



IVCCD Board of Directors Meeting

Iowa Valley Community College District
Wednesday, June 11, 2025 at 4:00 PM
District Services Board Room
3702 S. Center Street, Marshalltown, IA 50158

Meeting Details: <https://iavalley.zoom.us/j/92489036354>

Phone: 312-626-6799

Meeting ID: 924 8903 6354

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

None.

2.4. Introduction of New Employees

None.

3. Strategic Presentation- Iowa Valley Grinnell Spotlight

Presenter: Ashtyn Beek

The Dean of Iowa Valley Grinnell will provide an update about the campus and its students.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the May 14, 2025 meeting are Attachment 5.1.

5.2. Personnel Report

Presenter: Gena Garber

The Personnel Report and corrected Summer Days Report for the month of June are Attachment 5.2. The corrected report, initially approved in May, adds Nathan Rodemeyer for a special summer assignment advising Esports students.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The Board Policy Review Committee has reviewed the following Board Policies and Guidelines. The Board Policies are presented for approval and the Guidelines are presented as information only.

- BP218, BP232, BP405, BP406, BP434, BP435, BP436, BP436.1, BP437
- GDBP218, GDBP406, GDBP434

The Board Policies and Guidelines are Attachment 5.4.

5.5. Acceptance of Gifts and Grants

None.

5.6. Approval of BCS Instructor Handbook 2025-2026

Presenter: Becky Hassett

We are requesting approval of the Academic Year BCS Instructor Handbook for 2025-2026. The handbook is Attachment 5.6.

5.7. Approval of Iowa Valley Community College District Student Handbook

Presenter: Dr. Barb Klein

We are requesting approval of the 2025-2026 Iowa Valley Community College District Student Handbook. The handbook now includes ECC, MCC, and BCS student information. The handbook is Attachment 5.7.

5.8. Approval of FY26 Association of Community College Trustees Membership Dues

Presenter: Abigail Casey

We are requesting approval of the FY26 Association of Community College Trustees membership dues in the amount of \$3,868. Membership dues were increased 3% this year. ACCT's letter and invoice is Attachment 5.8.

5.9. Approval of Revised IVCCD Board of Directors Annual Calendar

Presenter: Abigail Casey

We are requesting approval of the revised 2025-2026 IVCCD Board of Directors Annual Calendar to move the Iowa Valley Grinnell meeting from June 10, 2026 to March 11, 2026. The calendar is Attachment 5.9.

5.10. Approval of 2025-2026 Academic Year Quality Faculty Plan

Presenter: Dr. Honoria Balogh

The Quality Faculty Plan is a state requirement for all community colleges. A balanced group of faculty and administrators review the plan annually to present to the Board for approval. The Quality Faculty Plan is Attachment 5.10.

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

An abstract of the minutes is Attachment 6.1.1.

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

The Trustees will meet Aug. 28, 2025 and the Presidents will meet Aug. 27, 2025.

6.1.3. Upcoming Meetings and Events

- *July 9-10 - Community Colleges for Iowa Trustee Conference at Iowa Central Community College.*
- *July 16, 2025 - Regular Board meeting via Zoom.*
- *Aug. 13, 2025 - Regular Board meeting in Marshalltown.*
- *Sept. 10, 2025 - Regular Board meeting in Iowa Falls.*

Approval of the Consent Agenda

BOARD ACTION: _____

REGULAR AGENDA

7. Action Items

7.1. Approval of Agreement with Iowa Falls Community School District for use of Athletic Facilities

Presenter: Dr. Barb Klein

We are requesting approval of the 2025-2026 lease agreement with the Iowa Falls School District for use of the football field and support facilities at Cadet Field, football practice space at Rock Run Elementary School, and baseball diamond.

BOARD ACTION: _____

7.2. Approval of IVCCD Employment Agreement with President Dr. Anne Howsare Boyens

Presenter: Board President Joanna Hofer

We are requesting approval of the employment agreement between the Iowa Valley Community College District Board of Directors and Dr. Anne Howsare Boyens for the position of President of Iowa Valley Community College District for 2025-2026 and 2026-2027. The agreement is Attachment 7.2.

BOARD ACTION: _____

7.3. Approval of 1-0 Athletic Consulting Agreement - \$17,500

Presenter: Dr. Anne Howsare Boyens

We are requesting approval of a contract with 1-0 Consulting to provide an in-depth assessment of athletics across the district. This assessment will examine programmatic, staffing, financial, and facilities support in the context of our district and in the NJCCA league. The project will be funded from the President's budget. The contract is attachment 7.3

BOARD ACTION: _____

7.4. Approval to Set the Date for a Public Hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the IVCCD ECC Math & Science Roof Project

Presenter: Dr. Barb Klein

We are requesting approval to set the date for a public hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD ECC Math and Science Roof project for July 16, 2025, via Zoom <https://iavalley.zoom.us/j/94744803522>. The Notice of Hearing is Attachment 7.4.

BOARD ACTION: _____

7.5. Approval of the CIT Transportation Agreement for 2025-2028

Presenter: Dr. Barb Klein

We are requesting approval of the CIT Transportation proposal for charters to transport athletic teams from July 1, 2025, to June 30, 2028. Ellsworth Community College has used CIT Transportation services in the past with this agreement formalizing pricing and fulfilling needs for longer trips or when multiple sports are in season. The agreement is Attachment 7.5.

BOARD ACTION: _____

7.6. Approval of the Second Reading of BP519

Presenter: Dr. Anne Howsare Boyens

We are requesting approval of the second and final reading of Board Policy 519 which prohibits hazing. Board Policy 519 is Attachment 7.6.

BOARD ACTION: _____

8. Information Items

8.1. Monthly Financial Statements

Presenter: Gena Garber

The April monthly financial statements including revenue over expenses and the investment report are Attachment 8.1

8.2. Board President's Report

Presenter: Board President Joanna Hofer

8.3. Board Director's Reports

8.4. President's Reports

Presenter: Dr. Anne Howsare Boyens

8.5. Board Secretary's Report

Presenter: Board Secretary Abigail Casey

9. Adjournment

PLEASE CONTACT ABIGAIL CASEY AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.