



## **IVCCD Board of Directors Meeting**

Iowa Valley Community College District  
Wednesday, August 13, 2025, at 4:00 PM  
District Services Building Board Room  
3702 South Center Street, Marshalltown, IA 50158

**Meeting Details:** <https://iavalley.zoom.us/j/95250713207>

**Phone:** 312-626-6799

**Meeting ID:** 952 5071 3207

**MISSION STATEMENT** - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

### **TENTATIVE AGENDA**

#### **1. Call to Order**

##### **1.1. Additions/Deletions to the Agenda**

##### **1.2. Approval of the Agenda**

**BOARD ACTION:** \_\_\_\_\_

#### **2. Correspondence and/or Visitors**

##### **2.1. Introduction of and Comments from Representatives to the Board**

##### **2.2. Public Comment**

##### **2.3. Recognitions**

*None.*

##### **2.4. Introduction of New Employees**

Presenter: Dr. Matt Schmit

- *Whitney Sowers, MCC, Athletic Director*
- *Angela Erwin, MCC, Nursing Faculty*
- *Megan Mann, MCC, Nursing Faculty*

### **3. Strategic Presentation - 2025-2030 Strategic Plan in Action**

*Abigail Casey will present about the launch and early progress of the IVCCD 2025-2030 Strategic Plan, highlighting the efforts of four strategy teams and their first opportunities toward goals focused on inspiring lifelong learning, empowering students for success, preparing a future-ready workforce, and ensuring sustainable growth through collaboration and innovation.*

## **CONSENT AGENDA**

### **4. President's Comments Regarding the Consent Agenda**

Presenter: Dr. Anne Howsare Boyens

### **5. Consent Agenda Action Items**

#### **5.1. Approval of Minutes**

*The minutes of the July 16, 2025 meeting are Attachment 5.1.*

#### **5.2. Personnel Report**

Presenter: Gena Garber

*The Personnel Report for the month of August is Attachment 5.2.*

#### **5.3. Approval of Bills as Audited by the Finance Committee**

#### **5.4. Review and Approval of Board Policies**

*None.*

#### **5.5. Acceptance of Gifts and Grants**

### **6. Consent Agenda Information Items**

#### **6.1. Meeting Reports**

##### **6.1.1. Ellsworth College Board of Trustees**

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

*An abstract of the minutes is Attachment 6.1.1.*

##### **6.1.2. IACCT & IACCP Meetings**

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

*The Trustees will meet August 28, 2025 and the Presidents will meet August 27, 2025.*

##### **6.1.3. Upcoming Meetings and Events**

- *Aug. 25, 2025 - Fall semester classes begin*
- *Aug. 27, 2025 - MCC Welcome Back Club BBQ and start of East Wall Mural 11 a.m.-1 p.m. outside of Faust Student Union*

- Sept. 4, 2025 - [Tiger Days Golf Tournament](#) at Elmwood Country Club
- Sept. 9, 2025 - Marshalltown Area United Way Campaign Kickoff 4:30 p.m. to 7:30 p.m. Marshalltown Arts & Civic Center featuring video created by MCC digital media students
- Sept. 10, 2025 - Regular Board meeting at 4:00 p.m. in Iowa Falls
- Sept. 20, 2025 - [MCC Fishing and Nature Festival](#) from 7:30 a.m. to 1 p.m. at MCC pond
- Oct. 8, 2025 - Regular Board meeting at 4:00 p.m. in Marshalltown
- Oct. 22-25 - ACCT Leadership Congress
- Nov. 12, 2025 - Regular Board meeting at 4:00 p.m. in Iowa Falls
- Nov 26-28 - IVCCD Closed for Thanksgiving Break

## **6.2. Approval of Ellsworth Community College and Marshalltown Community College Fall Athletic Schedules**

*We are seeking approval of fall athletic schedules for ECC and MCC.*

## **6.3. Approval of Quote for Marshalltown Community College Scoreboard/Video Display Project - \$109,644**

Presenter: Dr. Matt Schmit

*We are seeking approval of quote for a Daktronics Video Display Board System for use in the MCC Student Activity Center. This system upgrade would enhance the student-athlete experience, specifically for Basketball, Volleyball and other future events. This project is funded by a donation from Jim Dworzak. The quote is Attachments [6.3](#).*

## **Approval of the Consent Agenda**

**BOARD ACTION:** \_\_\_\_\_

## **REGULAR AGENDA**

### **7. Action Items**

#### **7.1. Approval of Kaltura Video Storage and Management Solution Agreement - \$42,500**

Presenter: Mike Mosher

*We are requesting approval of the Order and Master License and Professional Service Agreement between Iowa Valley Community College District and Kaltura, Inc. for the purchase of the Kaltura Video Storage and Management Solution. Kaltura is a cloud-based video management and hosting platform designed specifically for education, offering tools for secure media storage, streaming, captioning, collaboration, and integration with learning management systems such as Canvas. Kaltura will replace the District's existing on-premise system, Medial. This will enable the District to retire legacy hardware and will reduce IT administration and maintenance needs. The agreement is a three-year subscription for up to 2,000 users and 60 TB of annual bandwidth and storage. Included is MediaSpace for video collaboration, unlimited AI captioning, Canvas integration, training, and gold-level support. The total cost is \$42,500, including \$13,500 per year for three years*

*and a one-time professional services and training fee of \$2,000.00. Kaltura will be funded through OEPI and the IT Fund 1 budget. The Order and Master License and Professional Service Agreement are included as Attachment 7.1.*

**BOARD ACTION:** \_\_\_\_\_

**7.2. Approval of Agreement Between Achieve Mental Health Inc. and Ellsworth Community College**

Presenter: Dr. Barb Klein

*We are requesting approval of the contract with Achieve Mental Health Inc. to provide mental health services for students at Ellsworth Community College. This is the sixth year that Achieve Mental Health Inc. has been in partnership with ECC. They will have staff on campus, officed in the Hub, a minimum of four hours a week and provide telehealth options as well. The contract is Attachment 7.2.*

**BOARD ACTION:** \_\_\_\_\_

**7.3. Approval of MCC Dorm Roof Repair Project - \$10,750**

*We are requesting approval of a proposal with Clapsaddle-Garber Associates, Inc. to provide civil design services for the dorm roof repair. This service includes site observation, construction design, Construction Documents, Advertisement & Distribution of Bidding Documents and Construction Administration for the Dorm Roof Repair Marshalltown Community College. The project is funded through Fund 3. The proposal with CGA is Attachment 7.3.*

**BOARD ACTION:** \_\_\_\_\_

**7.4. Approval of 260F Iowa Jobs Training Agreement with Lennox Industries - \$30,590**

Presenter: Val Ruff

*We are requesting approval of a 260F Iowa Jobs Training Agreement with Lennox Industries in Marshalltown. Founded in 1895 in Marshalltown by Dave Lennox, Lennox International is a recognized leader in energy-efficient climate control solutions. Committed to sustainability, Lennox designs and manufactures innovative systems that promote healthier and more comfortable environments for both residential and commercial customers, while actively working to reduce environmental impact. The Marshalltown facility specializes in the manufacturing of high-quality climate control products, including furnaces, air conditioners, and heat pumps. In addition, the site houses a repair parts center that distributes replacement components for residential and commercial systems nationwide. Today they employ 750 full-time employees. This is the eighth project for Lennox Industries for a customized 9-week leadership program designed specifically for group leaders. The contract is Attachment 7.4.*

**BOARD ACTION:** \_\_\_\_\_

**7.5. Approval of Marshalltown Community College Trades Building Proposal with CGS - \$34,000**

Presenter: Dr. Matt Schmit

*We are requesting approval of a proposal with Clapsaddle-Garber Associates, Inc. to provide civil design services for the proposed Trades Building at Marshalltown Community College. This service includes Topographic and Location Survey, Preliminary Building and Site Design, Final Construction Documents and Advertisement & Distribution of Bidding Documents Construction Documents, Advertisement & Distribution of Bidding Documents. Construction Staking and Construction Administration. The project is funded through Fund 7. The proposal with CGA is Attachment 7.5.*

**BOARD ACTION:** \_\_\_\_\_

**7.6. Approval for Student Housing Phase 1 Building 1 Schematic Design at MCC - \$63,500**

Presenter: Dr. Matt Schmit

*We are requesting approval of a proposal with Shive-Hattery to move forward with Schematic Design (SD) services for Phase 1, Building 1 Student Housing, and Phase Planning for future student housing developments. Services include design services, deliverables, anticipated additional and supplemental services to be included for schematic design at Marshalltown Community College. The projected is funded by Fund 3. The proposal with Shive-Hattery is Attachment 7.6.*

**BOARD ACTION:** \_\_\_\_\_

**7.7. Approval of Bid for Ellsworth Community College Math & Science Roof Replacement - \$354,841**

Presenter: Dr. Barb Klein

*Bids for this project were opened on August 5, 2025. This project will be funded by the Plant Fund (Fund 7). The bid record, recommendation for approval, and proof of posting is Attachment 7.7. **(ROLL CALL VOTE)***

**BOARD ACTION:** \_\_\_\_\_

**8. Information Items**

**8.1. Monthly Financial Statements**

Presenter: Dr. Anne Howsare Boyens

*The monthly financial statements are Attachment 8.1.*

*The Annual Salaries Proof of Publication and Publication of Receipts and Disbursements Report are also included as Attachments 8.1.*

**8.2. Board President's Report**

Presenter: Board President Joanna Hofer

### **8.3. Board Director's Reports**

### **8.4. President's Reports**

Presenter: Dr. Anne Howsare Boyens

### **8.5. Board Secretary's Report**

Presenter: Board Secretary Abigail Casey

## **9. Adjournment**

**PLEASE CONTACT ABIGAIL CASEY AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.**