COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

CLEP Tests are designed to provide able students an opportunity to secure college credit through testing. Through this program, students are able to shorten the time required to earn a degree, lighten the academic load, receive credit for previously attained knowledge, and save money.

IMPORTANT NOTE: Students who plan to take a CLEP Test should first confirm with their college that CLEP credit will be accepted. Each college reserves the right to set its own academic standards, and therefore some colleges may not accept the CLEP Testing results for credit, or may require higher score levels than those set by CLEP. Each student is responsible to check on this issue for themselves.

- Students earn credit by passing examinations based on comparable courses at MCC/ECC. A standard score of 50 is required. Not all of the CLEP exams are approved for credit at MCC/ECC.

**CLEP approved tests — and corresponding MCC course equivalents, include:**

- American Government – POL111
- College Composition Modular – ENG105 (NOTE: A writing sample is also required.)
- Financial Accounting – ACC121 (as of July 1, 2016)
- History of the United States I: Early Colonization to 1876 – HIS151
- History of the United States II: 1865 to the Present – HIS152
- Human Growth and Development – EDU160
- Intro to Educational Psychology – EDU240
- **Foreign Language – FLS141, 142, 241 (Spanish, German and French),
  Introductory Psychology – PSY111
  Introductory to Sociology – SOC110
  Principles of Macroeconomics – ECN120
  Principles of Microeconomics – ECN130
  Western Civilization I: Ancient Near East to 1648 – HIS112
  Western Civilization II: 1648 to the Present – HIS113
  Biology – BIO105 (as of July 1, 2016)
  Calculus – MAT210
  College Algebra – MAT121
  College Mathematics – MAT110
  *Natural Science – Elective
  Precalculus – MAT129
  Introductory Business Law – BUS185
  Principles of Management – MGT110
  Principles of Marketing – MKT110
  Chemistry – CHM122 (as of July 1, 2016)

*Natural Science is available only as elective credit at Marshalltown Community College and Ellsworth Community College. This will not fulfill the science requirement for the Associate in Arts Degree.

**Foreign Language credit is awarded based on the score received. At MCC / ECC a maximum of 12 hours credit can be awarded. Foreign Language credit is awarded as follows:*
  - 0-49 – No credit awarded.
  - 50-55 – Elementary Spanish I (4 hours) awarded.
  - 56-62 – Elementary Spanish I and II (8 hours) awarded.
  - 63 or higher – Elementary Spanish I and II, plus Intermediate Spanish I (12 hours) awarded.

Please see the reverse side for CLEP Registration & Testing Instructions
CLEP Registration & Testing Process:

- CLEP requires all students seeking to take a CLEP Exam to first create an account online at the CLEP website:  [http://clep.collegeboard.org/](http://clep.collegeboard.org/)

  1. Click on “Get Started With CLEP”
  2. Review Steps 1 and 2, and then go to Step 3 “My Account” to create an account, and to purchase the desired CLEP Exam. (NOTE: Be sure to clarify the CLEP Policy at the college you plan to attend. If MCC, call 641-844-5710 or 641-844-5741.)
  3. If planning to take the CLEP Exam at MCC, then call one of the phone numbers listed above to arrange a testing day & time.
  4. Students are encouraged to spend significant time studying the specific exam subject area. Students are seeking to earn college credit by testing-out of a college-level course.
  5. On the day of the exam you must bring:
      - “CLEP Exam Registration Ticket” (copy from CLEP “My Account”)
      - One form of official government issued picture I.D. (i.e. Driver’s License, Passport…) CLEP requires that your specific I.D. be entered into the CLEP Testing System. Note: CLEP does not accept the Social Security Card as an I.D.
  6. At MCC, check-in at the Admissions Office at your appointed time.
  7. The following CLEP Test fees apply (as of January 2016):

    **CLEP Fee is $80 per test.** - This fee is paid directly to CLEP on the “My Account” website, when registering for a specific exam. You can then make a copy of the required “CLEP Exam Registration Ticket” to bring with you on the day of the exam.

    **MCC Test Administration Fee is $75 per test.** - This fee is paid to Marshalltown Community College upon arriving on the day of the exam, and prior to taking the exam.

**Additional “Transcript Credit Fee”:** For students who want to apply CLEP credit to their MCC transcript, the charge is $25.00 per credit hour payable to MCC. However, for many CLEP testers the “Test Administration Fee” (noted above) will also help to cover the credit fee. For example, if you are taking a CLEP Test worth “3 credits” at MCC, then the $75 Test Administration Fee will cover the entire Transcript Credit Fee. (Most CLEP Tests are worth 3 credits. The main exceptions are the Western Civilization tests worth 4 credits, and the foreign language tests worth up to 12 credits.) If you take a foreign language CLEP test and earn 12 credits, then the credit fee would be calculated as follows: 12 credits $x$ $25.00 = $300.00 - $75.00 Test Admin. Fee = $225.00 Transcript Credit Fee due.

- A study guide for CLEP is available in the MCC library and on-line at: [www.collegeboard.com/clep](http://www.collegeboard.com/clep)

- Currently, MCC is an “Open” center. Students attending other colleges may test here for credit at their institutions. As noted above, students need to check the CLEP passing scores for their institutions. Also, other CLEP tests are available in addition to the ones listed on this form. (Students at ECC and IVG can set up appointments for testing at MCC by using the contacts below.)

- At MCC, ECC and IVG, a maximum of 30 hours of CLEP credit can be awarded and applied toward an Associate in Arts Degree (A.A.).

- For additional information and to schedule an exam, contact Daniel Key, Academic Advising Specialist, MCC Admissions Office, 641-844-5741, or [daniel.key@iavalley.edu](mailto:daniel.key@iavalley.edu) or contact the MCC Admissions Office at 641-844-5710.