



IVCCD Board of Directors Meeting

Wednesday, September 11, 2024 at 4:00 PM

Ellsworth Community College, Reg Johnson Room 100, 1100

College Avenue, Iowa Falls, IA 50126

Meeting Details: <https://iavalley.zoom.us/j/99289964998>,

Phone: 312-626-6799

Meeting ID: 992 8996 4998

5:30 P.M. Ellsworth College Board of Trustees Annual Dinner

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

2.4. Introduction of New Employees

Presenters: Julie Eastridge, Dr. Barb Klein

Sarah Ratcliff, District Services, Marketing Coordinator

Rick Davis, ECC, Head Esports Coach/Athletic Coordinator

Dwayne Faidley, ECC, Agriculture Faculty

Dr. Cindy Lin, ECC, Music Faculty & Director of Music

3. Strategic Presentation - Outcome #2

Presenter: Michael Emerson, Craig Juilfs, Allie Osmundson, and Angie Redmond

Outcome #2 - Offer quality resources and support services to ensure student success and completion. This presentation will focus on IVCCD's Strategic Enrollment Management Plan.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the August 14, 2024 Personnel Subcommittee and Board meeting are Attachment 5.1.

5.2. Personnel Report

Presenter: Gena Garber

The Personnel Report for the month of September is Attachment 5.2.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The Board Policy Review Committee has reviewed the following Board Policies and Guidelines. The Board Policies are presented for approval and the Guidelines are presented as information only.

- *Board Policy 320 - Removes the organizational chart from board policy and requires the District to maintain the org chart on its Human Resources platform.*

The Board Policies and Guidelines are Attachment 5.4.

5.5. Acceptance of Gifts and Grants

Presenters: Dr. Barb Klein, Jacque Goodman, Dr. Matt Schmit

- *Pinnacle Group has donated a DJI Argas Spray Drone with an estimated value of \$23,000 to the Agriculture program at Ellsworth Community College.*
- *Iowa State University has donated a Spray Patterator Table with an estimated value of \$1,500 to the Agriculture program at Ellsworth Community College.*
- *JBS has donated \$2,500 from its employee scholarship funds for Adult Basic Education classes at Business & Community Solutions.*
- *Mechdyne Corporation has donated \$200 to the Esports Program at Marshalltown Community College.*

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

An abstract of the minutes is Attachment [6.1.1.](#)

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Johnson and Dr. Anne Howsare Boyens

The Presidents will meet on Sept. 25, 2024 and Nov. 6, 2024 and the Trustees will have a joint meeting with the Presidents on Nov. 7, 2024.

6.1.3. Upcoming Meetings and Events

- Oct. 9, 2024 — Regular Board Meeting at 4 p.m. in Marshalltown.
- Oct. 23-26, 2024 — ACCT Leadership Congress in Seattle.
- Nov. 4, 2024 — HLC Visit Team meeting with Board at 5 p.m. in Marshalltown
- Nov. 13, 2024 — Regular Board Meeting and Fall Board Retreat at 4 p.m. in Iowa Falls.
- Dec. 3-5, 2024 — Community Colleges for Iowa Convention & Trade Show in Des Moines.
- Dec. 11, 2024— Regular Board Meeting at 4 p.m. in Marshalltown.

Approval of the Consent Agenda

BOARD ACTION: _____

REGULAR AGENDA

7. Action Items

7.1. Approval of Employment Agreement between the Iowa Valley Community College District Board of Directors and President Dr. Anne Howsare Boyens for FY25

Presenter: Larry Johnson

We are requesting approval of the Employment Agreement between the Iowa Valley Community College District Board of Directors and President Dr. Anne Howsare Boyens for FY25. The Employment Agreement is Attachment [7.1.](#)

BOARD ACTION: _____

7.2. Approval of Access Systems, Inc. Lease Agreement - \$181,633

Presenter: Mike Mosher

We are requesting approval of a 60-month lease/service agreement with Access Systems, Inc. to replace the expiring agreement with EO Johnson (formerly Koch Brothers) for copier services. This agreement includes servicing 32 District-owned copiers and upgrading the leased equipment in the print shop to a Ricoh 7500 production printer/copier. This upgrade is expected to enhance overall output and reduce the need for outsourced projects. The lease agreement with Access Systems will cost \$3,027.21 per month, offering a cost savings of \$293.81 per month compared to the current EO Johnson agreement. The contract is Attachment 7.2.

BOARD ACTION: _____

7.3. Approval of Marshalltown Community College Farm Lease

Presenter: Dr. Matt Schmit

We are requesting approval of a one-year contract (March 1, 2025 - March 1, 2026) with D&T Thompson Farms, Inc., of Kellogg, IA, at a rate of \$300/ per tillable acre. The contract is Attachment 7.3.

BOARD ACTION: _____

7.4. Approval of 260F Iowa Jobs Training Agreement with Mechdyne Corp. - \$30,590

Presenter: Val Ruff

We are requesting approval of a 260F Iowa Jobs Training Agreement with Mechdyne Corp. in Marshalltown. Mechdyne Corp is a local manufacturer established by Iowa State University graduates, Dr. Chris Clover, Jim Gruening and Kurt Hoffmeister after honing their skills at ISU’s Virtual Reality Applications Center. Mechdyne has evolved into a collection of technology companies that enable discovery by removing obstacles to insight and understanding. Today, Mechdyne has more than 350 employees across the United States and around the world who enable better patient care, research, exploration, education and collaboration for our global client base of some of the world’s most famous organizations. This will be the second contract with Mechdyne Corp. Mechdyne is continually investing in the leadership growth and development of their teammates is how they have and will continue to set their products and services apart. The Training Agreement is Attachment 7.4.

BOARD ACTION: _____

7.5. Approval of Agreement with Lockton Companies LLC - \$60,000

Presenter: Gena Garber

We are requesting approval of the agreement with Lockton Companies LLC to enter into a faculty compensation study. The agreement is Attachment 7.5.

BOARD ACTION: _____

8. Information Items

8.1. Monthly Financial Statements

Presenter: Gena Garber

The monthly financial statements are Attachment 8.1.

8.2. Board President's Report

Presenter: Board President Larry Johnson

8.3. Board Director's Reports

8.4. President's Reports

Presenter: Dr. Anne Howsare Boyens

8.5. Board Secretary's Report

Presenter: Board Secretary Abigail Pelzer

- *Registration is open for Community Colleges for Iowa Convention & Tradeshow Dec. 3-5.*
- *Travel details for ACCT Leadership Conference attendees will be distributed via email and OnBoard next week.*

9. Adjournment

PLEASE CONTACT ABIGAIL PELZER AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.