What is Federal Work-Study?

- The federal work-study program is a need-based program that offers you a chance to work at a part-time job allowing you to earn money to help pay educational or personal expenses.
- Federal work-study program funds pay 100% of your wages.
- Funds for federal work-study are limited, and not all students who are eligible can be placed on the program.
- You will be paid the current minimum wage, twice a month.
- Students should begin their job search and arrange interviews as early as possible during the first week of the semester.

Federal Work-Study Qualifying Guidelines

- Your eligibility is determined by the results of the Free Application for Federal Student Aid (FAFSA). You are awarded an allotment which may be earned through part-time employment in work-study approved positions on campus.
- You must be enrolled at least half-time (6 credit hours per semester) to be eligible for this program.

Checklist in Applying for a Federal Work-Study Position

- Complete a FAFSA financial aid form.
- After reading the work-study qualifying guidelines, if you are interested in a work-study position, go to the MCC website and complete the Work-Study Application Form located under I AM/Current Student/Work-Study Jobs. You'll also find located here information about possible work-study areas, guidelines and responsibilities.
- Work-Study Application Forms will be processed through the District's Human Resources Office. Each campus supervisor will have access to the applications through a secure link on our payroll system.
- It is each campus supervisor's responsibility to review the applications, determine a suitable candidate, and to inform the campus Human Resources representative of their intent to hire.
- All selected work-study students will then report to their campus Human Resources Office to complete the required background check and all required payroll paperwork.
- If you have further questions, please contact **Angie Redmond** at Angie.Redmond@iavalley.edu**.**