



IVCCD Board of Directors Organizational Meeting

Iowa Valley Community College District

Dec 13, 2023 at 4:00 PM CST to Dec 13, 2023 at 7:00 PM CST

Iowa Valley Business and Community Solutions, Rooms 612/614, 3702 South Center Street, Marshalltown, Iowa 50158

Meeting Details: <https://iavalley.zoom.us/j/97304580524>

Phone: 312-626-6799

Meeting ID: 973 0458 0524

3:30 p.m. to 4 p.m. Reception Honoring Exiting Board Member Jackie Pippin, Business and Community Solutions Rooms 612/614

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

TENTATIVE AGENDA REVISED

OLD BUSINESS AGENDA

1. Call to Order

Presenter: Board President Larry Johnson

1.1. Additions/Deletions to the Old Business Agenda

1.2. Approval of the Old Business Agenda

BOARD ACTION: _____

OLD BUSINESS CONSENT AGENDA

2. Old Business Consent Agenda Action Items

2.1. Approval of Minutes

The minutes of the Nov. 8, 2023 Board of Directors Meeting and Retreat are attachment 2.1.

2.2. Approval of Bills as Audited by the Finance Committee

3. Old Business Consent Agenda Information Items

Approval of Old Business Consent Agenda

Presenter: Board President Larry Johnson

BOARD ACTION: _____

OLD BUSINESS REGULAR AGENDA

4. Old Business Regular Agenda Action Items

There are no old business action items.

5. Old Business Regular Agenda Information Items

5.1. Report on the Canvass of the School Election

Presenter: Board Secretary Abigail Pelzer

The Marshall County Board of Supervisors held the Canvass of the November 2023 School Election on November 21, 2023. The Abstract of Votes and Certificates of Election are Attachment 5.1.

6. Adjournment of Old Board Sine Die

Presenter: Board President Larry Johnson

NEW BUSINESS AGENDA

7. Call to Order - New Board

Presenter: Board Secretary Abigail Pelzer

7.1. Administering the Oath of Office to Elected Directors

Presenter: Board Secretary Abigail Pelzer

7.2. Election of Board President

Presenter: Board Secretary Abigail Pelzer

8. Approval of the New Business Agenda

Presenter: Board President

8.1. Additions or Deletions to the New Business Agenda

8.2. Approval of the New Business Agenda

Presenter: Board President

BOARD ACTION: _____

9. Election of Other Board Officers, Appointments and Recognitions

Presenter: Board President

9.1. Election of Vice-President

9.2. Appointment of Board Secretary and Oath of Office

9.3. Appointment of Board Treasurer and Oath of Office

9.4. Appointment of Legal Counsel

The Board President will appoint Ahlers & Cooney and Moore, McKibben, Goodman & Lorenz, LLP.

9.5. Appointments of Board Members to Board Subcommittees

The Board President will appoint Board Members to the following subcommittees: Property, Finance & Development; Academic and Student Affairs; Personnel and Board Policy Review.

9.6. Appointment of IACCT Board Representative and Alternate

9.7. Recognition of Student and Faculty Representatives to the Board

	Faculty Reps	Student Reps
Ellsworth Community College	Joerg Rochlitzer	Harley Baumler and Emma Gordon
Marshalltown Community College	Danielle Kness, April Hoven	Natasha Manzano
Iowa Valley Community College Grinnell	Barb Hall	Sierra Veverka
Business & Community Solutions	Ashley Patlan	N/A

9.8. Recognitions for the Month of December

No recognitions this month.

9.9. Introduction of New Employees

List of New Employees:

- *Joshua Benda, IVCCD Videographer*
- *Jake Bennett, MCC Construction Technology Faculty*
- *Eric Deaton, MCC Electromechanical Systems Technology Faculty*
- *Emily Carroll, MCC Mathematics Faculty*
- *Jocelyn Frohwein, MCC Broadcast Technology Faculty*
- *Jaime Martinez, MCC Mathematics Faculty*

- Lucas Shepherd, MCC English & Communications Faculty
- Charlene Summers, MCC English & Communications Faculty
- Jenelle Kellin, MCC Library Services Manager
- Danielle Garth, MCC Academic Advising Specialist
- Brialy Carlson, BCS Office Associate
- Allison Stewart, BCS Intermediary Network Coordinator

10. Strategic Presentation/Rural Highways to HOPE Healthcare Initiative

Presenter: Jacque Goodman

Strategic Agenda Outcome 3 - Partner to address diverse community and Workforce Training Needs.

IVCCD, local healthcare organizations and area high schools are partnering on a career pathway initiative to address a critical workforce shortage in healthcare. Rural Highways to HOPE creates pathways into healthcare by establishing apprenticeships in medical assisting, certified nursing assistants and phlebotomy technicians. IVCCD was awarded \$451,878 from the Iowa Health Careers Registered Apprenticeship 2.0 grant program to do this work. The project will be explained in greater detail during the presentation.

NEW BUSINESS CONSENT AGENDA

11. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

12. New Business Consent Agenda Action Items

12.1. Personnel Report and Adjunct Instructors Report

The Personnel Report and Adjunct Instructors Report for December are attached as Items 12.1.

12.2. Review and Approval of Board Policies

No Board Policies/Guidelines to be presented.

12.3. Acceptance of Gifts and Grants

No gifts or grants this month.

12.4. Approval of the Ellsworth Community College and Marshalltown Community College December 2023 Graduate Application Lists

Presenter: Dr. Klien Dr. Lilienthal

We are requesting approval of the ECC and MCC December 2023 graduate applicants. Attachment 12.4.

12.5. TPRA Memorandum of Understanding - Grinnell-Newburg Community School District

Presenter: Dr. Robin Lilienthal

Teacher/Paraeducator Registered Apprenticeship Program MOU for Grinnell-Newburg Community School District. We are requesting approval of TPRA MOU for Grinnell-Newburg Community School District. Attachment 12.5

12.6. Approval of Settlement and Release Agreement

Presenter: Gena Garber

We are requesting approval of the settlement and release agreement. Attachment 12.6

13. New Business Consent Agenda Information Items

13.1. Meeting Reports

13.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Klein

The abstract of the minutes of the Ellsworth College Board of Trustees is Attachment 13.1.1

13.1.2. IACCT & IACCP

Presenter: Dr. Anne Howsare Boyens

The Presidents will meet Jan. 23, 2024, and the Trustees will meet Jan. 24, 2024.

13.1.3. Upcoming Meetings and Events

- *January 10, 2024 - Regular Board Meeting at 4:00 p.m. in Marshalltown*
- *February 14, 2024 - Regular Board Meeting at 4:00 p.m. in Marshalltown (Tour - MCC Science Labs at 3 p.m.)*
- *March 6, 2024 - Regular Board Meeting at 4 p.m. in Marshalltown (Note this is one week earlier because of Spring Break) Tour - MCC Powerline Building and Utility Tech Fields at 3 p.m.*

NEW BUSINESS REGULAR AGENDA

14. New Business Regular Agenda Action Items

14.1. Approval of Contract between OPN Architects, Inc. and Iowa Valley Community College District for the Ellsworth Community College Equine Center Roof Project

Presenter: Dr. Barb Klein

We are requesting approval of the contract between OPN Architects, Inc. and IVCCD for the Ellsworth Community College Equine Center Roof project. Contract and information regarding the project are Attachment 14.1.

BOARD ACTION: _____

14.2. Approval of Course Fee Increases for Iowa Valley Community College District for the Academic Year 2023-2024

Presenter: Dr. Barb Klein and Dr. Robin Lilienthal

We are requesting approval of the 2023-2024 Course Fee Schedule per revised Guideline for Board Policy 710. Guideline is attachment 14.2

BOARD ACTION: _____

14.3. Approval of IVCCD Voluntary Early Retirement Plan Application

Presenter: Gena Garber

We are requesting approval of a Voluntary Early Retirement Plan application.

[Item 14.3 Confidential Attachment](#)

BOARD ACTION: _____

14.4. Approval of Resolution Naming Depositories

Presenter: Gena Garber

We are requesting approval of the Resolution Naming Depositories as required by Board Policy 717. Resolution is attachment 14.4.

BOARD ACTION: _____

15. New Business Regular Agenda Information Items

15.1. Monthly Financial Statements and Investment Report

Presenter: Gena Garber

The October monthly financial statements including revenue over expenses and the investment report and FY23 Audit Report are Attachment 15.1.

15.2. Board President's Report

15.3. Board Director's Report

15.4. President's Report

Presenter: Dr. Anne Howsare Boyens

15.5. Board Secretary's Report

Presenter: Board Secretary Abigail Pelzer

- *Completion of the Annual Conflict of Interest Affirmation of Compliance & Disclosure Form.*

16. Adjournment

PLEASE CONTACT ABIGAIL PELZER AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.