

Medical Assistant

Diploma

(Code: EVMED)

The Medical Assistant program will prepare individuals to provide medical office administrative services and perform clinical duties. This diploma program includes instruction in basic anatomy and physiology, medical terminology, medical law ethics, patient psychology & communications, medical office procedures, clinical dx examination testing & treatment procedures. Program accredited, graduates of the diploma program are eligible to sit for the National Certified Medical Assistant (CMA) exam upon completion of the summer externship. Students must maintain a 2.0 GPA for all required courses.

Medical Assistant Entrance Requirements:

1. Application for college admission completed and signed.
2. Official high school transcript or GED equivalency required.
3. Official transcripts from other colleges you have attended (if applicable).
4. FAFSA/Financial Aid paperwork completed.
5. Test score or course requirements:
 - a. ACCUPLACER test completed with scores of 250 or higher in Reading and 250 or higher in Writing.OR
 - b. Successful completion of ENG060 College Preparatory Writing I or ENG061 College Preparatory Writing II with a 75% (C grade) or higher.
6. Successful Completion of BCA134 Word Processing or CSC118 Computer Systems & Applications with a 75% (C grade) or higher.
7. A minimum grade of 75% (C grade) or higher is needed for any prerequisite courses to transfer into the program.
8. General education courses must be completed no more than five (5) years prior to be accepted as transferable credit for the program.
9. All MAP courses must be taken in the acceptance year.

Program Requirements	Credit Hours
ADM154 Business Communications	3
BCA134 Word Processing	3
or	
CSC118 Computer Systems & Applications	(3)
BIO532 Human Body: Health and Disease	3
HSC129 Anatomy & Physiology	5
or	
BIO168 Human Anatomy & Physiology I	(4)
BIO173 Human Anatomy & Physiology II	(4)
MAP111 Medical Office Management I	3
MAP118 Medical Office Management II	4
MAP141 Medical Insurance	3
MAP225 Medical Lab Procedures I	4
MAP229 Medical Lab Procedures II	6
MAP512 Medical Assisting Pharmacology	2
MAP602 Clinical Experience Seminar	1
MAP616 Medical Assistant Externship	6
Total Required Hours	43-46