



## **IVCCD Board of Directors Meeting**

Wednesday, October 9, 2024 at 4:00 PM

IVCCD District Services Building Board Room

3702 South Center Street, Marshalltown, IA 50158

**Meeting Details:** <https://iavalley.zoom.us/j/92646075419>

**Phone:** 312-626-6799

**Meeting ID:** 926 4607 5419

**MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.**

### **TENTATIVE AGENDA**

#### **1. Call to Order**

##### **1.1. Additions/Deletions to the Agenda**

##### **1.2. Approval of the Agenda**

**BOARD ACTION:** \_\_\_\_\_

#### **2. Correspondence and/or Visitors**

##### **2.1. Introduction of and Comments from Representatives to the Board**

##### **2.2. Public Comment**

##### **2.3. Recognitions**

Presenter: Dr. Matt Schmit

*Marshalltown Community College would like to give recognition to The Marshalltown Educational Partnership. The Marshalltown Educational Partnership or (MEP), is dedicated to helping students attaining postsecondary education without financial barriers. Since 2006 they have awarded \$241,198.63 in scholarships with 341 scholarships awarded giving 1st generation and low income MHS graduates the opportunity to attend Marshalltown Community College. This has resulted in over 230 students graduating with a certificate, diploma, or Associates of Arts Degree from MCC. The Marshalltown Educational Partnership (MEP) has this year has awarded scholarships to 24 students, 20 of them are attending Marshalltown Community College.*

## **2.4. Introduction of New Employees**

Presenter: Dr. Matt Schmit

- *Callie Dutton, MCC, Academic Advising Specialist/Head Women's Soccer Coach*
- *Tabitha Anderson, MCC, Nurse Aid Faculty*

## **3. Strategic Presentation**

Presenter: Beth Johanns

*Associate Dean of Health Occupations Beth Johanns will provide and update about the Nursing Program.*

## **CONSENT AGENDA**

## **4. President's Comments Regarding the Consent Agenda**

Presenter: Dr. Anne Howsare Boyens

## **5. Consent Agenda Action Items**

### **5.1. Approval of Minutes**

*The minutes of the September 11, 2024 regular meeting and the Sept. 24, 2024 special meeting are Attachment 5.1.*

### **5.2. Personnel Report**

Presenter: Gena Garber

*The Personnel Report for the month of October is Attachment 5.2.*

### **5.3. Approval of Bills as Audited by the Finance Committee**

### **5.4. Review and Approval of Board Policies**

*None.*

### **5.5. Acceptance of Gifts and Grants**

Presenter: Dr. Matt Schmit

- *Linn County Rural Electric Cooperative has donated poles and equipment with an estimated value of \$1,457.42 to the Power Line Program at Marshalltown Community College.*
- *Jacobson's Gun Center has donated equipment and various parts to the Gun Smith Technology Program with an estimated value of \$2,490.96.*

## **6. Consent Agenda Information Items**

### **6.1. Meeting Reports**

#### **6.1.1. Ellsworth College Board of Trustees**

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

*An abstract of the minutes is Attachment 6.1.1.*

### **6.1.2. IACCT & IACCP Meetings**

Presenter: Board President Johnson and Dr. Anne Howsare Boyens

*The Presidents will meet Nov. 6, 2024 and the Trustees will meet for a joint meeting with the Presidents on Nov. 7, 2024.*

### **6.1.3. Upcoming Meetings and Events**

- *Oct. 23-26, 2024 — ACCT Leadership Congress in Seattle.*
- *Nov. 4, 2024 — HLC Visit Team meeting with Board at 5 p.m. in Marshalltown*
- *Nov. 13, 2024 — Regular Board Meeting and Fall Board Retreat at 4 p.m. in Iowa Falls.*
- *Dec. 3-5, 2024 — Community Colleges for Iowa Convention & Trade Show in Des Moines.*
- *Dec. 11, 2024— Regular Board Meeting at 4 p.m. in Marshalltown.*

## **Approval of the Consent Agenda**

**BOARD ACTION:** \_\_\_\_\_

## **REGULAR AGENDA**

## **7. Action Items**

### **7.1. Approval of Transact Campus, Inc. ePayment Solution Agreement - \$44,505.18**

Presenter: Mike Mosher

*We are requesting approval of the agreement between Iowa Valley Community College District and Transact Campus, Inc. for the purchase of the Transact ePayment solution. This solution will integrate with the District's Student Web Portal (JICS) and features payment processing, a parent portal, and the option to add payment plans. This solution will improve the student payment experience, especially for international students, and streamline operations for the business office by automating the online payment process. The agreement consists of a 60-month term at a total cost of \$44,505.18. The cost includes a one-time \$1,500 implementation fee. The contract is Attachment 7.1.*

**BOARD ACTION:** \_\_\_\_\_

**7.2. Approval of Agreement with OPN Architects for Wall Hall Demolition - \$37,000**

Presenter: Dr. Barb Klein

*We are requesting approval of the agreement with OPN Architects to provide the drawings and specifications for bid documents for the Wall Hall demolition. The project scope includes removal of the existing Wall Hall building, maintaining any existing utilities that traverse the site, and capping any abandoned utilities. The anticipated timeline for this project is for design to occur during Fall 2024 with demolition through Summer 2025. The agreement is Attachment 7.2.*

**BOARD ACTION:** \_\_\_\_\_

**7.3. Approval of 260F Iowa Jobs Training Agreement with D & B Agro Systems - \$20,125**

Presenter: Anne Howsare Boyens

*We are requesting approval of a 260F Iowa Jobs Training Agreement with D & B Agro Systems in Hubbard, Iowa. D & B has 52 total employees. D & B Agro Systems is a construction company that erects steel structures such as grain bins, dryers, grain handling systems, as well as steel buildings. This is the 10th contract with D & B, and they plan to use the funding for safety training including OSHA, electrical training, CAD training, and CDL training.*

*260F is the Iowa Jobs Training program. The 260F program helps Iowa businesses train and upskill current employees. The program fosters the growth and competitiveness of Iowa businesses by ensuring that Iowa's workforce has the skills and expertise needed to compete worldwide. Training programs are customized to meet the specific productivity needs of each business. \$4.75 million is available annually statewide and matched by participating businesses. The contract is Attachment 7.3.*

**BOARD ACTION:** \_\_\_\_\_

**7.4. Approval of 260F Iowa Jobs Training Agreement with Bruin Manufacturing Company - \$24,139**

Presenter: Anne Howsare Boyens

*We are requesting approval of a 260F Iowa Jobs Training Agreement with Bruin Manufacturing Company in Marshalltown, Iowa. Bruin Manufacturing has a total of 53 employees. Bruin Manufacturing was founded in 1949. Bruin is a custom plastic injection molding company. It began as a machine shop, then die casting, then ultimately a plastic molder. Currently, they are in their 3rd generation of family ownership. This is the 6th contract with Bruin. They plan to use the funding for a variety of trainings including safety training, automation training, mold design training, leadership, and HR training. The contract is Attachment 7.4.*

**BOARD ACTION:** \_\_\_\_\_

## **7.5. Approval of 260F Iowa Jobs Training Agreement with Cargill Inc. - \$30,187**

Presenter: Anne Howsare Boyens

*We are requesting approval of a 260F Iowa Jobs Training Agreement with Cargill in Iowa Falls, Iowa. This is a project at their training facility, not the grain facility. A brief history of the company: In 1865, William Wallace (W.W.) Cargill became the proprietor of a grain warehouse in Conover, Iowa, at the end of the McGregor & Western Railroad line. Global expansion happened in the 1950's and by 2024 and to the present day, Cargill celebrates over 150 years of helping people and organizations thrive. Cargill has facilities all over the nation but specifically in Iowa Falls, it is a grain and oil seed facility, mostly soybeans. Markets currently served are food and beverage, animal nutrition, foodservice, bio industrial, agricultural, meat and poultry, industrial, price risk management, beauty and personal care, pharmaceutical, transportation, and logistics. Cargill has 614 total employees throughout Iowa. There are 4 employees at the Ops Training Center where they hold maintenance training camps and do other various training sessions. This is the third contract with Cargill, and they plan to use the funding for maintenance training learning all aspects of industrial and facilities maintenance. The contract is Attachment 7.5.*

**BOARD ACTION:** \_\_\_\_\_

## **8. Information Items**

### **8.1. Monthly Financial Statements**

Presenter: Gena Garber

*The monthly financial statements are Attachment 8.1.*

### **8.2. Board President's Report**

Presenter: Board President Larry Johnson

### **8.3. Board Director's Reports**

### **8.4. President's Reports**

Presenter: Dr. Anne Howsare Boyens

### **8.5. Board Secretary's Report**

Presenter: Board Secretary Abigail Pelzer

## **9. Adjournment**

**PLEASE CONTACT ABIGAIL PELZER AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.**