

Satisfactory Academic Progress Duration of Eligibility – 150%

This appeal is for undergraduates who have exceeded the duration of eligibility limits of the Standards of Academic Progress (SAP) or are returning to earn a second degree or certification. Complete all sections of the appeal according to the instructions given. Incomplete appeals will be returned. Completed forms will be reviewed by the SAP Committee and notification of the outcome will be sent to the student's email address provided on the appeal form.

The U.S. Department of Education has established Financial Aid Standards for Satisfactory Progress to encourage students to successfully complete academic coursework and progress satisfactorily toward program completion.

Pursuant to federal regulations, students denied financial aid due to unsatisfactory progress may use this form to appeal for reconsideration of financial aid eligibility, if there are mitigating or unusual (crisis) circumstances.

Important Deadlines

Appeal forms will be accepted according to the following schedule. Appeals received after this date, will be reviewed for the following semester

Fall Semester - Completed Appeal Packet and Success Plan must be submitted by August 1st

Spring Semester - Completed Appeal Packet and Success Plan must be submitted by the first Friday of

January Summer Semester - Completed Appeal Packet and Success Plan must be submitted by the Friday before classes start

Birthdate _____ MCC Student ID _____

Name _____
Last – First – Maiden

Address _____
Box/Street – City – State – Zip Code

Phone Number _____ Email _____

I am completing this appeal form so that I may be reconsidered for financial aid for the ____ semester.

This appeal process REQUIRES completion of the check list below. Incomplete appeals will not be processed!

Read and Review Financial Aid Satisfactory Progress Standards Sheet. This information is available on the MCC website and upon request in the Financial Aid Office.

Provide an explanation of the circumstances that prevented you from meeting the standards (you may use a separate 8.5" x 11" sheet of paper. Typed is preferred, but not required.) If terminated due to the 150% standard, please explain why you need to take additional classes and your expected educational objective at Marshalltown Community College.

Explain what has changed with your situation that would now make you successful if we granted your appeal.

Advisor Certification

The SAP Appeal Committee requests the assistance from an academic advisor in accessing the viability of outlined plan of study. In your assessment:

Will the plan of study, if successfully completed, meet the degree requirements? Yes No
Is this plan reasonable in terms of semester hours and class difficulty? Yes No

Comments/Qualifying Statements:

Signature of Academic Advisor _____

Date _____

Academic - Plan of Study

Current Cumulative Credit Hours Earned _____ Current Cumulative GPA _____

Fill out the table below showing what courses you plan to take the next three semesters:

Term:	Term:	Term:
Semester Credits Earned:	Semester Credits Earned:	Semester Credits Earned:
Semester GPA:	Semester GPA:	Semester GPA:

I agree to comply with the above agreement. I understand that failure to comply with any part of this agreement will be used in future decisions regarding my financial aid and academic eligibility at Marshalltown Community College.

Signature of Applicant _____

Date _____

Return this Appeal Form and all supporting documents to the MCC Financial Aid Office.