 6/23 Mon, Tue, Wed, Thu 9:00 am - noon	
Class ID 9716	\$20
5/2 - 6/23 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9717	\$20
7/6 - 8/25 Mon, Tue, Wed, Thu 9:00 am - noon	
Class ID 9718	\$20
7/6 - 8/25 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9787	\$20
8/29 - 10/20 Mon, Tue, Wed, Thu 9:00 am - noon	
Class ID 9788	\$20
8/29 - 10/20 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Marshalltown, Iowa Valley Education & Training Center	

HSED

Spanish HSED Preparation

Earn a high school equivalency diploma in SPANISH by passing five tests in Language Arts, Reading and Writing, Social Studies, Science, and Math. If you have any questions, please call us at 641-754-1348. ATTENDANCE IS REQUIRED. Reading and Math assessment tests are administered at the time of registration. Registration and payment deadline is the Thursday before classes begin. Register in person at Education & Training Center, 206 East Church St, Marshalltown. No Class 1/17, 3/14, 3/16, 3/17, 5/30, 9/5

Class ID 8099	\$20
1/3 - 2/24 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9777	\$20
2/28 - 4/28 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9778	\$20
5/2 - 6/23 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9779	\$20
7/6 - 8/25 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9791	\$20
8/29 - 10/20 Mon, Wed, Thu 5:00 pm - 8:00 pm	
Marshalltown, Iowa Valley Education & Training Center	

HSED Preparation - Tama

Earn a high school equivalency diploma by passing five tests in Language Arts, Reading and Writing, Social Studies, Science, and Math. If you have any questions, please call us at 641-484-8002. ATTENDANCE IS REQUIRED. Reading and Math assessment tests are administered at the time of registration. Registration & payment deadline is the Thursday before classes begin. Register in person at Education & Training Center - Tama County, 215 W 9th St, Tama. No Class 1/17, 3/14, 3/15, 3/16, 3/17, 5/30, 8/16, 9/5

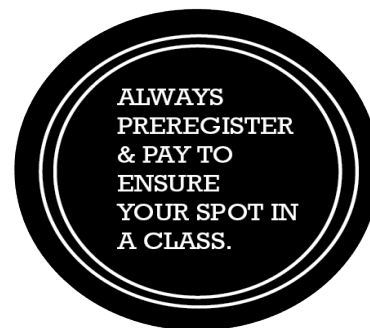
Class ID 8095	\$20
1/3 - 2/24 Mon, Tue, Wed, Thu 1:00 pm - 4:00 pm	
Class ID 9722	\$20
2/28 - 4/28 Mon, Tue, Wed, Thu 1:00 pm - 4:00 pm	
Class ID 9723	\$20
5/2 - 6/23 Mon, Tue, Wed, Thu 1:00 pm - 4:00 pm	
Class ID 9724	\$20
7/6 - 8/25 Mon, Tue, Wed, Thu 1:00 pm - 4:00 pm	
Class ID 9790	\$20
8/29-10/20 Mon, Tue, Wed, Thu 1:00 pm - 4:00 pm	
Tama, Iowa Valley Tama County Education Center, Room 102, Instructor Ada Ricarda Drummer	



HSED Preparation - Grinnell

Earn a high school equivalency diploma by passing five tests in Language Arts, Reading and Writing, Social Studies, Science, and Math. If you have any questions, please call us at 641-754-1348. A Reading and Math test are required to be taken before classes begin. Register in person at MCC Grinnell, 123 6th Ave W.

Class ID 8087	\$20
1/4 - 2/24 Tue, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9708	\$20
3/1 - 4/28 Tue, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9709	\$20
5/3 - 6/23 Tue, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9710	\$20
7/6 - 8/25 Tue, Wed, Thu 5:00 pm - 8:00 pm	
Class ID 9786	\$20
8/30 - 10/20 Tue, Wed, Thu 5:00 pm - 8:00 pm	
Grinnell Iowa Valley Grinnell, Room 124 Instructor Gloria Wenman	



HSED Preparation - Meskwaki

Earn a high school equivalency diploma by passing five tests in Language Arts, Reading and Writing, Social Studies, Science, and Math. If you have any questions, please call us at 641-484-8002. ATTENDANCE IS REQUIRED. Reading and Math assessment tests are administered at the time of registration. Registration & payment deadline is the Thursday before classes begin. Additional independent lab work required. No Class 3/15, 03/17, 8/16

Class ID 8093	\$20
1/4 - 2/24 Tue, Thu 9:00 am - noon	
Class ID 9719	\$20
3/1 - 4/28 Tue, Thu 9:00 am - noon	
Class ID 9720	\$20
5/3 - 6/23 Tue, Thu 9:00 am - noon	
Class ID 9721	\$20
7/7 - 8/25 Tue, Thu 9:00 am - noon	
Class ID 9789	\$20
8/30 - 10/20 Tue, Thu 9:00 am - noon	
Tama, Meskwaki Nation, Instructor Ada Ricarda Drummer	

HSED Preparation - Iowa Falls

Earn a high school equivalency diploma by passing five tests in Language Arts, Reading and Writing, Social Studies, Science, and Math. If you have any questions, please call us at 641-648-8644. Reading and Math assessment tests are administered at the time of registration. Additional independent lab work required. Register in person at Ellsworth Community College, 1100 College Ave, Iowa Falls.

Class ID 8111	\$20
1/11 - 3/10 Tue, Thu noon - 3:00 pm	
Class ID 9711	\$20
3/22 - 5/19 Tue, Thu noon - 3:00 pm	
Iowa Falls ECC Trades & Industry Building, Room 104	

Text "**Adventure**" to **22828** to join our mailing list!



Business & Career Development

Business Management & Leadership

Explore 250 Legitimate Home-Based Business Ideas

Tired of working for someone else? Do you need to make more money? Turn your talents and hobbies into profits by starting a home business. Taught by a Chamber of Commerce Past President and award winning business owner, this is probably the most comprehensive business start up workshop you will ever find. You will discover: more than 250 legitimate home business ideas, mandatory legal documentation, many ways to market your product/service, how to take tax deductions (this workshop included!). The webinar login information, along with a detailed tutorial to set up your free Zoom account, will be emailed the day before class.

Class ID 9858 \$45
2/26, Sat 11:00 am - 1:00 pm

ONLINE, Instructor LeeAnne Krusemark

Careers Development

Writing for Online Blogs, Magazines & Websites

You don't need a journalism degree or previously published articles to write for anyone's online blog, magazine, or website. Some opportunities offer exposure, while many pay well -- \$1 a word and more. In this fast-paced session, you will learn how to: find ideas, sources, and more than 1,000 opportunities that pay, conduct interviews and create interesting content, protect your copyright, write query letters, and then use this credibility to sell other articles or even your self-published novel. The webinar login information, along with a detailed tutorial to set up your free Zoom account, will be emailed the day before class.

Class ID 9860 \$25
3/5, Sat 10:00 am - 11:00 am

ONLINE ZOOM Online, Instructor LeeAnne Krusemark

Meet the Publisher/Agent — Get Your Manuscript Critiqued

Have you ever wanted to talk to a real agent or publisher? Are you tired of having your manuscripts critiqued by non-professionals or paying an editor too much money to change your writing to their voice? Email one page of your

in-progress manuscript for an in-class critique of one page of your poetry, article, short story, screenplay, novel, non-fiction book, or children's book. (Optional: You can then send your manuscript for a professional critique (for a critique fee of \$50 for up to 25 double-spaced pages + \$1/page thereafter, and a list of publishers/agents who are interested in your type of work.) The instructor is a journalist, author, screenwriter, agent, publisher, and adjunct online Professor of Publishing for Harvard. The webinar login information, along with a detailed tutorial to set up your free Zoom account, will be emailed the day before class.

Class ID 9859 \$25
2/26 Sat 5:00 pm - 6:00 pm

ONLINE ZOOM Online, Instructor LeeAnne Krusemark

**IVCE'S CONFERENCE CENTER
IS THE PERFECT VENUE FOR
YOUR MEETING/EVENTS!**

Beginners Guide to Getting Published

If your goal is to become a published freelance writer by selling a magazine article, short story, poem, or even a novel to a traditional publisher, this comprehensive workshop will guide you to, then past the editor's desk. You will discover how to: become a "published" writer overnight, submit manuscripts the correct way, find the right publisher for your work, write irresistible query letters' determine when and how to get an agent, and 100 ways to make money as a freelance writer. If you really want to succeed, this step-by-step workshop is a must! The webinar login information, along with a detailed tutorial to set up your free Zoom account, will be emailed the day before class.

Class ID 9861 \$45
3/5 Sat 11:00 am - 1:00 pm

ONLINE ZOOM Online, Instructor LeeAnne Krusemark



Earn Extra Money Mystery Shopping

Have you seen ads telling you how to become a shopper, but only if you send them a lot of money? You do not have to pay to begin your new career in this exciting field. You will learn how to sign up with many legitimate mystery shopping companies without fees, avoid the pitfalls and scams, create a required mystery shopping resume and profile, and take care of legalities and taxes regarding this income. You will leave with a list of 25 legitimate companies to work for. The webinar login information, along with a detailed tutorial to set up your free Zoom account, will be emailed the day before class.

Class ID 9855 \$25
2/26 Sat 10:00 am - 11:00 am

ONLINE ZOOM Online, Instructor LeeAnne Krusemark

Computer & Technology Fundamentals Computer Skills for Seniors Level 1

Designed for absolute beginners, this class will teach you the basics to begin using a computer. In today's digital world, knowing how to use a computer is critical in order to make your life easier. You will learn how to use the mouse and keyboard functions, find your way around Windows, connect a printer to your PC, launch your favorite programs, use ribbons and toolbars, explore the internet, and much more! Textbook is included and endorsed by AARP.

Class ID 9898 \$129
1/11 - 1/20 Tue, Thu 1:00 pm - 3:30 pm

Class ID 9899 \$129
4/26 - 5/5 Tue, Thu 1:00 pm - 3:30 pm

Class ID 9900 \$129
8/30 - 9/8 Tue, Thu 1:00 pm - 3:30 pm

Marshalltown, Marshalltown Community College (MCC), Instructor James Flack

Office Productivity Microsoft Excel Specialist Level 1

Improve data accuracy and consistency through the use of spreadsheets. Learn how to create, edit, and format spreadsheets with Excel. Discover basic formulas including relative and absolute references, how to search for and replace data, modify columns and rows, and become more efficient with AutoFill and AutoComplete. Textbook is included along with lifetime access to a virtual lab.

Class ID 9902 \$129
4/26 - 5/5 Tue, Thu 5:30 pm - 7:30 pm

Class ID 9903 \$129
4/26 - 5/5 Tue, Thu 5:30 pm - 7:30 pm
ONLINE ZOOM Online, Instructor James Flack

Microsoft Outlook

Outlook is more than just for email! It's your personal go-to tool for managing information, streamlining workloads, and boosting your productivity. In no time, you'll be managing your calendars and appointments, creating tasks, taking notes, managing contacts and browsing from the web in a single, user-friendly interface. Develop your Outlook skills to coordinate resources, plan staff meetings, send messages for marketing campaigns, assign meeting action items, and more! Textbook is included.

Class ID 9896 \$129
1/11 - 1/20 Tue, Thu 3:00 pm - 5:00 pm
ONLINE ZOOM Online, Instructor James Flack

Class ID 9897 \$129
1/11 - 1/20 Tue, Thu 3:30 pm - 5:30 pm

Marshalltown, Marshalltown Community College (MCC), Instructor James Flack

Certificate in Accounting & Finance for Non-Financial Managers

Every successful person uses financial information for decision-making. This program explains financial concepts and accounting processes and provides techniques to increase your effectiveness. First, get a foundational understanding of the seven steps in the accounting cycle and how to use financial information in decision making. Learn to analyze resource allocations and evaluate financial performance. See how business reports are assessed and analyzed, which helps you make smart decisions for budgeting, setting goals, and assessing performance. Three one-month courses offered four times a year (which may be taken individually) include Accounting & Finance for Non-Financial Managers, Cash is King, and Financial Analysis & Planning for Non-Financial Managers

Course #2000052 \$495

Offered online next class begins 9/7
Instructors: Sharon deFonteny & Jodie Trana

Certificate in Data Analysis

Data analysis is one of the most sought after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Adding this new skill set to your portfolio makes a big difference in

the success of your organization. Begin with a basic understanding of how to analyze data in a business setting, then learn how many business decisions involve comparing groups for differences. You will learn the statistics behind these group differences and relationships. Finally, find out how to perform inquiries that will be useful to your business, and have the skill necessary to communicate the results through graphs and text that employees will understand. Whether your business is home-based or a large company, this certificate will take you to the next level for important decision making. There are three one-month courses that may be taken individually: Introduction to Data Analysis, Intermediate Data Analysis, and Advanced Data Analysis.

Course #2000052 \$495

Offered online four times/year beginning 9/7
Instructors: Dereshiwsy, Kritzer & Rutledge



Certified Bookkeeper

Certified Bookkeepers are the elite of their profession, much like CPAs are the best in the accounting field. For bookkeepers, gaining industry-recognized certification increases your earning potential and enhances your professional status. From bank reconciliation to inventory methods, this online course will prepare eligible bookkeepers for the American Institute of Professional Bookkeepers (AIPB) certification exam. Gaining AIPB certification is the highest standard in the profession, so this course is recommended to practicing bookkeepers with several years of experience and a working knowledge of payroll concepts, including accounting transactions and journal entries. The Certified Bookkeeper course includes a prepaid voucher with enrollment that provides access to sit for the AIPB certification exam. Once you have successfully completed the course, you will receive detailed instructions regarding use of the exam voucher at any Prometric Test Center. 140 hour course. Six months to complete. Register online at <https://careertraining.ed2go.com/iavalley>

Class ID \$1995

Offered Online, Start at any time
Instructor: Wade Lindenberg

Coaching Authorization, Iowa 55-Hour Course

Learn about coaching and meet the Iowa requirements for coaching authorization. You will integrate critical concepts from human development, anatomy/physiology, and physical education with coaching philosophy and techniques, care and prevention of athletic injuries, and the ethics and legal aspects of coaching. • Required Concussion Training is via the Iowa High School Athletic Association at Concussion Online Training. Log onto the site, click on the Free Sports Concussion Course, follow the directions, complete the course, print your certificate, and submit it to your instructor. • Additional topics: Structure & Function of the Human Body, Human Growth & Development, Techniques and Theory, Professional Ethics and Legal Issues, Prevention & Care of Athletic Injuries, and Medical & Safety Problems. This certification requires a minimum 55 contact hours of coursework. Iowa requires an application fee (\$85) and background check fee (\$75); fingerprinting is included with submission of state forms. These fees may be paid online with a credit card (\$3 service fee). Applicants under age 20 must upload a copy of their high school diploma (required transcript) to the online application for coaching authorization. As of April 23, 2017, the BOEE requires applications document current completion of a hands-on (not online) CPR training (IVCE offers AHA HeartSaver CPR/AED/First Aid). Please contact Iowa Valley to register at 641-752- 4645.

Class ID 9351 \$405

Offered online continuously during the year
Instructor: Brynjar Brynjarsson

Want to join a Forklift Class?

Join us, February 10th
at 12:30-4:30

Located at Marshalltown
Community College at the
Business and Technology Center.
For registration and questions,
contact Morgan Frederick at
641-844-5616

-Hosted by MH Equipment



Project Management Certificate

Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancellation. Project management is one of the fastest paths to promotion, and it can increase your network through greater exposure. First, gain the skills, tools and templates to confidently develop and maintain a project. An overview of salaries, certification costs, education and experience requirements are provided. Then acquire well-rounded knowledge of the five Project Management Processes relating to the Project Management Body of Knowledge Guide. Finally, learn the 10 Project Management Knowledge Areas and their support role and relationships to the five Project Management Processes. There are three one-month courses, which may be taken individually: Introduction to Project Management, Project Management Knowledge Areas, and Project Management Processes.

Course #2000073 \$495

Offered online four times/year, Instructors: C. Martinez and A. Stanhope

SHRM Certification Test Prep

HR professionals like you are facing new and larger challenges each day due in part to a changing workforce, shifting legislation and regulations and so much more. Ensure you're prepared for these changes, and anything else thrown your way with SHRM's global HR credentials, SHRM-CP and SHRM-SCP. Unlike memorization-based certification credentials, SHRM certification measures an HR professional's most critical skill: the ability to apply HR principles to real life situations. No other exam compares. By becoming SHRM certified, you prove your knowledge, competency, and value to colleagues and to employers looking for a competitive edge in today's global economy. Wherever your career takes you, your SHRM certification will define you as an HR expert and leader. Offered in cooperation with NIACC. Register by 1/24/22.

Class ID 9937 \$1295
2/3-5/5 Thu 6:30 - 9:00 pm

Offered live online Instructor: Celina Peerman

GOT QUESTIONS?

**REACH US BY PHONE OR EMAIL AT:
641.752.4645 OR IVCE@IAVALLEY.EDU**

Six Sigma Green Belt Certificate

Six Sigma professionals are in strong demand by organizations around the world. On the front-lines of Six Sigma efforts are Green Belts. LERN's Green Belt training teaches problem-solving skills using the DMAIC (Define, Measure, Analyze, Improve and Control) model. After completing this challenging course, Six Sigma Green Belts serve their organizations as a trained specialist able to work on Six Sigma projects that benefit the organization. Although not required, participants are strongly encouraged to have a project during the course. Instructors and mentors work closely with the class to not only teach the material, but guide candidates as they work projects. There are three one-month courses, which may be taken individually: Introduction to Six Sigma Green Belt, Intermediate Six Sigma Green Belt, and Advanced Six Sigma Green Belt.

Course #2000088 \$495
Offered online four times/year; next class begins 9/7

Instructor: Scott Follett

Digital Marketing Certificate

Come get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your website traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors are experts and can provide the latest most advanced information and answer your toughest questions. Three one month courses include: Improving Email Promotions, Boosting Your Website Traffic, and Online Advertising.

Class ID 9283 \$495 Self-Paced

Class ID 9537 \$495 begins 2/7

Offered online four times/year; Instructors: Dan Belhassen, Susan Hurrell

Introduction to Interior Design

Are you a creative person with an eye for design? If so, this course will show you how to transform plain living spaces into beautiful and functional rooms. Interior design takes training as well as talent, and these lessons will give you the know-how you need to design a room from floor to ceiling. You'll delve into color theory, industry trends, spatial arrangements,

floor plans, traditional and modern interior design ideas, and other basics. In addition, you'll explore a range of careers in interior design and get insider tips for entering this exciting field. Because interior design is constantly evolving, you'll also learn about some of the latest trends affecting the industry. You'll investigate "green" sustainable design, and you'll find out how to modify your designs for people with special needs. As you master design skills step-by-step, you'll complete your first project: a fully developed room design complete with spatial layout, lighting, and finish selections. Your new knowledge and hands-on practice will give you the confidence you need to start creating beautiful residential interiors for yourself and others. Register online at <https://ed2go.com/iavalley/>

Course #2100668 \$99

Offered Monthly throughout the year Instructor: Sarah Smallwood

Graphic Design Software Essentials Certificate

The Adobe software tools are the leading software for graphic design. Adobe Illustrator is the industry standard computer illustration software. Use Illustrator to draw shapes and design logos, flyers, posters, banners, business cards or any other vector graphics for print or web. Adobe InDesign is the industry standard page-layout program that works with Adobe Illustrator and Photoshop seamlessly. InDesign allows you to create simple to complex multi-page documents such as brochures, flyers, books and magazines. Use Adobe Photoshop to effectively work with selection and editing tools, layers, and masks to edit, retouch and enhance existing images or create your own composite digital art work. Access to the Adobe software tools required and is not included in the cost of the class. Three one-month courses include: Adobe InDesign Essentials, Adobe Illustrator Essentials, Adobe Photoshop Essentials, offered four times/year.

Class ID 9645 \$545

Offered online four times/year; next class begins 2/7 Instructor: Andi Helmi





Health

CPR & First Aid AHA - Heartsaver CPR/AED/First Aid

This course from the American Heart Association is designed for anyone, with no medical training, to recognize emergencies and give first aid, perform CPR, use an AED, and relief of choking prior to the arrival of emergency providers. This course includes procedures for adults, children & infants following the American Heart Association guidelines. A completion card will be issued. Class Maximum is 12 per instructor. eCard to arrive to student in 2 weeks from AHA.

Class ID 8154	\$84
1/13 Thu 9:00 am - 4:00 pm	
Class ID 8158	\$84
2/10 Thu 9:00 am - 4:00 pm	
Class ID 8176	\$84
3/10 Thu 9:00 am - 4:00 pm	
Class ID 8179	\$84
4/14 Thu 9:00 am - 4:00 pm	
Class ID 8186	\$84
5/12 Thu 9:00 am - 4:00 pm	
Class ID 8188	\$84
6/9 Thu 9:00 am - 4:00 pm	
Class ID 9840	\$84
7/14 Thu 9:00 am - 4:00 pm	
Class ID 9841	\$84
8/11 Thu 9:00 am - 4:00 pm	

Marshalltown, Business and Technology Center,
Room 205, Instructor Diane Roum

AHA - BLS for Healthcare Providers

In-person class for healthcare professionals who need American Heart Association Basic Life Support certification or recertification for in-hospital and out-of-hospital settings. This course covers the new 2019 AHA guidelines for CPR. Successful completion of classroom test and skills is required. Class Maximum is 12 people. eCard to arrive to student in 2 weeks from AHA.

Class ID 8156	\$69
1/27 Thu 5:00 pm - 9:00 pm	
Class ID 8160	\$69
2/24 Thu 5:00 pm - 9:00 pm	
Class ID 8178	\$69
3/24 Thu 5:00 pm - 9:00 pm	
Class ID 8181	\$69
5/26 Thu 5:00 pm - 9:00 pm	
Class ID 8184	\$69
4/28 Thu 5:00 pm - 9:00 pm	
Class ID 8190	\$69
6/23 Thu 5:00 pm - 9:00 pm	
Class ID 9836	\$69
7/28 Thu 5:00 pm - 9:00 pm	
Class ID 9837	\$69
8/25 Thu 5:00 pm - 9:00 pm	

Marshalltown, Business & Technology Center,
Room 205, Instructor Diane Roum

BLS Skills Test - AHA - Heartcode BLS Online course & Skills Test

This online course is another option for the BLS for Healthcare provider. The first part of the course is online at <https://shopcpr.heart.org/heartcode-bls> for \$31.00. Choose "Heartcode BLS". Complete the online course then call IVCE at 641-752-4645 or go online at www.iowaValley.com to schedule your skills session. You will need to bring your online class certificate with you to the skills session.

Class ID 8157	\$40
1/27/2022 Thu 4:00pm - 5:00pm	
Class ID 8161	\$40
2/24/2022 Thu 4:00pm - 5:00pm	
Class ID 8182	\$40
3/24/2022 Thu 4:00pm - 5:00pm	

LOOKING TO GET INTO THE HEALTHCARE FIELD ?

**Get your start with a
short term career
training course in
nurses aide!**

FUNDING IS AVAILABLE
FOR THOSE WHO
QUALIFY.



Class ID 8183	\$40
4/28/2022 Thu 4:00pm - 5:00pm	
Class ID 8185	\$40
5/26/2022 Thu 4:00pm - 5:00pm	
Class ID 8191	\$40
6/23/2022 Thu 4:00pm - 5:00pm	
Class ID 9838	\$40
7/28/2022 Thu 4:00pm - 5:00pm	
Class ID 9839	\$40
8/25/2022 Thu 4:00pm - 5:00pm	

Marshalltown, Business & Technology Center,
Room 205, Instructor Diane Roum

AHA-Heartsaver CPR/AED

This course from the American Heart Association is designed for anyone, with no medical training, to perform CPR, use an AED, and relief of choking prior to the arrival of emergency providers. This course includes procedures for adults, children, and infants following the AHA guidelines. A completion card will be issued. To receive your CPR certification, 100% attendance is required and successful completion of skills test.

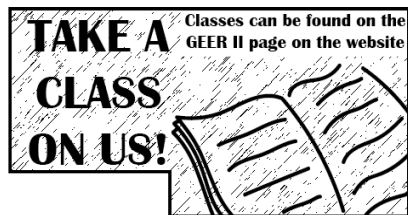
Class ID 8167	\$69
1/13 Thu 1:00 pm - 4:00 pm	
Class ID 8168	\$69
2/10 Thu 1:00 pm - 4:00 pm	
Class ID 8192	\$69
3/10 Thu 1:00 pm - 4:00 pm	
Class ID 8193	\$69
4/14 Thu 1:00 pm - 4:00 pm	
Class ID 8194	\$69
5/12 Thu 1:00 pm - 4:00 pm	
Class ID 8195	\$69
6/9 Thu 1:00 pm - 4:00 pm	
Class ID 9844	\$69
7/14 Thu 1:00 pm - 4:00 pm	
Class ID 9845	\$69
8/11 Thu 1:00 pm - 4:00 pm	

Marshalltown, Business & Technology Center
Room 204, Instructor Diane Roum

Heartsaver Skills Test - AHA - Heartsaver CPR/AED/First Aid online course and Skills test

Online course from the American Heart Association is designed for those with no medical training to help them recognize emergencies. Skills learned include: providing first aid, performing CPR, using an AED, and relief of choking prior to arrival of emergency providers. First part of the course is online at www.onlineaha.org for \$30.00 (choose "Heartsaver First Aid/CPR/AED Online Part 1"). Complete

the course then call IVCE at 641-752-4645 or go online at www.IowaValley.com to schedule your skills session. You will need to bring your online class certificate to the skills session. This course does not meet DHS provider requirements due to the online component.



Class ID 8155	\$59
1/13/2022 Thu 5:00pm – 7:00pm	
Class ID 8159	\$59
2/10/2022 Thu 5:00pm – 7:00pm	
Class ID 8177	\$59
3/10/2022 Thu 5:00pm – 7:00pm	
Class ID 8180	\$59
4/14/2022 Thu 5:00pm – 7:00pm	
Class ID 8187	\$59
5/12/2022 Thu 5:00pm – 7:00pm	Class ID 8189
\$59	
6/09/2022 Thu 5:00pm – 7:00pm	
Class ID 9842	\$59
7/14/2022 Thu 5:00pm – 7:00pm	
Class ID 9843	\$59
8/11/2022 Thu 5:00pm – 7:00pm	

Marshalltown, Business and Technology Center (Room 205), Instructor Diane Roum

Health Careers Pharmacy Technician

Prepare to enter the pharmacy field by successfully completing this comprehensive 50-hour course and passing the Pharmacy Technician Certification Board's PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies and other health care settings - working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement. The Pharmacy Technician Certification Program includes a graded final exam to help prepare students for the PTCB exam and an optional 80 hour externship in a retail pharmacy. Students should have

taken math and science in high school. A high school diploma or GED is required to sit for the PTCB exam. Funding may be available for eligible participants, for more information please call 641-844-5629. Must have GED or High School Diploma. Optional 80 hours of (clinical) Externship is arranged by CCI with a local Pharmacy. To participate in the Externship, turn in a completed background check, immunizations including 2-step TB & Flu shot, and physical to coordinator Julie Thomas by November 19th, 2021.

Class ID 8029 \$1,299
3/7 - 5/2 Mon, Thu 6:00 pm - 9:30 pm

Marshalltown, Iowa Valley Continuing Education (CE) Room 803 Board Room

Medication Manager (ECC)

This course is designed to prepare individuals to safely administer or supervise self-administration of non-parenteral medications in a 15 bed or less residential program, a child caring program, supervised apartment living or community based living. Course approved by State of Iowa Board of Pharmacy Examiners, the Iowa Department of Inspections and Appeals, and the Iowa Department of Human Services. 100% attendance is required. Students sign FERPA release so certificates can be emailed to employer. Class dates 01/17/22, 01/19/22, 01/24/22, 01/26/22.

Class ID 9391	\$154
1/17 - 1/26 Mon, Wed 9:00 am - 2:30 pm	
Class ID 9399	\$154
2/14 - 2/23 Mon, Wed 9:00 am - 2:30 pm	
Class ID 9403	\$154
5/16 - 5/25 Mon, Wed 9:00 am - 2:30 pm	

Iowa Falls ECC McClure Hall, Room 102 Nursing
Instructor Linda Smith, RN



Medication Aide (Marshalltown)

The medication aide course consists of the 6-hour Prepare to Care Core education, 48 hours of classroom work, 10-20 hours of clinical at the work place supervised by Iowa RN, and the state final written exam with 80% or better score. The purpose of this course is to prepare individuals to safely administer non-parenteral medications in agencies/facilities

licensed by DIA. The emphasis is on safe administration and students are provided with classroom, laboratory and clinical experiences to assist in achieving the course competencies. Course Pre-requisites: The student must be drug free, working in an agency/facility licensed by DIA. If employed in a certified nursing facility you must be employed for at least 6 months and be sponsored by the facility. If employed in a residential or related type of agency licensed by DIA you must provide a letter of recommendation from the administrator of the facility in which you are employed. All pre-requisites must accompany the registration. This class includes the state exam. State exam date 03-10-22 at 10:00, room 616. Funding may be available for eligible participants, for more information please call 641-844-5629.

Class ID 9406 \$485
1/11 - 2/17 Tue, Thu 8:30 am - 12:30 pm

Marshalltown, Marshalltown Community College (MCC), Room 537, Instructor Cindy Nyce

Medication Aide (ECC)

The medication aide course consists of the 6-hour Prepare to Care Core education, 48 hours of classroom work, 10-20 hours of clinical at the work place supervised by Iowa RN, and the state final written exam with 80% or better score. The purpose of this course is to prepare individuals to safely administer non-parenteral medications in agencies/facilities licensed by DIA. The emphasis is on safe administration and students are provided with classroom, laboratory and clinical experiences to assist in achieving the course competencies.

Course Pre-requisites: The student must be drug free, working in an agency/facility licensed by DIA. If employed in a certified nursing facility you must be employed for at least 6 months and be sponsored by the facility. If employed in a residential or related type of agency licensed by DIA you must provide a letter of recommendation from the administrator of the facility in which you are employed. All pre-requisites must accompany the registration. This class includes the state exam. State exam will be 05/17/2022 at 10:00am, room 102. Funding may be available for eligible participants, for more information please call 641-844-5629.

Class ID 9407 \$485
3/21 - 4/27 Mon, Wed 9:00 am - 1:30 pm

Iowa Falls, ECC McClure Hall, Room 102 Nursing,
Instructor Linda Smith, RN

Medication Aide (Grinnell)

The medication aide course consists of the 6-hour Prepare to Care Core education, 48 hours of classroom work, 10-20 hours of clinical at the work place supervised by Iowa RN, and the state final written exam with 80% or better score. The purpose of this course is to prepare individuals to safely administer non-parenteral medications in agencies/facilities licensed by DIA. The emphasis is on safe administration and students are provided with classroom, laboratory and clinical experiences to assist in achieving the course competencies. The student must be drug free, working in an agency/facility licensed by DIA. If employed in a certified nursing facility you must be employed for at least 6 months and be sponsored by the facility. If employed in a residential or related type of agency licensed by DIA you must provide a letter of recommendation from the administrator of the facility in which you are employed. All pre-requisites must accompany the registration. This class includes the state exam. State exam date 04/28/2022 at 9:00 pm, room 128. Funding may be available for eligible participants, for more information please call 641-844-5629.

Class ID 9725 \$485
3/21 - 4/7 Mon, Tue, Thu, Fri 8:00 am - 1:30 pm

Grinnell, Iowa Valley Grinnell, Room 128, Instructor Roxann Wolken, RN



**TAKE A CPR, AED OR
FIRST AID COURSE.
SAVE A LIFE.**

FIND FULL COURSE DETAILS,
DATES & TIMES ON PAGE 9

Phlebotomy Technician

This 90-hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. You will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom work includes terminology, anatomy and physiology; blood collection

procedures; specimen hands-on practice; and clinical training in skills and techniques to perform puncture methods. The program also includes lab exercises, live blood draws, work with a training arm and other exercises intended to prepare students to function as an entry level Phlebotomy Technician. Students may incur additional costs associated with the optional clinical experience for uniform, immunizations, back ground checks, CPR, and mandatory reporter training. The registration deadline is February 14, 2022. No class on March 15 & 17. Funding may be available for eligible participants, for more information please call 641-844-5629.

Class ID 8044 \$1,799
2/22 - 5/26 Tue, Thu 6:00 pm - 9:30 pm & Sat 9:00 am - 3:30 pm & Tue, Thu 6:00 pm - 9:30 pm

Marshalltown, Marshalltown Community College (MCC), Room 537 - 536 Nursing, Instructor Kimberly Riley-Adams

Phlebotomy Technician NHA Exam Review

Prepare yourself for next week's National Healthcareer Association Certified Phlebotomy Technician exam scheduled for June 29th. Topics covered will be: Phlebotomy as a Profession, an overview of anatomy and physiology, hemostasis, site selection, venipuncture, complications associated with phlebotomy, factors to consider prior to performing the procedure, quality assurance and specimen handling, analytical errors, routine venipunctures, failure to obtain blood, special venipunctures, special specimen handling, dermal punctures (micro-capillary collection), test tubes, additives, and tests, clinical laboratory sections, safety, latex sensitivity, and legal considerations.

Class ID 8045 \$59
1/11 Tue 6:00 pm - 9:00 pm

Class ID 8046 \$59
6/7 Tue 6:00 pm - 9:00 pm

Marshalltown, Marshalltown Community College (MCC), Room 536 Nursing, Instructor Kimberly Riley-Adams

NHA Phlebotomy Technician Certification Exam

Proctored NHA (National Healthcareer Association) Phlebotomy Technician Certification Exam

You must register with and pay NHA for the Marshalltown exam location by going to www.nhanow.com or registering in person on the designated class meeting approximately one month prior to the

exam. You will need to provide a money order payable to CCI in the amount of the exam.

Class ID 8042 \$0
6/14 Tue 6:00 pm - 9:00 pm

Class ID 8047 \$0
1/18 Tue 6:00 pm - 9:00 pm

Marshalltown, Marshalltown Community College (MCC) Room 536 Nursing, Instructor Kimberly Riley-Adams

Dialysis Technician

This 50-hour Dialysis Technician Program provides you with the knowledge and skills needed to perform the duties required of Dialysis Technicians. Under the supervision of physicians and registered nurses, Dialysis Technicians operate kidney dialysis machines, prepare dialyzer reprocessing and delivery systems, as well as, maintain and repair equipment. Furthermore, technicians work with patients during dialysis procedures and monitor and record vital signs as well as administer local anesthetics and drugs as needed. Additionally, participants may also be involved in the training of patients for at-home dialysis treatment. Note: This program meets the necessary requirements to take the National Workforce Career Association (NWCA) Dialysis Technician (CDTA) Exam at an extra cost to the participant. This program does not include a national or state certification as part of its overall objectives. No class May 30th. The registration deadline is April 11, 2022. Funding may be available for eligible participants, for more information please call 641-844-5629.

Class ID 9854 \$1,099
4/18 - 6/8 Mon, Wed 6:00 pm - 9:30 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 801, Instructor TBA

Medical Billing and Coding

This combined 80-hour billing and coding certificate program offers you the skills needed to solve insurance billing problems, how to manually file claims (using the CPT and ICD-10 manual), complete common insurance forms, trace delinquent claims, appeal denied claims and use generic forms to streamline billing procedures. The course covers the following areas: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-10 (Introduction and Guidelines) and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the service and codes using

manuals, (CPT, ICD-10 and HCPCS). NWCA National Certification. This program meets the necessary requirements to take the National Workforce Career Association (NWCA) Medical Billing & Coding Specialist (MBCS) Exam at an extra cost to the participant. National Certification: After obtaining the practical work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC) or Certified Outpatient Coder Exam (COC); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams. No class May 30th. The registration deadline is March 21, 2022. Funding may be available for eligible participants, for more information please call 641-844-5629.

Class ID 9849 \$1,899

3/28 - 6/6 Mon, Wed 6:00 pm - 9:30 pm & Mon, Wed 6:00 pm - 9:30 pm

Marshalltown, Iowa Valley Continuing Education (CE) Room 801

Nurse Aide Skills Exam

Successful completion of this exam meets one of the state requirements for persons seeking employment as a nurse aide in a long term care facility in Iowa. A score of 70% or more is considered passing. You must show photo ID prior to testing. You will need a watch with second hand and you are encouraged to wear your uniform. You should arrive 15 minutes prior to your exam time. There are no refunds for no show no call exam candidates. Call IVCE at 641-752-4645 to register for your specific testing time. Times: 10 am, 11 am, 12:30 pm, 1:30 pm, 2:30 pm

Class ID 9811	\$115
1/5 Wed 10:00 am - 3:30 pm	
Class ID 9812	\$115
1/12 Wed 10:00 am - 3:30 pm	
Class ID 9813	\$115
1/19 Wed 10:00 am - 3:30 pm	
Class ID 9814	\$115
1/26 Wed 10:00 am - 3:30 pm	
Class ID 9815	\$115
2/2 Wed 10:00 am - 3:30 pm	
Class ID 9816	\$115
2/9 Wed 10:00 am - 3:30 pm	
Class ID 9817	\$115
2/16 Wed 10:00 am - 3:30 pm	
Class ID 9818	\$115
2/23 Wed 10:00 am - 3:30 pm	
Class ID 9819	\$115

3/2 Wed 10:00 am - 3:30 pm	
Class ID 9820	\$115
3/9 Wed 10:00 am - 3:30 pm	
Class ID 9821	\$115
4/27 Wed 10:00 am - 3:30 pm	
Class ID 9822	\$115
3/23 Wed 10:00 am - 3:30 pm	
Class ID 9823	\$115
3/30 Wed 10:00 am - 3:30 pm	
Class ID 9824	\$115
4/6 Wed 10:00 am - 3:30 pm	
Class ID 9825	\$115
4/13 Wed 10:00 am - 3:30 pm	
Class ID 9826	\$115
4/20 Wed 10:00 am - 3:30 pm	
Class ID 9827	\$115
5/4 Wed 10:00 am - 3:30 pm	
Class ID 9828	\$115
5/11 Wed 10:00 am - 3:30 pm	
Class ID 9829	\$115
5/18 Wed 10:00 am - 3:30 pm	
Class ID 9830	\$115
5/25 Wed 10:00 am - 3:30 pm	
Class ID 9831	\$115
6/1 Wed 10:00 am - 3:30 pm	
Class ID 9832	\$115
6/8 Wed 10:00 am - 3:30 pm	
Class ID 9833	\$115
6/15 Wed 10:00 am - 3:30 pm	
Class ID 9834	\$115
6/22 Wed 10:00 am - 3:30 pm	
Class ID 9835	\$115
6/29 Wed 10:00 am - 3:30 pm	
Class ID ____	\$115
July 6 Wed 10:00 am - 3:30 pm	
Class ID ____	\$115
July 13 Wed 10:00 am - 3:30 pm	
Class ID ____	\$115
July 20 Wed 10:00 am - 3:30 pm	
Class ID ____	\$115
July 27 Wed 10:00 am - 3:30 pm	

Marshalltown, Iowa Valley Continuing Education (CE), Room 622 Skills Testing Lab, Instructor Barbara Hawkins

Nurse Aide State Computer Based Competency Exam (Grinnell)

This 100 multiple choice computer based exam tests basic skills and knowledge of a nurse aide seeking employment in a long-term care facility. This test has a 2-hour limit and has a test proctor. To register for this test you must know your social security number. You must have and show a photo ID to the test proctor prior to your exam. Please contact us to schedule at 641-752-4645. You must cancel at least 3 business days prior to your exam time in

order to receive a refund.

Class ID 7965	\$60
1/5 Wed 2:00 pm - 4:00 pm	
Class ID 7966	\$60
1/19 Wed 2:00 pm - 4:00 pm	
Class ID 7996	\$60
1/18 Tue 1:00 pm - 3:00 pm	
Class ID 7993	\$60
2/15 Tue 1:00 pm - 3:00 pm	
Class ID 7994	\$60
3/22 Tue 1:00 pm - 3:00 pm	
Class ID 7995	\$60
4/19 Tue 1:00 pm - 3:00 pm	
Class ID 7996	\$60
5/17 Tue 1:00 pm - 3:00 pm	
Class ID 7997	\$60
6/14 Tue 1:00 pm - 3:00 pm	
Class ID 7998	\$60
7/19 Tue 1:00 pm - 3:00 pm	
Grinnell	Iowa Valley Grinnell

Nurse Aide State Computer Based Competency Exam (ECC)

This 100 multiple choice computer based exam tests basic skills and knowledge of a nurse aide seeking employment in a long-term care facility. This test has a 2-hour limit and has a test proctor. To register for this test you must know your social security number. You must have and show a photo ID to the test proctor prior to your exam. Please contact us to schedule at 641-752-4645. You must cancel at least 3 business days prior to your exam time in order to receive a refund.

Class ID 8007	\$60
1/11 Tue 1:00 pm - 3:00 pm	
Class ID 8008	\$60
1/25 Tue 1:00 pm - 3:00 pm	
Class ID 7999	\$60
2/8 Tue 1:00 pm - 3:00 pm	
Class ID 9800	\$60
2/22 Tue 1:00 pm - 3:00 pm	
Class ID 9801	\$60
3/8 Tue 1:00 pm - 3:00 pm	
Class ID 9802	\$60
3/29 Tue 1:00 pm - 3:00 pm	
Class ID 9803	\$60
4/12 Tue 1:00 pm - 3:00 pm	
Class ID 9804	\$60
4/26 Tue 1:00 pm - 3:00 pm	
Class ID 9805	\$60
5/10 Tue 1:00 pm - 3:00 pm	
Class ID 9806	\$60
5/24 Tue 1:00 pm - 3:00 pm	
Class ID 9807	\$60
6/7 Tue 1:00 pm - 3:00 pm	

Class ID 9808	\$60
6/21 Tue 1:00 pm - 3:00 pm	
Class ID 9809	\$60
7/12 Tue 1:00 pm - 3:00 pm	
Class ID 9810	\$60
7/26 Tue 1:00 pm - 3:00 pm	
Iowa Falls Kruse Main The Hub	

Nurse Aide State Computer Based Competency Exam (Marshalltown)

This 100 multiple choice computer based exam tests basic skills and knowledge of a nurse aide seeking employment in a long-term care facility. This test has a 2-hour limit and has a test proctor. To register for this test you must know your social security number. You must have and show a photo ID to the test proctor prior to your exam. Please contact us to schedule at 641-752-4645. You must cancel at least 3 business days prior to your exam time in order to receive a refund.

Class ID 9738	\$60
1/12 Wed 2:00 pm - 4:00 pm	
Class ID 9739	\$60
1/26 Wed 2:00 pm - 4:00 pm	
Class ID 9740	\$60
2/9 Wed 2:00 pm - 4:00 pm	
Class ID 9741	\$60
2/23 Wed 2:00 pm - 4:00 pm	
Class ID 9742	\$60
3/9 Wed 2:00 pm - 4:00 pm	
Class ID 9743	\$60
3/30 Wed 2:00 pm - 4:00 pm	
Class ID 9744	\$60
4/13 Wed 2:00 pm - 4:00 pm	
Class ID 9745	\$60
4/27 Wed 2:00 pm - 4:00 pm	
Class ID 9746	\$60
5/11 Wed 2:00 pm - 4:00 pm	
Class ID 9747	\$60
5/25 Wed 2:00 pm - 4:00 pm	
Class ID 9768	\$60
6/8 Wed 2:00 pm - 4:00 pm	

Class ID 9769	\$60
6/22 Wed 2:00 pm - 4:00 pm	
Class ID 9770	\$60
7/13 Wed 2:00 pm - 4:00 pm	
Class ID 9771	\$60
7/27 Wed 2:00 pm - 4:00 pm	
Marshalltown, Iowa Valley Education & Training Center, Room 118, Instructor Breanne Brummel	

Nurse Aide Phase I or 75 Hour Nurse Aide

You will learn the basic level of knowledge and the demonstration of skills to provide safe, effective resident care. This course meets the requirement of the Department of Inspection and Appeals for nursing assistants / direct care givers working in long-term care and skilled facilities. Upon completion, a student is eligible to take the computer and skills performance competency tests to become a Certified Nursing Assistant in the State of Iowa. This is a 75 hour



KIDS IN COLLEGE

THE SUMMER CAMPS ARE BACK FOR 2022

Join us at Marshalltown Community College



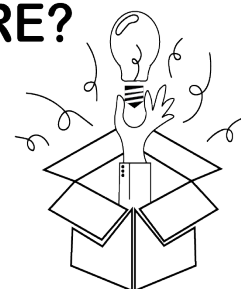
SAVE THE DATE:
JUNE 13-17 &
AUGUST 1-3, 2022



Register as soon as April!

Contact Terri Hungerford if you have any questions or want more information!

**DO YOU HAVE A SKILL
YOU WOULD LIKE TO
SHARE?**



**Consider hosting a class this
summer for Kids in College!**
**Applications are open
until the end of February.**

(Instructors are given a stipend and refunded for materials)

nurse aide course. 100% attendance is required. Must have 79% grade to continue to clinical. *Additional Costs Associated with the nurse aide course* Watch with second hand, Seal Blue Scrub & clean shoes. Edition, Hartman Publishing, new one time use workbook, ISBN-13 978-1-60425-122-7. Available from the MCC bookstore or other online resources. th Edition, Hartman Publishing, new or used, ISBN-13 978-1-60425-121-0 and Workbook Nursing Assisting a Foundation in Caregiving, 5th Nursing Assisting: A Foundation in Caregiving, by Diana Dugan, RN, 5 Influenza Vaccine, Two-step TB Test, Copy of up to date immunizations Transportation to the clinical site. State skills and written competency exams. "Background check required before the first day of class. Clinical dates: TBD. If the COVID waiver is still in effect the clinical portion of class will take place in the classroom utilizing scenarios. No class during Spring Break No class during Spring Break, March 14-18, 2022.

Class ID 9405 \$599
2/7 - 3/23 Mon, Tue, Wed 5:00 pm - 9:00 pm

Iowa Falls ECC McClure Hall, Room 102 Nursing

Class ID 9712 \$599
4/12 - 5/31 Tue, Thu 8:30 am - 1:30 pm

Class ID 9846 \$599
1/11 - 3/3 Tue, Thu 9:00 am - 1:30 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 616 Nurse Aide Lab



Medical Terminology: A Word Association Approach

Prepare for a career in health services by learning medical terminology in a memorable and enjoyable fashion! This course teaches medical terminology from an anatomical approach. Root terms are

divided by each body system. The origin, a combined form, and an example of non-medical everyday usage is provided for each root term. Word Associations are provided as a learning tool. Unusual and interesting information is provided for each term. Root terms are combined with prefixes and suffixes as your learning will culminate in the interpretation of several paragraphs of medical notes. New class begins the 2nd or 3rd Wednesday of each month and is open for 8 weeks. Students receive two lessons each week for six weeks. Note: To participate you need a computer, internet access and an email address. For more information or enroll go to <https://www.ed2go.com/iavalley/>

Course #4300025 \$115

Online, Offered Monthly throughout the year
Instructor: Douglas Best

Life & Leisure

Pottery

From hand-building with clay to throwing pots on the wheel, this class lets you create and explore this interesting craft. Cost includes 25 lbs. of clay, necessary glazes, tools, and firing. Raku techniques will be covered. Register and pay one week prior. Classes is at Marshalltown High School, Room 173.

Class ID 8276 \$139
4/6 - 5/11 Wed 6:30 pm - 9:30 pm

Class ID 8281 \$139
1/26 - 3/2 Wed 6:30 pm - 9:30 pm

Marshalltown, Marshalltown High School Room 173 Art/Pottery Lab, Instructor Kenneth Niehouse

Instant Pot 101

Are you thinking about getting an Instant Pot? Do you have one, but you're not sure what to do with it? Never heard of an Instant Pot? Do NOT fear! This course will walk you through the essentials on electric pressure cooking. Before long, the Instant Pot will surely become your new favorite kitchen appliance. Bring your Instant Pot with you to try a recipe or just join the class to learn more about the newest craze before you purchase yours! Also, take home a collection of recipes to try at home! Bring your Insta Pot with you to class.

Class ID 8174 \$49
2/26 Sat 10:00 am - noon

Marshalltown, Business & Technology Center, Room 207, Instructor Jules McGrew

Freezer Meals

Are you feeling too busy with meal

planning, meal preparation, and cooking? Do you know a family in need to whom you would like to donate meals? With the busy season, fast approaching join this social event for an opportunity to learn about quick freezer meal resources. You will leave the class with 3 meals and 1 dessert for your freezer. Each meal will be stored in plastic freezer bags ready to be placed into the oven or slow cooker. Each meal will feed 4-6 people and is freezable for up to 3 months. You will go home with a collection of recipes to try at home. Ingredients included.

Class ID 9868 \$89
3/26 Sat 10:00 am - noon

Class ID 9873 \$89
8/17 Wed 10:00 am - noon

Marshalltown, Business & Technology Center, Room 207, Instructor Jules McGrew

Cupcake Decorating

Parent and Me Cupcake Decorating class is for parents or grandparents and their child or grandchild ages 4 and up. We will teach various decorating techniques. We will show you how to make buttercream icing and tint the icing in various colors, fill your bags and load your couplers and tips. Cupcakes will be baked ahead and provided for you. This class is for ages 4 years old and older plus an adult (please register the adult). We request that there is 1 adult per child. (You do not have to bring a child to the class if you would just like to join the class and learn to decorate).

Class ID 9870 \$39
5/7 Sat 10:00 am - noon

Marshalltown, Business & Technology Center
Instructor Jules McGrew, Room 207

Advanced Instant Pot

Are you familiar with your Instant Pot but want to learn more? Listen Up! This course will walk you through the essentials of electric pressure cooking and give you some more tips and tricks to become more comfortable with your instant pot. Before long, the Instant Pot will surely become your new favorite kitchen appliance. Bring your Instant Pot with you to try a recipe! Also, take home a collection of recipes to try at home! Bring your Instant Pot with you to class.

Class ID 9869 \$49
4/23 Sat 10:00 am - noon

Marshalltown, Business & Technology Center,
Room 207 Jules McGrew

Cake Decorating

In this class, you will ice, decorate and take home your own special occasion cake. Techniques demonstrated will include: icing, borders, piping, buttercream flowers, writing and more. All tools and materials provided with your registration which you will then get to take home.

Class ID 9871 \$59
7/16 Sat 10:00 am - noon

Marshalltown, Business & Technology Center,
Room 207, Instructor Jules McGrew

Bread Making

Hop on the homemade bread bandwagon in this bread making class. During this live, chef-led class, you will learn how to mix, knead and bake your own artisan loaves. Leave the class feeling confident to make bread at home!

Class ID 9879 \$49
6/11 Sat 10:00 am - noon

Marshalltown, Business & Technology Center
Instructor Jules McGrew, Room 207



EARN
YOUR
NEXT
PROMOTION

LEARN THE SKILLS
YOU NEED ON YOUR
OWN SCHEDULE.

WWW.ED2GO.COM/IAVALLEY

Creative Retirement

Creative Retirement Roundtable

Join us as we explore current and historical events and topics including elections, Medicare and Social Security, the functioning of government and Congress, constitutional concepts and ideas, the economy, and local, state and world events and hobbies. No topic is out of bounds and all ideas are welcome. Individual Roundtable participants take turns leading lively informative discussions, with occasional guest speakers and resource persons. Creative Retirement membership (\$20 paid annually) is required to participate. The Roundtable meets every other Friday. Requires Creative Retirement Membership.

Class ID 8055 \$0
1/7 - 8/5 Fri 9:30 am - 11:30 am

Marshalltown Iowa Valley Continuing
Education (CE), Room 610



Great Decisions

Prepare to discuss the world! Organized by the Foreign Policy Association, Great Decisions series features impartial, thought-provoking analyses on eight issues of concern to policymakers and citizens today. Join this lively discussion group where participants lead and learn from each other. Participants have respect for each one's life experiences, value systems, and beliefs. All registrants receive a briefing book on the 2022 issues after registering. We hit the ground running, so be prepared to discuss the first topic at our first session! Each week includes a half-hour video on each topic, offering expert analyses by administration officials, policy makers and educators. Discussion follows. This year's topics are: Changing Demographics, Outer Space, Climate Change, Russia, Myanmar and ASEAN, The Quad Alliance, Industrial

Policy, Drug Policy in Latin America, and last Biden's Agenda. This class meets every other Friday and does not interfere with Creative Retirement Roundtable. Registration includes the cost of the book. Creative Retirement membership is required to participate. A discounted rate of \$64 is available to two people who register at the same time and are sharing a book.

Class ID 9852 \$69
2/11 - 6/3 Fri 9:30 am - 11:30 am

Marshalltown Iowa Valley Continuing
Education (CE) Room 610

United States Propaganda in WWII

The most far-reaching changes brought about by the war would be at home, rather than abroad. In the course of mobilizing to fight its first world war abroad, the U. S. government became larger and more centralized. One of President Wilson's first steps was to create an independent agency to influence a divided American public in support of U. S. participation in a foreign war. The Committee on Public Information was the first large-scale use of propaganda by the U. S. government. The CPI, also known as the Creel Committee, initiated a campaign borrowing all the techniques employed by the British and Germans, drawing on all the resources that the emerging industries of mass advertising and mass entertainment could provide. In the era of the first total war, the Creel Committee developed the first total propaganda machine. Topics include: Propaganda 101: An Introduction, America's propaganda machine: The Committee for Public Information, Propaganda in various media, and Unpacking propaganda: a practice session in analyzing U.S. war posters. \$15 for Creative Retirement members. Ron Palumbo, Instructor

Class ID 9850 \$20
4/20 - 4/27 Wed 10:00 am - noon

Marshalltown, Iowa Valley Continuing Education
(CE), Room 803 Board Room

Beekeeping and Pollinators

Did you know that of the country's crops would not exist without the honey bee at bloom time? Come learn about beekeeping and the importance of pollinators from a local beekeeper. \$15 for Creative Retirement members. Neal Rinehart, Instructor

Class ID 9853 \$20
4/21 - 4/28 Thu 9:30 am - 11:00 am

Marshalltown, Iowa Valley Continuing Education
(CE), Room 608

Master Your Gardens

Itching to get out and do some gardening? Now is the perfect time to get started! Local Master Gardeners will cover the following so you can reap the benefits and enjoy the fruits of your labor. The first session will be on the topic of Spring Gardening. Next will be "Growing Vegetables for Your Own Good" and cover health benefits. The final session will be hands-on "Starting Seeds Indoors." \$15 for Creative Retirement members. Enter Creative Retirement Member Discount \$5

Class ID 9851 \$20
3/4 - 3/25 Fri 1:00 pm - 2:30 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 608

Problem Solving for Seniors

Blow out some of those cobwebs and learn to think "outside the box" to solve problems. For those not mathematically minded and/or just want to have some fun. An enjoyable one-session class with a creative retired MCC faculty

member.? Bring your questions too. \$5 for Creative Retirement members. Instructor, Janice Hubbard, MCC Retired Math Faculty

Class ID 9365 \$10
3/29 Tue 2:00 pm - 4:00 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 803 Board Room, Instructor Janice Hubbard

Taxes in Retirement

The Tax Cuts and Jobs Act was the biggest change to the tax code in 30 years. The Secure Act brought us new retirement rules. Are you ready to learn how these tax changes affect your retirement and what you've worked so hard for all your life? Proactive tax planning is now more important than ever. Learn new retirement strategies that can help you avoid costly mistakes and minimize those nasty tax surprises through all stages of your retirement. Do you understand your qualified and non-qualified retirement accounts and their tax implications? Do you know about provisional income and

how it determines your taxes on your Social Security? Are you prepared for the new RMD rules and their effect on your retirement? If you are retired or thinking of retirement, then this class is for you. If you have attended our Social Security Maximization class, in the last few years, this is the class you need to go further into planning your retirement. We will share case studies and strategies that you can take to your tax preparer to help you understand and avoid tax liabilities and hidden tax penalties, including Roth conversions and wealth transfer to the next generation. Class size is limited. person discount for two registered together

Class ID 8238 \$25
1/13 Thu 6:00 pm - 8:00 pm

Iowa Falls ECC Ag & Renewable Energy Building, Room 106, Instructor Leon Hiracheta

Dance

Line Dance Mania! Great for All Occasions!

Don't sit on the sidelines anymore!

Join us in Iowa Falls at Ellsworth Community College
Contact Amanda Estey if you have any questions!
641-648-8633
@Amanda.Estey@iavalley.edu

\$60 for two sessions on both days
\$35 for one session on both days

Session 1 - 9:00/12:00
Lunch-12/1:00
Session 2 - 1:00/4:00

SAVE THE DATE
JULY 25-26

3D Printing

Vet, set, go!

Register online at IowaValley.com

Now's your chance to learn the very fun & popular party, wedding, and club line dances. You'll learn the Electric Slide, Cupid Shuffle, Cha-Cha Slide, Wobble, and more, if we have time. No partner needed.

Class ID 9928 \$68
1/16 - 2/13 Sun 2:00 pm – 2:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall), Instructor Faythe Kubik

LEARN SPANISH

TO BETTER COMMUNICATE
WITH YOUR EMPLOYEES.
CHECK OUT OUR
CONVERSATIONAL SPANISH
CLASS ON **PAGE 8**.

Wonderful Rock Sway Beginning

Rock Sway is perfect for slow romantic songs! And, it's perfect for upbeat tunes that have a slow beat! You'll be moving, twirling, and swaying. This material makes you look and feel good fast! It's a Must for All Social Events! If you have a Wedding coming up, positively catch this class!

Class ID 9935 \$68
1/16 - 2/13 Sun 3:00 pm – 3:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Cha Cha - It Sizzles with Fun! Beginning

What a Great Dance! You'll be surprised at how versatile it is and how often you'll use it. Cha Cha has many styles and personalities, you can make it fun & lively or smooth and sultry, and both are great fun! We'll start with the basics and build from there. As with all the dances, you'll be dancing to lots of styles of music: Latin, pop, country, etc. Like Salsa, if you know it, you'll use it!

Class ID 9935 \$68
1/16 - 2/13 Sun 4:00 pm – 4:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Beautiful Foxtrot Intermediate - Advanced

Foxtrot, at a high intermediate & advanced level, blends many timings together to give you an Amazing amount of Fabulous

Variations and Style that go with big band, country, & rhythm and blues music. The timings used are: slow, slow quick, quick; slow, quick, quick; all slows; all quicks. People in this class enjoy and do a lot of dancing. In this class you'll learn how to blend several of those timings together to give you great new variations that have a wonderful look and feel. You'll be able to use this material in both large and small facilities. You can either "dance the light fantastic" or "kick up your boots" with this great material!

Class ID 9935 \$68
1/16 - 2/13 Sun 5:00 pm – 5:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Beautiful Foxtrot Intermediate - Advanced

Foxtrot, at a high intermediate & advanced level, blends many timings together to give you an Amazing amount of Fabulous Variations and Style that go with big band, country, & rhythm and blues music. The timings used are: slow, slow quick, quick; slow, quick, quick; all slows; all quicks. People in this class enjoy and do a lot of dancing. In this class you'll learn how to blend several of those timings together to give you great new variations that have a wonderful look and feel. You'll be able to use this material in both large and small facilities. You can either "dance the light fantastic" or "kick up your boots" with this great material!

Class ID 9935 \$68
1/16 - 2/13 Sun 5:00 pm – 5:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Let's Rock – It's Swing Time

Swing is so much fun! Depending on your mood, it can be wild & energetic or smooth & classy. You'll be learning the "double time" Swing. It has great style and is loads of fun! It is also a "companion" to the Foxtrot/Two Step family. They have the same rhythm and weight changes; you can go back and forth between the two dances. Swing is danced to all styles of music, always popular, and always in style. Catch this terrific dance!

Class ID 9931 \$68
2/20 - 3/20 Sun 2:00 pm – 2:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe



FIND US ON INSTAGRAM
@IVCEINFO

Kubik

Wonderful Rock Sway Part 2

The "magic" of this dance continues. You're off to a good start from early winter. Now we build on with more variations.

Class ID 9932 \$68
2/20 - 3/20 Sun 3:00 pm – 3:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Sizzle with Cha Cha Part 2

This is your chance to add to this fun and versatile dance. The Fun Continues!

Class ID 9933 \$68
2/20 - 3/20 Sun 4:00 pm – 4:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Oh So Beautiful Foxtrot Intermediate – Advanced Continues

We're going to keep building and adding from early winter.

Class ID 9936 \$68
2/20 - 3/20 Sun 5:00 pm – 5:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Want to advance your career, or learn a new skill for fun?

Check out the over 800 courses in these categories:

- Art and Design
- Business
- Computer Applications
- Construction and Trades
- Health and Fitness
- Hospitality
- Information Technology
- Language
- Legal
- Math and Science
- Teacher Professional Development
- Test Prep
- Writing

To register click on:

www.ed2go.com/iavalley/ or
search "Online Education"
at ce.iavalley.edu

Review and New! Foxtrot, Two Step and Waltz Intermediate

People in this class are familiar with these two dance families. Note: Foxtrot and Two Step use the same timing: slow, slow, quick, quick. We'll do some review and keep going.

Class ID 9934 \$68
2/20 - 3/20 Sun 6:00 pm – 6:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Line Dance Mania! Great for All Occasions!

Don't sit on the sidelines anymore! Now's your chance to learn the very fun & popular party, wedding, and club line dances. You'll learn the Electric Slide, Cupid Shuffle, Cha-Cha Slide, Wobble, and more, if we have time. No partner needed.

Class ID 9929 \$68
2/20 - 3/20 Sun 7:00 pm – 7:55 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 808 (Dejardin Hall) Instructor Faythe Kubik

Family & Relationships

Children in the Middle

Changes in family structure through dissolution of marriage, custody modification, remarriage, etc. are difficult experiences for a child. Children in the Middle is a four-hour, court-ordered seminar providing education and affirmation for parents, with the primary focus on children's needs. Topics include: parenting skills for divorcing parents, child's needs and survival techniques, health versus problematic reactions of most kids, age specific needs of your children, and identifying how your child feels. Child care is not provided. Please do not bring children to class. Si no lee o no habla inglés, tendrá que traer un intérprete ADULTO con usted.

Class ID 9876 \$49
5/10 Tue 4:30 pm - 8:30 pm

Iowa Falls ECC Ag & Renewable Energy Building Room 106

Class ID 9887 \$49
2/12 Sat 8:30 am - 12:30 pm

Class ID 9888 \$49
4/9 Sat 8:30 am - 12:30 pm

Class ID 9889 \$49
6/11 Sat 8:30 am - 12:30 pm

Class ID 9890 \$49
8/13 Sat 8:30 am - 12:30 pm

Marshalltown, Iowa Valley Continuing Education (CE) Room 610

Class ID 9891 \$49
3/10 Thu 4:30 pm - 8:30 pm

Class ID 9892 \$49
7/7 Thu 4:30 pm - 8:30 pm

Grinnell, Iowa Valley Grinnell, Room 145



Retiring Soon? An Alternative View

Thinking of retiring in the next few years but are confused by all the advice? A realistic discussion about when to take Social Security, Medicare and Supplemental insurance, Roth and Traditional IRA distributions, continuing to work and the income tax consequences of each. You will hear examples, numbers and some suggestions you will never get from the popular media and traditional advisors. No sales pitch. Time for questions. Discount: \$10 discount each person for couples registering together

Class ID 9863 \$30
3/23 Wed 6:00 pm - 8:00 pm

Marshalltown, Iowa Valley Continuing Education (CE) Room 608, Instructor Steve Kenkel

Estate Planning for Empty Nesters

Often thousands of dollars in taxes and fees can be avoided by good planning. This program will provide information to help you work more effectively with your professional & legal advisors. The topics include: property ownership, wills, federal and Iowa inheritance taxes, gifting, nursing home insurance and planning, trusts, and gift taxes. This program is beneficial to everyone, not just farmers. The Instructor is a lawyer who has been dealing with these issues for 35 years. Discount: \$10 discount each person for couples registering together. "Estate"

Class ID 9864 \$30
3/2 Wed 6:00 pm - 7:30 pm

Marshalltown Iowa Valley Continuing Education (CE) Room 608, Instructor Steve Kenkel

Maximize Your Social Security

Are you a Baby Boomer? Are you thinking about retiring? Are you retired but not sure if you should start taking your Social Security? You have questions and we have answers. Join us as we explore one of the most misunderstood topics that may have the greatest effect on how you enjoy your retirement. You've paid into the Social Security system your entire working life and now that you're thinking about retirement you owe it to yourself and your spouse to do everything you can to get the maximum benefit you're entitled to. Everyone who attends will receive their free Social Security Maximization Report that has been personally customized just for you, based on your lifetime earnings history. You'll also learn how to open your own Social Security account and check your benefits statement for accuracy. Class size is limited. Discount: \$5/person discount for two registered together.

Class ID 8231 \$25
1/10 Mon 6:00 pm - 8:00 pm

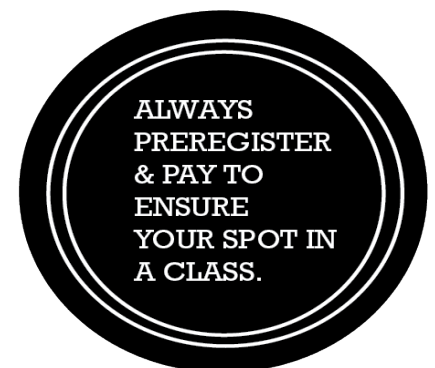
Marshalltown, Iowa Valley Continuing Education (CE) Room 608, Instructor Leon Hiracheta

Welding for Garden Art

Learn basic welding techniques for stick & wire welding along with oxyacetylene cutting & bending, & brazing as you create a delightful garden creature. Must wear leather shoes, long sleeves & long pants. No prior welding experience necessary. Get ideas for projects & where to purchase materials. May bring your own steel objects to weld into your project with instructor's approval.

Class ID 9908 \$199
3/24 - 4/7 Thu 5:30 pm - 8:30 pm

Marshalltown, Business & Technology Center W4 Welding Lab



Agriculture

Beekeeping

Did you know that honeybees visit approximately 2 million flowers to produce just one pound of honey? If you are interested in getting started in beekeeping, this is the course for you. You'll learn many more interesting facts about bees and beekeeping from experienced beekeepers. This program is designed for the beginner who is interested in beekeeping to the experienced beekeeper with an interest to learn more. Each student will receive a beekeeping book which is included in the fee.

Class ID 9926 \$49
1/25 - 3/2 Tue 6:00 pm - 8:00 pm

Marshalltown, Iowa Valley Continuing Education
Room 608, Instructors Jim & Patty Dolezal

Class ID 9862 \$49
2/9 - 3/2 Wed 5:30 pm - 8:30 pm

Iowa Falls ECC Ag & Renewable Energy Building
Room 110, Instructor Pat Ennis

Trades & Industry

National Electrical Code Update

This 6-hour course covers the significant changes in the latest edition of the NEC. These changes include four new articles dealing with Overvoltage Protection (242), Medium Voltage Conductors and Cable (311), Type P Cable (337), and General Requirements for Communications Systems (800). Also covered will be the major changes in the introduction, all nine chapters of the codebook, and the Informational Annexes. Participants must bring a copy of the 2020 NEC, highlighters, a notebook, and pencils. Participants will need to bring a copy of the 2020 National Electrical Code, highlighters, notebook and pencils.

Class ID 8104 \$134
1/11 - 1/12 Tue, Wed 4:00 pm - 7:00 pm

Class ID ____ \$134
9/7 - 9/8, 5:00 pm - 8:00 pm

ZOOM Online, Instructor Richard Chambers

Ampacity Calculations

This 2-hour interactive class covers

ampacity calculations for conductors in residential, commercial, and industrial applications, including derating for ambient temperature, number of conductors in a raceway or cable, and installations on rooftops. Participants must bring a copy of the 2020 NEC book, calculator, highlighters, notebook, and pencils.

Class ID 8106 \$79
2/17 Thu 4:00 pm - 6:00 pm

ZOOM Online, Instructor Richard Chambers

Box Sizing Calculations

This 2-hour interactive class covers box sizing calculations for residential, commercial, and industrial applications, including metallic and nonmetallic boxes, junction and pull boxes, and conduit bodies. Participants must bring a copy of the 2020 NEC, calculator, highlighters, notebook, and pencils.

Class ID 8105 \$79
2/16 Wed 4:00 pm - 6:00 pm

ZOOM Online, Instructor Richard Chambers

Health Care Wiring - Article 517

This 6-hour class covers the National Electrical Code requirements for health care wiring beginning with general requirements and continuing through wiring and protection, grounding and bonding, branch circuit and receptacle requirements, the Essential Electrical System, inhalation anesthetizing location requirements, x-ray installations, systems less than 120V, isolated power systems and pools and tubs for therapeutic use. Participants should bring: 2020 NEC, highlighters, notebook and pencils. Participants should bring: 2020 NEC, highlighters, notebook and pencils.

Class ID 9895 \$99



4/2 Sat 8:00 am - noon

ZOOM Online, Instructor Richard Chambers

Arc Flash Training, NFPA 70E

The purpose of this 4-hour class is: 1. To introduce personnel to the electrical hazards of shock, arc flash and arc blast. 2. To explain the requirements of NFPA 70E: Standard for Electrical Safety in the Workplace specifically related to personnel safety. 3. To demonstrate lockout/tagout procedures that are required in order to put equipment in an electrically safe working condition. 4. To describe the types and levels of personal protective equipment (PPE) that may be necessary for work on live parts, and to show how to select the PPE that is required for the job.

Class ID 9774 \$99
5/14 Sat, 8:00 am - noon

Online, Instructor Richard Chambers

Voltage Drop Calculations

This 2-hour class covers a practical method to compute voltage drop in single-phase and three-phase AC and DC circuits, the need for these calculations, how to use your calculator most effectively, how to solve voltage drop problems in the electrician license exam, and how to correctly size conductors for efficient operation in residential, commercial, and industrial applications. Participants will need to bring a copy of the 2020 National Electrical Code, highlighters, calculator, notebook and pencils.

Class ID 9857 \$79
6/15 Wed, 5:00 pm - 7:00 pm

Online, Instructor Richard Chambers

Overcurrent Protection

This 2-hour interactive class covers calculations for overcurrent protection for conductors and equipment in residential, commercial, and industrial services, feeders, and branch circuits. Also covered are the rules for feeder taps and transformer secondary conductors. Participants should bring: 2020 NEC, calculator, highlighters, notebook and pencils.

Class ID 9775 \$79
7/12 Tue, 5:00 pm - 7:00 pm

Online, Instructor Richard Chambers

WANT THE MOST CURRENT CLASS UPDATES? **JOIN OUR MAILING LIST!**

text **EDVENTURE** to **22828** to get started

Commercial Service Calculations

This 4-hour interactive class covers calculations for commercial services, including retail stores, office buildings, schools and places of worship, hotels and motels, restaurants, and farms. Also covered are neutral load calculations and optional methods. Participants should bring: 2020 NEC, calculator, highlighters, notebook and pencils.

Class ID 9776 \$99
8/20, Sat, 8:00 am - noon

Online, Instructor Richard Chambers

Electrician License Exam Prep

This 16-hour course includes a short review of electrical theory, covers the eight basic types of calculations you need to know for the Iowa Class A Journeyman and Master license exams, how to use the code book to find answers in a hurry, practical test-taking techniques and hundreds of practice exam questions. Participants will need to bring a copy of the 2020 National Electrical Code, highlighters, calculator, notebook and pencils. Meets CEU requirements. 14 Code

Class ID 9773 \$399
3/8 - 3/16 Tue, Wed, 4:00 pm - 8:00 pm

Marshalltown, Business & Technology Center
Instructor Richard Chambers



Mine Safety Refresher (MSHA 46 & 48)

This course is the annual refresher instruction designed to train and recertify persons for Part 46 & 48B surface training for underground mines. Refresher classes are not comprehensive in scope; participants should meet the MSHA definition of "experienced miner." The Iowa mine health and safety training program is conducted under the Iowa Department of Education, through the fifteen community colleges. If you have employees or are an employee in need of Part 46 or Part 48B of the

8 hour MSHA refresher training, then mark your calendars and register today to avoid missing out. This class will be conducted via zoom. Instructor: Occupational Safety Consultants, LLC

Class ID 8107 \$149
2/8 Tue 8:00 am - 4:30 pm

Marshalltown, Business and Technology Center, Room 201

Lead Safe Renovator Initial Training

This 8 hour course focuses on working safely with lead-based painted surfaces. This course is required by the State of Iowa and the EPA for anyone (for profit, or non-profit) working in or on pre-1978 housing and child-occupied facilities. This includes, but is not limited to work such as: Painting, Siding, Windows, Gutters, Roofing, Flooring, Countertops & Cabinets, Window Treatments, Garage Doors, Electrical, Plumbing, HVAC & Mechanical, Maintenance Workers, Handyman Services, Landlords, Specialty Wiring, etc. *This course is approved by the Iowa Plumbing & Mechanical Systems Board for 8 hours of continuing education credit.* Important: Register and make payment of \$165 with co-sponsor Iowa Lead & Asbestos Safety at <https://iowaleadsafety.com/register-for-class>. Registration deadline 1/21/22. Send inquiries to Julie Thomas."

Class ID 9865 \$165
2/1 Tue 8:00 am - 4:00 pm

Marshalltown, Iowa Valley Continuing Education (CE) Room 608

Basic TIG Welding

Learn fundamentals of running TIG (GTAW) processes in three weeks. Will cover basic techniques to perform quality welds in all positions on steel. Price includes material and lab fees. Funding may be available for eligible participants; for more information, call 641.844.5629

Class ID 8122 \$199
1/25 - 2/10 Tue, Thu 5:30 pm - 8:30 pm

Class ID 9909 \$199
4/19 - 5/5 Tue, Thu 5:30 pm - 8:30 pm

Marshalltown, Business & Technology Center
W4 Welding Lab, Instructor Matt McKibben

Basic Welding

During this course, you will learn basic welding techniques for stick & wire welding along with TIG (GTAW) processes in 18 hours. Must wear leather shoes, long sleeves & long pants. No prior welding experience necessary.

Price includes material and lab fees.

This course is required to participate in open lab. Funding may be available for eligible participants; for more information, call 641.844.5629.

Class ID 8120 \$349
2/22 - 3/10 Tue, Thu 5:30 pm - 8:30 pm

Marshalltown, Business & Technology Center
W4 Welding Lab, Instructor Joseph Casey

Class ID 8169 \$349
1/25 - 2/10 Tue, Thu 5:30 pm - 8:30 pm

Class ID 8170 \$349
2/22 3/10 Tue, Thu 5:30 pm - 8:30 pm

Iowa Falls ECC Trades & Industry Building, Welding Lab, Instructor John Sly

Basic MIG Welding

Learn basic GMAW welds in 18 hours. Training for gas, metal arc welding for manufacturing or home improvement. No prior welding experience necessary. Price includes material and lab fees. These 18 hours can be converted to college credit. Funding may be available for eligible participants; for more information, call 641.844.5629.

Class ID 8119 \$199
1/25 - 2/10 Tue, Thu 5:30 pm - 8:30 pm

Class ID 9910 \$199
4/19 - 5/5 Tue, Thu 5:30 pm - 8:30 pm

Marshalltown, Business & Technology Center
W4 Welding Lab, Instructor Joseph Casey

OSHA Construction 10-Hour

The OSHA Outreach Training Program for Construction Industry provides training for entry level workers and employers on the recognition, avoidance, abatement, and prevention of safety and health hazards in workplaces in Construction industry. The program also provides information regarding workers' rights, employer responsibilities, and how to file a complaint. Participants who successfully complete this online CareerSafe OSHA 10-Hour Construction Industry online course receives an OSHA 10-Hour Construction Industry wallet card from the OSHA Training Institute (OTI). Please contact IVCE to register at 641-752-4645. Following registration, you will receive a separate email with instructions to access this course.

Class ID 7703 \$39

Offered Online, Start at any time Instructor: Online

GOT QUESTIONS?

REACH US BY PHONE OR EMAIL AT:
641.752.4645 OR IVCE@IAVALLEY.EDU

OSHA General Industry 10-Hour

The OSHA Outreach Training Program for Construction Industry provides training for entry level workers and employers on the recognition, avoidance, abatement, and prevention of safety and health hazards in workplaces in Construction industry. The program also provides information regarding workers' rights, employer responsibilities, and how to file a complaint. Participants who successfully complete this online CareerSafe OSHA 10-Hour General Industry online course receives an OSHA 10-Hour General Industry wallet card from the OSHA Training Institute (OTI). Please contact IVCE to register at 641-752-4645. Following registration, you will receive a separate email with instructions to access this course.

Class ID 7225

\$39

Offered Online, Start at any time Instructor:
Online

**Transportation****Bus Driver (New) STOP Part 1 Online**

Part 1: Online Portion. "This course will help prepare new school bus drivers for their role in helping to keep the children safe while riding on a school bus. Objectives include learning rules and regulations, safe driving practices, passenger control, emergency first aid, accident and emergency procedures, route hazard identification, loading and unloading procedures, and dealing with danger zones, route hazards, and pre/post trip inspections." After completing the course you will need to take the New Driver face to face class. Please call 641-752-4645 to register.

Class ID 6918

\$100

Ongoing – Online Course

Don't PAY for class tuition! **Assistance is available in these areas + more!**

HEALTHCARE

- Dialysis Technician
- Advanced Emergency Medical Technician
- Certified Nurse Aide
- Emergency Medical Technician
- Medication Aide
- Medical Billing And Coding
- Medication Manager
- Pharmacy Technician
- Phlebotomy Technician

TRADES & INDUSTRY

- Basic Electrical Certificate
- Basic HVAC
- Basic MIG Welding
- Building and Road Construction Career Pathways Certificate

- Career Pipe Welding
- Machine Operator Program
- Manufacturing Fundamentals (MAKE)
- Production Welding Certificate
- Utility Fundamentals
- Welding for Maintenance and Repair

TRANSPORTATION & LOGISTICS

- Class A CDL
- 3-week Professional Driver Prep
- Class B CDL with Passenger & School Bus Endorsement

**Bus Driver (New) STOP part 2 - Face to Face**

Part 2: Face-to-Face Portion. "This course will prepare new school bus drivers for their role in helping to keep the children safe while riding on a school bus. Objectives include learning rules and regulations, safe driving practices, passenger control, emergency first aid, accident and emergency procedures, route hazard identification, loading and unloading procedures, and dealing with danger zones, route hazards, and pre/post trip inspections." Please call 641-752-4645 to register. Must have completed Bus Driver (New) STOP Part 1 – Online. Must have completed Bus Driver (New) STOP online part 1.

Class ID 6921 \$0
6/1 Wed 6:00 pm - 9:00 pm

Class ID 6922 \$0
4/6 Wed 6:00 pm - 9:00 pm

Class ID 6924 \$0
2/2 Wed 6:00 pm - 9:00 pm

Marshalltown, Iowa Valley Continuing Education

(CE), Room 608, Instructor Keith Lambertsen

Bus Driver 3 hr refresher

"The Professional School Bus Driver"

To drive a school bus in this day and age requires a good deal of professionalism on the part of the school bus driver. Throughout a career as a school bus driver, many varied situations will be encountered that require certain skills and talents, with many putting a driver into a number of different roles depending on the situations, but at all times requiring them to be responsible, and professional. This training will deal with most of the roles and responsibilities encountered on a daily basis, as well as some encountered on a not so daily basis, and how to deal with them professionally. Call to register at 641-752-4645.

Class ID 6942 \$30
6/22 Wed 6:00 pm - 9:00 pm

Class ID 6948 \$30
3/2 Wed 6:00 pm - 9:00 pm

Marshalltown, Iowa Valley Continuing Education
(CE), Room 608, Instructor Keith Lambertsen



CDL Driver Prep Class

Achieve your Class A or Class B CDL with airbrakes endorsement through this time efficient training and testing course. This Entry Level training course will allow students to prepare for the safe operation of a Commercial Motor Vehicle (CMV) and all aspects of the required CDL Skills Testing. The course is a combination of classroom, on-line and hands-on “behind the wheel” time, with the Final CDL Skills Testing completed as part of the class. Testing with CMV equipment at a DOT station is not needed. Minimum age is 18, a Commercial Learner’s Permit is required prior to enrollment and attendance at all class session is mandatory. A basic background and experience with trailer pulling and backing is helpful but not required. Exact timing and final schedule will be discussed at the first class session and may vary by student and experience. Subject to minimum enrollment. Iowa Valley and its instructors reserve the right to adapt the curriculum and pricing if federal rules and regulations change following printing. PLEASE NOTE: Due to new legislation, effective July 2015, all registrants MUST obtain their 6-month driving permit and complete the three written test with DOT before class starts. Funding may be available for eligible participants; for

more information, call 641.844.5629. “Via Zoom Driving week of: January 24-26”

Class ID 9874 \$799
1/10 Mon 6:00 pm - 8:00 pm

ZOOM Online, Driver portion in Grinnell

CDL Driver Prep Class (Ongoing)

Achieve your Class A or Class B CDL with airbrakes endorsement through this time efficient training and testing course. This Entry Level training course will allow students to prepare for the safe operation of a Commercial Motor Vehicle (CMV) and all aspects of the required CDL Skills Testing. The course is a combination of on-line and hands-on “behind the wheel” time, with the Final CDL Skills Testing completed as part of the class. Testing with CMV equipment at a DOT station is not needed. Minimum age is 18, a Commercial Learner’s Permit is required prior to enrollment and attendance at all class session is mandatory. A basic background and experience with trailer pulling and backing is helpful but not required. Exact timing and final schedule will be discussed at registration. Driving portion will be conducted in Mason City. Iowa Valley and its instructors reserve the right to adapt the curriculum and pricing if federal rules and regulations change following printing. Please contact Morgan Frederick

at 641-844-5616 to register.

Class ID 9872 \$799

Ongoing, Instructor: Randy Grey

Driver Improvement Program

The Iowa Driver Improvement Program (DIP) is designed to examine one’s attitude(s) and behavior in relation to driving, rather than revisiting the “how-to’s” of driving skills. The Iowa Driver Improvement Program is unique in that it focuses on helping drivers understand how their behind-the-wheel attitudes affect their driving behavior. Most traffic accidents are a result of a combination of uncontrolled emotions, improper decisions and bad habits. The program will address basic “behind the wheel” attitudes. Its purpose is to give participants an opportunity to look at their driving behavior and make a personal commitment to positively alter their daily driving experience. This class is for someone who has either received three moving traffic convictions during a 12-month period, been convicted of a serious violation, or have been required to attend by order of a Driver Improvement Hearing Officer. The Iowa Department of Transportation is authorized to suspend the driving privileges of anyone who is a habitual violator (Iowa Code Section 321.210 and DOT Administrative Rules

Procedure 615.43) or commits a serious violation. If you do not successfully complete the Driver Improvement Program, a note suspending your driving privileges will be sent to you. If you have more than three moving convictions within a twelve-month period, this class may not prevent suspension of your drivers license and privileges. An additional \$20 is charged for rescheduling. Please arrive by 8 a.m. If you are late, you will be denied entrance to the class.

Class ID 9881	\$105
1/22 Sat 8:00 am - 5:00 pm	
Class ID 9882	\$105
2/26 Sat 8:00 am - 5:00 pm	
Class ID 9883	\$105
4/2 Sat 8:00 am - 5:00 pm	
Class ID 9884	\$105
5/14 Sat 8:00 am - 5:00 pm	
Class ID 9885	\$105
6/25 Sat 8:00 am - 5:00 pm	
Class ID 9886	\$105
8/6 Sat 8:00 am - 5:00 pm	

Marshalltown, Iowa Valley Continuing Education (CE), Room 803 Board Room

Driving Unimpaired

This class (also known as the OWI 12 Hour Program) is for those that were arrested for an OWI over the age of 18. Class is designed to help each person reduce risk for any type of alcohol or drug problem by helping them understand and accept the need to make necessary changes to reduce the risk for future problems. The class meets state requirements under sections 321J.2 and 321J.17, Subsection 2, and is open to anyone wishing to better understand their problem. Classes are offered in Marshalltown and Iowa Falls. A separate class is available for those that speak Spanish.

Class ID 8344	\$180
1/14 - 1/15 Fri 6:00 pm - 10:15 pm & Sat 8:00 am - 5:00 pm	
Class ID 8345	\$180
2/11 - 2/12 Fri 6:00 pm - 10:15 pm & Sat 8:00 am - 5:00 pm	
Class ID 8346	\$180
3/4 - 3/5 Fri 6:00 pm - 10:15 pm & Sat 8:00 am - 5:00 pm	
Class ID 8347	\$180
4/8 - 4/9 Fri 6:00 pm - 10:15 pm & Sat 8:00 am - 5:00 pm	
Class ID 8348	\$180
5/13 - 5/14 Fri 6:00 pm - 10:15 pm & Sat 8:00 am - 5:00 pm	
Class ID 8349	\$180
6/10 - 6/11 Fri 6:00 pm - 10:15 pm & Sat 8:00 am - 5:00 pm	

Class ID 8350 \$180
7/8 - 7/9 Fri 6:00 pm - 10:15 pm & Sat 8:00 am - 5:00 pm

Class ID 8351 \$180
8/12 - 8/13 Fri 6:00 pm - 10:15 pm & Sat 8:00 am - 5:00 pm

Marshalltown Iowa Valley Continuing Education (CE) Room 803 Board Room, Instructor Roxann Scheffert

Class ID 8376 \$180
2/26 - 2/27 Sat 8:00 am - 3:00 pm & Sun 8:00 am - 3:00 pm

Class ID 8377 \$180
4/23 - 4/24 Sat 8:00 am - 3:00 pm & Sun 8:00 am - 3:00 pm

Class ID 8378 \$180
6/25 - 6/26 Sat 8:00 am - 3:00 pm & Sun 8:00 am - 3:00 pm

Iowa Falls ECC Ag & Renewable Energy Building Room 106 Matthew Kennis

Driving Unimpaired Spanish

This class is offered in Spanish (also known as the OWI 12 Hour Program) for those that were arrested for an OWI over the age of 18. Class is designed to help each person reduce risk for any type of alcohol or drug problem by helping them understand and accept the need to make necessary changes to reduce the risk for future problems. The class meets state requirements under sections 321J.2 and 321J.17, Subsection 2, and is open to anyone wishing to better understand their choices. Classes are offered in Marshalltown only.

Class ID 8369 \$180
1/28 - 1/29 Fri 6:00 pm - 10:10 pm & Sat 8:00 am - 5:00 pm

Class ID 8370 \$180
3/25 - 3/26 Fri 6:00 pm - 10:10 pm & Sat 8:00 am - 5:00 pm

Class ID 8371 \$180
5/20 - 5/21 Fri 6:00 pm - 10:10 pm & Sat 8:00 am - 5:00 pm

Class ID 8372 \$180
7/22 - 7/23 Fri 6:00 pm - 10:10 pm & Sat 8:00 am - 5:00 pm

Marshalltown, Iowa Valley Continuing Education (CE), Room 608, Instructor Celia Gomez Reyes

Moped Safety

Gain the understanding and skills to become a safe and responsible moped driver in just six hours of classroom instruction. Classroom instruction includes operator and moped preparation, basic control skills, safe riding practices, how to handle complex situations, and moped care. This course does not include hands-on moped instruction. This course

meets Iowa Department of Transportation requirements to obtain a moped license at 14 and anyone under the age of 16. All students must be at least 13 1/2 years of age to take this class. Registered person must be the class participant and provide their birthdate. "ONLINE ZOOM CLASS- Technical requirements: 1. Computer, laptop, or device connected to the internet. 2. Phone or above device with microphone to answer questions and discuss materials. 3. Ability to scan or take a picture of the quiz and email to the instructor. 4. Camera on the same device preferable, but not required. Certificates will be mailed out after completion."

Class ID 9354 \$54
1/15 Sat 7:00 am - 1:00 pm

Class ID 9355 \$54
3/5 Sat 7:00 am - 1:00 pm

Class ID 9356 \$54
4/16 Sat 7:00 am - 1:00 pm

ONLINE ZOOM Online, Instructor David Reel

Motorcycle Rider Education

The Motorcycle Safety Foundation Basic Rider course is a learn-to-ride education and training safety program that consists of the online MSF Basic e-course to address basic motorcycle knowledge, five hours of classroom instruction with a Rider Coach to address rider perception and risk management, and 10 hours of on-cycle, hands-on instruction. A course completion card may provide an insurance discount. Riders must be able to balance a bicycle to participate in the riding portion of the course, and a riding skill test must be passed for successful completion. Course is Friday 5pm-9pm, Saturday 8am-5pm, & Sunday 8am-noon. Must attend all scheduled hours. Online e-course MUST be completed and certificate brought to class the first night. Each student will be emailed an eCourse coupon code.

Class ID 9726 \$175
4/8 - 4/10 Fri-Sat-Sun, see times listed above

Class ID 9727 \$175
4/29 - 5/1 Fri-Sat-Sun, see times listed above

Class ID 9728 \$175
5/20 - 5/22 Fri-Sat-Sun, see times listed above

Class ID 9729 \$175
6/10 - 6/12 Fri-Sat-Sun, see times listed above

Class ID 9730 \$175
7/8 - 7/10 Fri-Sat-Sun, see times listed above

Class ID 9731 \$175
7/22 - 7/24 Fri-Sat-Sun, see times listed above

Marshalltown, Marshalltown Community College (MCC) Room 537 Instructor Richard Elsberry

COURSE INDEX BY COMMUNITY

GRINNELL

ESL Multi Skills	p. 4
High School Equivalency Diploma/HSED Prep	p. 5
Medication Manager/Aide	p. 11
Nurse Aide Exams	p. 12

IOWA FALLS

Basic Welding	p. 20
Children in the Middle	p. 18
ESL Multi Skills	p. 4
High School Equivalency Diploma/HSED Prep	p. 5
Medication Manager/Aide	pp. 10
Nurse Aide Exams	pp. 12-13
Moped Safety	p. 23

MARSHALLTOWN

Adult Literacy

ESL for Citizenship	p. 4
English as a Second Language	p. 4
High School Equivalency Diploma/HSED Prep	p. 4
Spanish HSED Preparation	p. 5

Business & Career Development

Quickbooks Desktop Pro Level 1 & 2	p. 8
--	------

Computers & Technology

Computer Skills for Seniors, Levels 1 & 2	p. 8
Microsoft Excel Specialist, Level 1 & 2	p. 8

Health

AHA BLS for Healthcare Providers	p. 9
AHA Heartsaver CPR/AED/First Aid	p. 9
Dialysis Technician	p. 13
Medication Manager/Aide	pp. 10-11
Medical Coding & Billing Certificate	p. 13
Nurse Aide (Orientations & Phase I 75-Hour)	p. 13
Nurse Aide Exams	p. 12
Pharmacy Technician	p. 10
Phlebotomy Technician	pp. 12

Life & Leisure

Cake Decorating Class	p. 15
Children in the Middle	p. 17
Creative Retirement (<i>several courses</i>)	pp. 15-16
Dance (<i>several courses</i>)	pp. 16-17
Breakmaking	p. 17
Cupcake Decorating	p. 14
Instant Pot 101	pp. 14-15
Pottery	p. 14
Maximize Your Social Security	p. 18

Trades & Industry

Basic Welding (TIG & MIG)	p. 21
Career Pipe Welding	p. 21
Mine Safety Refresher (MSHA 46 & 48)	p. 21

Transportation

Bus Driver 3-Hour Refresher	p. 22
Bus Driver (New) STOP Part 2	p. 21
CDL Driver Prep	p. 22
Driver Improvement Program (DIP)	p. 223
Driving Unimpaired (<i>English & Spanish</i>)	pp. 22-23
Moped Safety	p. 23
Motorcycle Rider Education	p. 23

MESKWAKI

High School Equivalency Diploma/HSED Prep	p. 5
---	------

ONLINE/ZOOM

Business & Career Development

Accounting/Finance for Non-Financial Managers	p. 5
Certified Bookkeeper	p. 6
Certificate in Data Analysis	p. 6
Coaching Authorization	p. 6
Conversational Spanish in the Workplace	p. 7
Digital Marketing Certificate	p. 7
Graphic Design Software Essentials Certificate	p. 7
Intro to Interior Design	p. 7
Project Management Certificate	p. 6
SHRM Certification Test Prep	p. 6
Sigma 6 Green Belt Certificate	p. 7

Health

Pharmacy Tech Career Prep	p. 10
Medical Terminology	p. 12

Trades & Industry

Agricultural Wiring - Article 547	p. 20
Ampacity Calculations	p. 20
Box Sizing Calculations	p. 20
Grounding & Bonding	p. 20
Mine Safety Refresher (MSHA 46 & 48)	p. 21
National Electrical Code Update	p. 20
NEC for Solar PV Installers	p. 20
Pools, Spas, & Hot Tubs - Article 680	p. 20
Raceway Sizing Calculations	p. 18
Residential (Wiring)	p. 19
Top 2020 Residential Changes	p. 20
Transformer Calculations	p. 20

Transportation

Bus Driver (New) STOP Part 1	p. 21
CDL Driver Prep Class (Ongoing)	p. 22

TAMA/TOLEDO

ESL Multi Skills	p. 4
High School Equivalency Diploma/HSED Prep	p. 5

THERE ARE 6 EASY WAYS TO REGISTER

Register early! Payment at the time of registration is required for all Iowa Valley Continuing Education classes. Registration in a class is not guaranteed until full payment is received. Classes often fill rapidly, and we cannot guarantee last-minute registrations. Early registration can also prevent a lightly attended class from being canceled.



1. Register and pay online at www.iowaValley.com

2. Call us

Marshalltown: 641-752-4645 or 1-800-284-4823



3. Bring it to us

Grinnell: 123 6th Ave. W.

Marshalltown: Iowa Valley Continuing Education Conference Center, 3702 S. Center St.



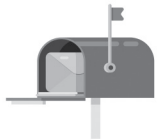
4. Email us at ivceinfo@iavalley.edu

Use the registration form on the previous page as a guide and include payment information.



5. Fax us at 641-752-1692

Complete the registration form and include payment information.



6. Mail it to IVCE, 3702 S. Center St., Marshalltown, 50158

Send registration form with payment made out to IVCCD **TWO WEEKS** before your class(es) starts.

INFORMATION WE NEED

No matter how you register, please provide your full name, home address, phone number, birth date, (plus Social Security # and/or professional license number, if applicable), and the course number(s) you've selected, with payment.

PAYMENT METHODS

DISCOVER

VISA



At the time of online, phone, fax and email registration, we accept credit/debit card and purchase order (third party) payment. For in-person and mailed registrations we also accept cash, checks, and money orders for the exact amount of purchase, made out to IVCCD.

IVCE REFUND & CLASS CANCELLATION POLICY

To withdraw your registration before a class starts, please call 641-752-4645 or 1-800-284-4823. Refunds will be issued to students who drop the class at least one day prior to the class start date. Please note that some classes may have earlier advertised cancellation deadlines. No refunds will be issued for classes dropped on or after the class start date.

If a course does not have sufficient enrollment to justify holding class, we reserve the right to cancel, combine or change the class schedule. If the class you registered for is cancelled you will be contacted and a 100% refund will be processed.

ECRWSS
RESIDENTIAL POSTAL CUSTOMER

CUSTOM TRAINING SOLUTIONS AVAILABLE!

Did you know that Iowa Valley Continuing Ed can create a training program for your business? We can create training solutions in these areas, and more!

- Manufacturing**
- Mechanical Maintenance**
- Leadership**
- Computer Technology**
- Safety**
- Healthcare**

Contact Neysa Hartzler or Val Ruff to learn more!