

Email to Parents – Students Not Taking Concurrent Enrollment Classes

Instructions: Share with parents of high school students approximately one month before class registration.

To: Parents of High School Students

From: School Counselor/School Official

Subject: Is Your Child Taking College Classes?

Dear Parents,

Your child doesn't have to wait to begin college; they can start their college career before they ever leave high school.

By taking college courses while still in high school, your child can:

- **Gain a head start on their college career:** Earn college credits that transfer to most colleges and universities.
- **Save money on tuition:** Courses taken in high school are free to the student, so they are earning college credit without paying money out of pocket.
- **Develop valuable skills:** Gain practical knowledge and experience in their chosen field of study.
- **Boost their college applications:** Stand out in the competitive college admissions process.

At [school district] we partner with Ellsworth Community College to provide college credit for certain courses available through the high school. Because of articulation agreements, the credits they earn in high school are easily transferable to the college of their choice after graduation.

Many students are eligible – be sure to encourage your students to talk to their counselor about which courses will fit into their overall academic plan. A few of the courses we offer at our high school include [share course names here].

Registration for next semester begins [date]. We hope you will encourage your child to take part in this opportunity. If you have questions about how your child can register, please contact the counselor's office.

Sincerely,

[Your Name] [Your Title] [School Name] [Contact Information]