



IVCCD

POSTED INTERNALLY:

Ongoing Need

MAY BE POSTED EXTERNALLY:

Ongoing Need

NOTICE OF VACANCY

- POSITION:** Campus Security Officer
- STATUS:** Part-Time
Hours per week - Approximately 15 to 19 hours per week.
- CLASSIFICATION:** Timesheet
- LOCATION:** Ellsworth Community College
- JOB SUMMARY:** Campus Security Officers are responsible for the safety and security of all campus properties. Officers will patrol the residence life, educational, athletic, and administrative facilities and grounds and enforce state and federal laws as well as ECC rules and regulations. Campus Security Officers will work closely with all residents, housing directors, resident assistants, custodians, and any other faculty or staff.
- EDUCATION/
EXPERIENCE:** Minimum Associates Degree in Criminal Justice, Criminology, Police Science or five years working in law enforcement, corrections, or security. Experience working with diverse populations, enforcing federal, state, and local laws, and/or enforcing campus rules and regulations. Preference given for current Iowa Peace Officer Certification.
- ABILITIES:** Must have excellent communication skills and be able to work in a very diverse community. Must have the ability to use good judgment and able to work independently.
- WAGE RANGE:** Annual salary is based on a full fiscal year, which is pro-rated along with benefits to start date and FTE pay varies by position
- BENEFIT INFORMATION:**
- TO APPLY:** Internal Applicants: must send a completed Internal Application Request form to ivccdjobs@iavalley.edu. This form can be downloaded from ANGEL, under Intranet/HR. If not submitting a cover letter and resume, please note that the existing documents from the HR file should be added to the form for committee review.
- External Applicants: must complete the on-line application form found at www.iavalley.edu, click on About IVCCD and then Employment. Applicants will be asked to include cover letter and resume once the on-line application is ready to be submitted. Contact information is also located on our website.
- CLOSING DATE:** Open until filled

IVCCD is an Affirmative Action/Equal Opportunity Employer.