



## **IVCCD Board of Directors Meeting**

Iowa Valley Community College District  
Feb 14, 2024 at 4:00 PM CST to Feb 14, 2024 at 7:00 PM CST  
Iowa Valley Community College District Administration Building  
Board Room, 3702 S. Center Street, Marshalltown, Iowa 50158

**Meeting Details:** <https://iavalley.zoom.us/j/96254910920>

**Phone:** 312-626-6799

**Meeting ID:** 962 5491 0920

**2:30 p.m. to 3:00 p.m. Board of Directors OnBoard Training — District Services Board Room**

**3:00 p.m. to 4:00 p.m. Board of Directors Tour at MCC Science Labs**

**MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.**

### **TENTATIVE AGENDA**

#### **1. Call to Order**

**1.1. Additions/Deletions to the Agenda**

**1.2. Approval of the Agenda**

**BOARD ACTION:** \_\_\_\_\_

#### **2. Correspondence and/or Visitors**

**2.1. Introduction of and Comments from Representatives to the Board**

**2.2. Public Comment**

**2.3. Recognitions**

**2.4. Introduction of New Employees**

#### **3. Strategic Presentation - Assessment Update Outcome #1**

Presenter: Pete Drury

*Outcome #1 - Provide quality learning experiences to ensure all students achieve learning outcomes and experience a welcoming environment.*

*This presentation will focus on IVCCD's Strategic Agenda and Assessment of Student Learning initiatives.*

## CONSENT AGENDA

### 4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

### 5. Consent Agenda Action Items

#### 5.1. Approval of Minutes

*The minutes of the January 10, 2024 meetings are Attachment 5.1.*

#### 5.2. Personnel Report

Presenter: Gena Garber

*The Personnel Report for the month of February is Attachment 5.2.*

#### 5.3. Approval of Bills as Audited by the Finance Committee

#### 5.4. Review and Approval of Board Policies

*The Board Policy Review Committee has reviewed the following Board Policies and Guidelines. The Board Policies are presented for approval and the Guidelines are presented as information only.*

- *Board Policy Series 100 — Educational Philosophy and Purpose including BP101, BP102, BP103, BP105, BP106 and Guidelines 106A and 106B*
- *Board Policy 219 — Regular and Special Elections*
- *Guideline 526 — Service and Assistance Animal Policy*

*The Board Policies and Guidelines are Attachment 5.4.*

#### 5.5. Acceptance of Gifts and Grants

- *Mike Mosher has donated \$250 to the ECC International Travel Club and \$250 to the MCC Multicultural Club in honor of Barb Jennings.*
- *Yvonne Mallory has donated \$250 to the ECC International Travel Club and \$250 to the MCC Multicultural Club in honor of Barb Jennings.*
- *Deborah Jones has donated \$100 to the MCC Multicultural Club in honor of Barb Jennings.*
- *Cindy Schulte has donated \$50 to the MCC Multicultural Club in honor of Barb Jennings.*
- *Linn County Rural Electric Cooperative has donated various tools and equipment with an estimated to value of \$8,378.44 to the MCC Power Line Program.*

## 6. Consent Agenda Information Items

### 6.1. Meeting Reports

#### 6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

*An abstract of the minutes is Attachment [6.1.1.](#)*

#### 6.1.2. IACCT & IACCP Meetings

Presenter: Board President Johnson and Dr. Anne Howsare Boyens

*The Trustees will meet February 27, 2024 and the Presidents will meet March 26, 2024.*

#### 6.1.3. Upcoming Meetings and Events

- *February 26, 27 - Community Colleges for Iowa Leadership in Action Week: Student Legislative Seminar, PTK Awards, Community College Day on the Hill.*
- *March 6, 2024 - Regular Board Meeting at 4 p.m. in Marshalltown (Note this is one week earlier because of Spring Break) Tour - MCC Powerline Building and Utility Tech Fields at 3 p.m.*
- *April 8, 2024 - Joint Board Meeting with NIACC, HCC, and Central Rivers AEA Boards at 4:30 p.m. via video conference.*
- *April 10, 2024 - Regular Board Meeting at 4 p.m. at ECC Agriculture & Renewable Energy Center in Iowa Falls. Tour – Ag Program at 3 p.m.*
- *April 19, 2024 - Complimentary ACCT Board Retreat from 8:30 a.m. to 2:30 p.m. in Marshalltown.*
- *May 8, 2024 - Regular Board Meeting at 4 p.m. in Marshalltown. School Board recognition at 3 p.m. prior to the meeting.*
- *May 10, 2024 - Ellsworth Community College Graduation at 2:00 p.m. and Marshalltown Community College Graduation at 7:00 p.m.*

### 6.2. Presentation of ECC and MCC Athletic Schedules for Spring Sports

Presenter: Dr. Klein, Dr. Lilienthal

*The 2024 Softball and Baseball schedules for Ellsworth Community College and Marshalltown Community College are Attachment [6.2.](#)*

## Approval of the Consent Agenda

BOARD ACTION: \_\_\_\_\_

**REGULAR AGENDA**

**7. Action Items**

**7.1. Approval of FY25 Board of Directors Meeting Calendar**

Presenter: Dr. Anne Howsare Boyens

*We are requesting approval of the FY25 Board of Directors Meeting Calendar. Calendar is attachment 7.1.*

**BOARD ACTION:** \_\_\_\_\_

**7.2. Approval of 2024-2025 Academic Calendar**

Presenter: Dr. Lilienthal

*We are requesting approval of the 2024-2025 Academic Calendar. Calendar is Attachment 7.2.*

**BOARD ACTION:** \_\_\_\_\_

**7.3. Approval of 2024-2025 Non-Faculty Holiday Calendar**

Presenter: Gena Garber

*We are requesting approval of the 2024-2025 Non-Faculty Holiday Calendar. Calendar is Attachment 7.3.*

**BOARD ACTION:** \_\_\_\_\_

**7.4. Approval of Executive Coaching Proposal with Seda Consulting -\$16,000**

Presenter: Larry Johnson

*We are requesting approval of the executive coaching proposal with Seda Consulting in the amount of \$16,000. Contract is attachment 7.4.*

**BOARD ACTION:** \_\_\_\_\_

**7.5. Approval of 260F Iowa Jobs Training Agreement with Plastic Recycling of Iowa Falls - \$30,992.50**

Presenter: Valerie Ruff

*We are requesting approval of a 260F Iowa Jobs Training Agreement with Plastic Recycling of Iowa Falls in Iowa Falls, Iowa. Plastic Recycling of Iowa Falls has 80 employees. Plastic Recycling of Iowa Falls (formerly known as Hammer's Plastic Recycling until 1998), began processing mixed- plastic and manufacturing products from commingled material in 1986. With this process, Plastic Recycling is able to help keep millions of pounds of plastic out of the landfill each year. Its automated production lines are used to manufacture car stops, speed bumps, landscape timbers, protection posts, park benches, picnic tables and other large profile products. These products are used by the United States Army Corps of Engineers, the National Park system, State and City governments, as well as major companies throughout the United States. Plastic Recycling runs three Shifts, employing*

around 80 employees. This is the 4th contract with Plastic Recycling of Iowa Falls. They plan to provide a comprehensive leadership training program to include: Understanding People Around You; Principles of Leadership; Characteristics of a Good Leader; Managing Stress and Time.

260F is the Iowa Jobs Training. The 260F program helps Iowa businesses train and upskill current employees. The program fosters the growth and competitiveness of Iowa businesses by ensuring that Iowa's workforce has the skills and expertise needed to compete worldwide. Training programs are customized to meet the specific productivity needs of each business. \$4.75 million is available annually statewide and matched by participating businesses. Contract is attachment 7.5.

**BOARD ACTION:** \_\_\_\_\_

**7.6. Approval of Exclusive Supplier Agreement between Ellsworth Community College and Game One**

Presenter: Dr. Barb Klein

We are requesting approval of the Exclusive Activities Agreement between Ellsworth Community College and Game One to purchase adidas uniforms, apparel, and footwear along with any other branded footwear, apparel and equipment offered for sale by Game One. ECC Athletics will receive product rebates, promotional products, and rewards dollars. The agreement begins July 1, 2024, and continues through June 30, 2029. Contract is attachment 7.6.

**BOARD ACTION:** \_\_\_\_\_

**7.7. Approval of Exclusive Supplier Agreement between Ellsworth Community College and Adidas**

Presenter: Dr. Barb Klein

We are requesting approval of the Team Agreement between Ellsworth Community College and adidas American, Inc., an Oregon corporation, for the ECC Athletic department to exclusively use and wear adidas products whenever engaged in competition, events, or activities. ECC Athletics will receive product discounts and promotional merchandise. The agreement begins July 1, 2024, and continues through June 30, 2029. Contract is attachment 7.7.

**BOARD ACTION:** \_\_\_\_\_

**7.8. Closed Session for Collective Bargaining**

Closed session under the provision of Chapter 20.17 of the Code of Iowa for a Collective Bargaining Strategy Session. **(ROLL CALL VOTE)**

**BOARD ACTION:** \_\_\_\_\_

## **8. Information Items**

### **8.1. Monthly Financial Statements**

Presenter: Gena Garber

*The December monthly financial statements including revenue over expenses and the investment report are Attachment 8.1.*

### **8.2. Board President's Report**

Presenter: Board President Larry Johnson

- *Board Member Participation at the May 10, 2024 Ellsworth Community College Graduation at 2:00 p.m. and Marshalltown Community College Graduation at 7:00 p.m.*
- *President's Evaluation and Board of Directors Evaluation.*

### **8.3. Board Director's Reports**

### **8.4. President's Reports**

Presenter: Dr. Anne Howsare Boyens

- *Spring Enrollment 2024*

### **8.5. Board Secretary's Report**

Presenter: Board Secretary Abigail Pelzer

## **9. Adjournment**

**PLEASE CONTACT ABIGAIL PELZER AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.**