

## **CEP (Concurrent Enrollment Program)**

### **Dual Credit courses offered at East Marshall**

#### **AGB 330 Farm Business Management**

**3 credits**

Business and economic principles applied to decision making and problem solving in the management of a farm business, cash flow, partial, enterprise, and whole farm budgeting. Information systems for farm accounting, analysis, and control. Obtaining and managing land, capital and labor resources. Alternatives for farm business organization and risk management.

#### **AGS 113 Survey of Animal Industry**

**3 credits**

Processes and principles involved in animal production and management (an introduction to livestock enterprises and related industries).

### **Information about Dual Credit Courses**

*-an agreement between East Marshall and MCC*

#### **Registering for MCC credit**

East Marshall High School students take dual credit classes online and at the MCC campus location. All students must complete the High School Student Application/Registration form and submit it to the MCC Admission's Office. Contact the EMHS Guidance Office for information about class options and how to enroll.

#### **Earning credit**

A student enrolled in dual credit earns both East Marshall and MCC credit. East Marshall Community School District pays for the college credit(s). Take each class seriously, remembering that the grade(s) will be permanently recorded on an official college transcript that follows throughout all college endeavors.

#### **Dropping a class**

For a student to drop a college credit class, two drop forms must be completed: one for East Marshall and one for MCC. The high school counselor has the MCC drop slip, which requires the signature of the instructor and the counselor. The Guidance Office collects and mails the drop slips to MCC. **The last day to drop 2017-18 courses, through the College, is November 17 (Fall semester) and April 13 (Spring semester).**

#### **Failing a class**

The failure of a pupil to complete or otherwise receive credit for an enrolled course requires the pupil to follow the individual procedures of his/her school.

#### **Transferring the credit to another college**

A student must request the transfer of credit by submitting a [transcript request form](#) to the ECC Registrar's Office. **The form is available at the Registrar's Office or online.** The College charges a minimal \$5 processing fee to send a transcript. The student must pay this fee; East Marshall does not pay this fee. The transcript may be sent

immediately or select 'send at the end of the term' to ensure all grades are posted on the transcript. **As you submit college applications, you need to indicate that you have transfer credits.**