



# IVCCD

## NOTICE OF VACANCY

**POSTED INTERNALLY:**

4/6/2021

**MAY BE POSTED EXTERNALLY:**

4/9/2021

**POSITION:** Head Women's Basketball Coach

**STATUS:** Part-Time - 19 hours or less  
Hours per week -

**CLASSIFICATION TYPE:** Stipend

**LOCATION:** Marshalltown Community College

**JOB SUMMARY:** The purpose of this position is to provide oversight, direction and supervision to a competitive NJCAA DII Women's Basketball program. The successful candidate will strive to provide a quality successful environment that will support student-athlete success on the field and in the classroom. The coach will seek to develop positive relationships on campus as well as in the community. This position will have some event supervision.

**EDUCATION/  
EXPERIENCE:** Playing experience/college coaching or other coaching experience required. Budget/scholarship management preferred. Associates Degree or Post-Secondary Education preferred.

**ABILITIES:** Knowledge of and ability to follow college, ICCAC, and NJCAA policies and procedures. Knowledge of intercollegiate Basketball program. Ability to utilize available resources to recruit and retain student-athletes to the campus who will have the ability to be successful. Ability to relate to a diverse population and to maintain composure when faced with difficult situations. Ability to effectively identify and resolve problems and to maintain strict confidentiality related to sensitive information. Ability to analyze problems, identify solutions, and take appropriate action to resolve problems using independent judgment and decision making processes.

**BASE WAGE:** Stipend pay varies by position.

**BENEFIT INFORMATION:**

**TO APPLY:** Internal Applicants: must send a completed Internal Application Request form to [ivccdjobs@iavalley.edu](mailto:ivccdjobs@iavalley.edu). This form can be downloaded from SharePoint, under Intranet/Human Resources. If not submitting a cover letter and resume, please note that the existing documents from the HR file should be added to the form for committee review.

*If you experience issues completing the employment application online please update your web browser or use a different browser and try again.*

External Applicants: Please click here for our online application [http://www.iavalley.edu/district/forms/affirmative\\_action.php](http://www.iavalley.edu/district/forms/affirmative_action.php).

Applicants will be asked to include cover letter and resume once the on-line application is ready to be submitted. Contact information is also located on our website.

Faculty Positions: Send unofficial transcript(s) with application materials. Official college transcript(s) will be required at the time of hire.

Non-Faculty Positions: Official college transcript(s) will be required at the time of hire.

Athletics/Coaches: Official college transcript(s) are required only if combined with a regular faculty or non-faculty position.

**CLOSING DATE:** Open until filled

*IVCCD is committed to provide equal opportunities in its employment practices and policies for all employees and applicants for employment without discrimination on the basis of age, color, creed, disability, gender identity, genetic information, national origin, race, religion, sex, sexual orientation, and veteran status.*

*Retaliation against any individual for reporting discrimination or assisting in providing information relevant to a report of discrimination is strictly prohibited by IVCCD and constitutes a violation of this policy.*