

Compliance Matters

Iowa Valley Community College District

Spring 2017

[Edition 1, Volume 2]

White House Executive Orders Established **Three (so far) impact higher education**

Since taking office in January, President Donald Trump has signed a total of 25 Executive Orders that went into effect immediately after his signing.

Three of the Executive Orders related to higher education include:

- An Executive Order to move the Historically Black College and Universities (HBCU) offices back to the White House from the U.S. Department of Education.
- An Executive Order requiring every federal agency to establish a Regulatory Reform Task Force to evaluate regulations and recommend rules for repeal or modification.
- An Executive Order instructing any federal agency that whenever it introduces a regulation, it must first abolish two others.

Establishment of the Privacy Technical Assistance Center (PTAC)

The U. S. Department of Education has established the Privacy Technical Assistance Center. PTAC is designed to be a “one stop” resource for education stakeholders to obtain information and guidance on data privacy, confidentiality, and security practices related to student-level longitudinal data systems.

PTAC has provided guidance to educational institutions on

the conditions under which federal student financial aid information can be used for program evaluation and research purposes. Federal laws govern access to, disclosure of, and use of student financial aid information, including (but not limited to) Section 444 of the General Education Provisions Act (formerly referred to as the Family *continued on page 2*

Athletic Compliance Corner



Housing Information

Regardless of the division, campus representatives can provide student-athletes with housing information.

Interpretation

The athletic department cannot arrange for the housing between the student-athletes and the complex/dormitories. Housing materials may be provided to all student-athletes regardless of the division in that sport. Division II and III programs may only provide the housing materials. No member of the athletic department or its representatives may have any other dealings regarding the students’ housing beyond providing the materials.

Contacts:

*Kathleen.Brown@iavalley.edu
or Nate.Forsyth@iavalley.edu*

PTAC from page 1
Educational Rights and
Privacy Act (FERPA); the
Higher Education Act of 1965,

March Compliance Mandates

Program Participation Agreements & IPEDS

As part of the program participation agreements in connection with financial aid, an institution must complete surveys conducted as a part of the Integrated Postsecondary Education Data System (IPEDS) or any other federal postsecondary institution data collection effort, as designated by the U.S. Secretary of Education in a timely manner and to the satisfaction of the Secretary. IPEDS forms also fulfill certain reporting requirements under Title VI and VII and the Americans with Disabilities Act. Annual spring data collection typically opens in March and closes in April.

as amended (HEA); and the
Privacy Act of 1974, as
amended (Privacy Act).

April Compliance Mandates

Higher Learning Commission (HLC) Institutional Update

Each year, the Higher Learning Commission requires designated staff (Data Update Coordinators, Chief Financial Officers and/or Accreditation Liaison Officers) to verify that the HLC has the correct contacts on file for each educational institution. The accreditation requirements are on the HLC website at <http://inst-update.hlcommission.org>.

May Compliance Mandates

State & Federal Employment Reporting

Quarterly employment reporting is handled by the Human Resources staff. Forms that are to be submitted on or before April 30 each year include:

To learn more about PTAC go to <http://ptac.ed.gov>.

- **Employer Quarterly Federal Tax Return** – Internal Revenue Service Form 941 reports employer federal tax return information for the quarter ending March 31.
- **State Withholding Quarterly Tax Return** – Employers are required to submit a quarterly report to the Iowa Department of Revenue every quarter for the payroll period ending March 31.
- **Employee Contributions and Payroll Report** – Employers complete a report to Iowa Workforce Development (IWD) for the payroll period that ends on March 31.
- **Employment Multiple Worksite Report** – Employers report to Iowa Workforce Development's Employment Statistics Bureau for the payroll period ending March 31.

Members of the IVCCD Compliance Review Committee include Dr. Chris Duree, Chris Bland, Dr. Lisa Breja, Dr. Kathleen Brown, Mandy Brown, Nate Chua, Lynn Duit, Nate Forsyth, Jacque Goodman, Barb Jennings, Dr. Patrick Kennedy, Dr. Barb Klein, Dr. Robin Lilienthal, MaryAnne Nickle, Kathy Pink, Angie Redmond, Dr. Martin Reimer, Cindy Schulte, Colleen Springer, Byron Steiber, Dr. Lisa Stock and Jim Wilson.

June Compliance Mandates

International Programs: Annual Report to the U.S. Department of the Secretary of the State (Office of Immigration)

On an annual-basis, educational institutions are required to file an annual report due on June 30th each year with international student information.

Compliance Matters is published semi-annually by the Director of Governmental Affairs and the IVCCD Compliance Review Committee to provide updates about important compliance, risk management, equal employment opportunity, and District policies. Please email ideas or submissions to Cindy Schulte, Director of Governmental Affairs, at Cindy.Schulte@iavalley.edu.
