



IVCCD Board of Directors Meeting

Iowa Valley Community College District

Sep 13, 2023 at 4:00 PM CDT to Sep 13, 2023 at 7:00 PM CDT

Ellsworth Community College, Reg Johnson Room 100, 1100 College Avenue,
Iowa Falls, IA 50126

Meeting Details: <https://iavalley.zoom.us/j/99342315798>

Telephone: 1-312-626-6799

Meeting ID: 993 4231 5798

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

5:30 p.m. - (or immediately following the Board Meeting) – Dinner hosted by the Ellsworth College Board of Trustees in the Dale Howard Family Activity Center Panther Den.

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

Presenter: Dr. Fisher

- *Julie Eastridge, Michele Frost, Ryan Woiwood, Craig Juilfs, Allie Osmundson and Angie Redmond - Collaborative Recruitment Work*

2.4. Introduction of New Employees

Presenter: Dr. Klein

- *Blake Walker, Welding Faculty*
- *Danielle Williams, Assistant Housing Director/Assistant Softball coach*

3. Strategic Presentation

Presenters: Ashtyn Beek, Tracy Crippin-Haake, Julie Eastridge, Angie Redmond

Strategic Agenda Outcome #2 - Offer quality resources and support services to ensure student success and completion.

The presentation will provide a recap of the strategic projects that have already been completed and an update on the collaborative work with Communications+.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the August 9, 2023 meeting are Attachment 5.1.

5.2. Personnel Report

Presenter: Gena Garber

The Personnel Report for the month of September is Attachment 5.2.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The Board Policy Review Committee has reviewed the following Board Policies and Guidelines. The Board Policies are presented for approval and the Guidelines are presented as information only.

- *Series 100 – Table of Contents*
- *Board Policy 106 – Philosophy and Purposes – Non-Discrimination Policy*
- *Guideline for Board Policy 106A – Educational Philosophy – Non-Discrimination Communication Guidelines*
- *Guideline for Board Policy 106B – Educational Philosophy – Non-Discrimination Employment Communication Guidelines*
- *Series 400 – Table of Contents*
- *Board Policy 400.1 – Personnel – Employee Ethics and Conduct*
- *Guideline for Board Policy 400.1A – Personnel – Code of Ethics*
- *Guideline for Board Policy 400.1B – Personnel – Iowa Gift Law*
- *Board Policy 401 – Personnel – Equal Employment Opportunity, Affirmative Action and Americans with Disabilities Act*
- *Guideline for Board Policy 401A – Personnel – Equal Employment Opportunity*
- *Guideline for Board Policy 401B – Personnel – ADA and Reasonable Accommodation*
- *Guideline for Board Policy 401C – Personnel – Harassment*
- *Guideline for Board Policy 402 – Personnel – New Hire Selection and Internal Applicant/Employee Transfer Procedure*

- *Board Policy 406 – Personnel – Job Descriptions and Performance Management Procedures*
 - *Guideline for Board Policy 406 – Personnel – Job Descriptions and Performance Management Procedures*
 - *Board Policy 422 – Personnel – Harassment and Discrimination*
 - *Board Policy 423 – Personnel – Reporting Sexual and/or Physical Abuse of a Child or Dependent Adult*
 - *Guideline for Board Policy 423 – Personnel – Sexual and/or Physical Abuse of a Child or Dependent Adult*
 - *Guideline for Board Policy 436 – Personnel – Family and Medical Leave*
 - *Board Policy 436.1 – Personnel – Family and Medical Leave*
 - *Board Policy 516 – Student Personnel – Educational Equity and Americans with Disabilities Act*
 - *Guideline for Board Policy 516 – Student Personnel – Education Equity and Americans with Disabilities Act Compliance Program*
 - *Guidelines for Board Policy 728 – Expenditures – Business Expense Reimbursement*
- The Board Policies and Guidelines are Attachment [5.4](#).*

5.5. Acceptance of Gifts and Grants

Presenters: Dr. Lilienthal, Jacque Goodman

- *Nancy Adams has donated an acrylic painting by MCC alum, artist Siri Garcia, to be displayed on MCC's campus at a donor declared value of \$225.00.*
- *We are requesting the approval of the renewal contract for FY24 between Iowa Vocational Rehabilitation Services and Iowa Valley Community College District to provide pre-employment transitional services to students with disabilities within our region. Contract is Attachment [5.5](#).*

5.6. Approval of IVCCD's 2023-2028 Facilities Master Plan

Presenter: Dr. Fisher

The 2023-2028 Facilities Master Plan was approved at the July 12, 2023 meeting and has been revised due to changes in Board Policies/Guidelines. IVCCD's revised 2023-2028 Facilities Master Plan is Attachment [5.6](#).

5.7. Approval of Legal Counsel

Presenter: Dr. Fisher

Administration is recommending the appointment of Moore, McKibben, Goodman, & Lorenz, LLP (primary counsel Doug Beals) to replace Bradshaw, Fowler, Proctor, & Fairgrave, P.C. as local legal counsel for the District. They will join Ahlers & Cooney as our legal counsel.

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Fisher and Dr. Klein

An abstract of the minutes is Attachment [6.1.1](#).

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Johnson and Dr. Fisher

The Presidents will meet September 19, 2023 and the Trustees will meet September 20, 2023.

6.1.3. Upcoming Meetings and Events

- *September 13, 2023 - Regular Board Meeting at 4:00 p.m. at ECC in Reg Johnson Room 100, followed by dinner hosted by the Ellsworth College Board of Trustees.*
- *September 14 - Special Board meeting with closed session to select IVCCD's President*
- *September 20 - Special Board meeting to announce the IVCCD's President and approve employment contract*
- *September 21, 2023 (no later than 5:00 p.m.) - Final day candidates for the IVCCD Board of Directors may file nomination papers with the Board Secretary*
- *October 9-12, 2023 - ACCT Leadership Congress at Las Vegas, Nevada*
- *October 11, 2023 - Tour of the MCC Powerline Building and Fields from 2:30-3:00 p.m.*
- *October 11, 2023 - Public Reception to honor Dr. Fisher from 3:00-4:00 p.m. in Dejardin Hall.*
- *October 11, 2023 - Regular Board Meeting at 4:00 p.m. in Marshalltown room 608/610.*
- *November 7, 2023 - Combined City/School Election*
- *November 8, 2023 - Tour of the ECC Equestrian Center from 3:30-4:00 p.m.*
- *November 8, 2023 - Regular Board Meeting and Retreat at 4:00 p.m. at the ECC Agriculture Building in Iowa Falls. Reception hosted by Ellsworth Community College Faculty Education Association.*
- *December 13, 2023 - Barb Jennings' Retirement Party at 2 p.m. in Dejardin Hall.*
- *December 13, 2023 - Organizational Board Meeting at 4:00 p.m. in Marshalltown room 608/610. At this meeting, we will recognize Jackie Phippen and Barb Jennings for their service to the District.*

6.2. Ellsworth Community College & Marshalltown Community College Athletic Schedules

Presenters: Dr. Klein, Dr. Lilienthal

The 2023-2024 Ellsworth Community College Men's Basketball, Women's Basketball, Men's Wrestling, and Women's Wrestling Schedules and Marshalltown Community College Men's Basketball and Women's Basketball Schedules are Attachment [6.2](#).

Approval of the Consent Agenda

BOARD ACTION: _____

REGULAR AGENDA

7. Action Items

7.1. Approval of the Workspace Furniture Quote for IT Area (700 Hallway)

Presenter: Mike Mosher

District administration is requesting approval of the Workspace furniture quote. This quote is for office cubicles and furniture that will be installed in the renovated IT area located at the west end of the 700 hallway. Total cost, including furniture, design services, installation, and freight, is \$78,348.00.

BOARD ACTION: _____

7.2. Approval of the Health Care Modernization Recommendation

Presenter: Dr. Fisher

Dr. Fisher is recommending a transition from a grandfathered plan to an Affordable Care Act compliant plan to allow for plan modernization; maintaining the individual cost share (95% IVCCD/ 5% employee); increasing the employee contribution for non-single coverage (family plan plus any future non-single plans) by 5%-9% per year for three years to reach the target goal of 20%-33% employee contribution during the open enrollment period in FY27; and revised plan design to achieve a no cost increase in premiums for the next three years.

BOARD ACTION: _____

8. Information Items

8.1. Monthly Financial Statements

Presenter: Gena Garber

The monthly financial statements will be distributed at the Board meeting.

8.2. Board President's Report

Presenter: Board President Johnson

a. Appointment of Voting Delegate for the October 9-12, 2023 ACCT Leadership Congress. Attachment [8.2](#).

8.3. Board Director's Reports

8.4. President's Reports

Presenter: Dr. Fisher

8.5. Board Secretary's Report

Presenter: Amber Bolen

9. Adjournment

PLEASE CONTACT AMBER BOLEN AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.