

Paralegal

Associate of Applied Science Degree

Offered at MCC in Grinnell and online (Code: MVPAR)

The Paralegal Program prepares students to enter employment at law offices and legal departments in industry to research and provide documentation for attorneys' use in a variety of legal areas.

| General Education | | Credit Hours |
|--|---|--------------|
| CSC118 | Computer Systems and Applications | 3 |
| ECN115 | Personal Finance | 3 |
| ECN120 | Principles of Macroeconomics | 3 |
| | or | |
| ECN130 | Principles of Microeconomics | (3) |
| ENG105 | Composition I | 3 |
| ENG106 | Composition II | 3 |
| ENG111 | Technical Writing | 3 |
| MAT110 | Math for Liberal Arts | 3 |
| SPC112 | Public Speaking | 3 |
| | Humanities (courses approved for AA) | 6 |
| | Social/Behavioral Science (courses approved for AA) | 3 |
| Total | | 33 |
| Program Requirements | | |
| CSC119 | Computer Systems & Apps II | 3 |
| | or | |
| BCA152 | Comprehensive Spreadsheets | (3) |
| PRL101 | Paralegal Studies | 3 |
| PRL109 | Introduction to Legal Research | 1 |
| PRL114 | Advanced Legal Research and Writing | 3 |
| PRL161 | Family Law | 3 |
| PRL283 | Legal Ethics/Office Management | 3 |
| Total | | 16 |
| Program Electives (must select 15 credits) | | |
| ACC261 | Income Tax Accounting | 3 |
| BUS185 | Business Law | 3 |
| CRJ130 | Criminal Law | 3 |
| PRL131 | Torts and Litigation I | 3 |
| PRL132 | Torts and Litigation II | 3 |
| PRL151 | Real Estate Law | 3 |
| PRL165 | Estate Planning and Probate Law | 3 |
| PRL172 | Administrative and Bankruptcy Law | 3 |
| PRL183 | Employment Law | 3 |
| PRL184 | Alternative Dispute Resolution | 3 |
| PRL934 | Legal Practicum | 6 |
| Total | | 15 |
| Total Required Hours | | 64 |