



IVCCD Board of Directors Meeting

Iowa Valley Community College District
Wednesday, October 8, 2025 at 4:00 PM
Business & Community Solutions, Room 608/610
3702 South Center Street, Marshalltown, IA 50158

Meeting Details: <https://iavalley.zoom.us/j/93149891605>,

Phone: 312-626-6799

Meeting ID: 931 4989 1605

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

Presenter: Dr. Barb Klein

- *Ellsworth Community College recently had the honor of hosting 10 social work graduates and their professor, Dr. Philipp Seitz, from DHSN Breitenbrunn in Germany. Faculty members, Joerg Rochlitzer, Bethany Starkweather, and Wendy Valentine, did an outstanding job of coordinating a busy week that involved time in the classroom, activities on campus and in our community, as well as some sightseeing in Iowa. We're looking forward to the next chapter when ECC students travel to Germany in November.*

2.4. Introduction of New Employees

Presenter: Dr. Matt Schmit

- *James Hansen, MCC Academic Advisor*
- *Mia Barajas, MCC MEP Coordinator*

3. Strategic Presentation - MCC Spotlight

Presenter: Dr. Matt Schmit

MCC Provost Dr. Schmit will present along with Angie Redmond, MaryAnne Nickle, and Ashtyn Beek to provide updates regarding the MCC enrollment plan.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the Sept. 10, 2025 regular meeting and the Sept. 12, 2025 special meeting are Attachments 5.1.

5.2. Personnel Report

Presenter: Sara Aguilera

The Personnel Report for the month of October is Attachment 5.2.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The Board Policy Review Committee has reviewed the following Board Policies and Guidelines. The Board Policies are presented for approval and the Guidelines (Procedures) are presented as information only.

- BP233, BP401, BP412, BP428, BP429, BP445, BP450, GDBP401C, GDBP445
- BP500, BP501, BP502, Procedures 500.1, 500.2, 500.3, 500.4

The Board Policies and Guidelines/Procedures are Attachment 5.4.

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

An abstract of the minutes is Attachment 6.1.1.

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

The Presidents will meet November 5, 2025. A joint meeting with Trustees and Presidents will be November 6, 2025.

6.1.3. Upcoming Meetings and Events

- Oct. 22-25 - ACCT Leadership Congress.
- Nov. 4, 2025 - School Election
- Nov. 12, 2025 - Board Retreat at 2 p.m. and Regular Board meeting at 4:00 p.m. in Iowa Falls.
- Nov. 26-28 - IVCCD Closed for Thanksgiving Break.
- Dec. 10, 2025 - Regular Board meeting at 4:00 p.m. in Marshalltown
- Dec. 24, 2025-Jan. 1, 2026 - IVCCD Closed for Holiday Break
- Jan. 14, 2025 - Regular Board meeting at 4:00 p.m. in Marshalltown.

6.2. ECC Snow Removal Quote

The ECC snow removal quote for 2025-2026 is Attachment [6.1](#). MCC entered a two-year agreement with Top Notch Tree Service last year.

6.3. MCC Dorm Roof Quote

MCC obtained three quotes for the MCC Dorm Roof Repair Project with the lowest quote being \$78,500 from Adkins Construction. The project is funded through Fund 3.

Approval of the Consent Agenda

BOARD ACTION: _____

REGULAR AGENDA

7. Action Items

7.1. Approval of IVCCD Voluntary Retirement Plan Applications

Presenter: Dr. Anne Howsare Boyens

We are requesting approval two IVCCD Voluntary Retirement Plan Applications. [Confidential Attachments - Voluntary Retirement Plan Applications](#)

BOARD ACTION: _____

7.2. Approval to Set the Date for the Public Hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the MCC Trades Building Project

Presenter: Dr. Matt Schmit

We are requesting the approval to set the date for a public hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD Marshalltown Community College Trades Building project for 4 p.m. November 12 at Ellsworth Community College, Hamilton Campus, Room 110, 705 Ellsworth Avenue, Iowa Falls, IA 50126.

BOARD ACTION: _____

8. Information Items

8.1. First Reading of Board Policy 234

Presenter: Dr. Anne Howsare Boyens

We are requesting approval of the first reading of Board Policy 234, Board of Directors Code of Conduct. Board Policy 234 is Attachment 8.1.

8.2. First Reading of Board Policy 420

Presenter: Dr. Anne Howsare Boyens

We are requesting approval of the first reading of Board Policy 420, Artificial Intelligence. Board Policy 420 is Attachment 8.2.

8.3. Monthly Financial Statements

Presenter: Amanda Bloomquist

The August 2025 narrative summary, statement of revenue over expenses, and investment report are Attachment 8.1.

8.4. Board President's Report

Presenter: Board President Joanna Hofer

8.5. Board Director's Reports

8.6. President's Reports

Presenter: Dr. Anne Howsare Boyens

8.7. Board Secretary's Report

Presenter: Board Secretary Abigail Casey

9. Adjournment

PLEASE CONTACT ABIGAIL CASEY AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.