



## **IVCCD Board of Directors Meeting**

Iowa Valley Community College District

Jan 11, 2023 at 4:00 PM CST to Jan 11, 2023 at 7:00 PM CST

IVCCD District Administration Board Room, 3702 South Center Street, Marshalltown, IA 50158

**Meeting Details:** <https://iavalley.zoom.us/j/97107781569>

**Telephone:** 312-626-6799

**Meeting ID:** 971 0778 1569

**MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.**

### **TENTATIVE AGENDA**

#### **1. Call to Order**

##### **1.1. Additions/Deletions to the Agenda**

##### **1.2. Approval of the Agenda**

**BOARD ACTION:** \_\_\_\_\_

#### **2. Correspondence and/or Visitors**

##### **2.1. Introduction of and Comments from Representatives to the Board**

##### **2.2. Public Comment**

##### **2.3. Recognitions for the Month of January**

Presenter: Dr. Klein

*List of Recognitions:*

- *Adriane Sietsema, Dean of Student Affairs*
- *Bryan Bender, Director of Residence Life/Student Engagement and Men's Basketball Coach*

##### **2.4. Introduction of New Employees**

### **3. Strategic Presentation**

*Strategic Agenda Outcome #2 - Offer quality resources and support services to ensure student success and completion.*

*This presentation will focus on IVCCD's Strategic Agenda Student Success and Retention initiatives.*

## **CONSENT AGENDA**

### **4. President's Comments Regarding the Consent Agenda**

### **5. Consent Agenda Action Items**

#### **5.1. Approval of Minutes**

*The minutes of the December 14, 2022 Organizational Board meeting are Attachment 5.1.*

#### **5.2. Personnel Report**

Presenter: Gena Garber

*The Personnel Report and Adjunct Instructors Report for the month of January are Attachment 5.2.*

#### **5.3. Approval of Bills as Audited by the Finance Committee**

#### **5.4. Review of Board Policies**

*The Board Policy Review Committee has reviewed the following Board Policies and Guidelines. The Board Policies are presented for approval and the Guidelines are presented as information only.*

- *Table of Contents Series 600*
- *Board Policy 612 - Curriculum - Presentations*
- *Guideline for Board Policy 612 - Curriculum - Presentations by Outside Speakers*
- *Board Policy 614 - Curriculum - Use of Publicly Owned Facilities, Materials, and Supplies*
- *Board Policy 630 - Academic Services - Academic Advising*
- *Guideline for Board Policy 642 - Class Organization - Catalogs and Publications*
- *Guideline for Board Policy 651 - Continuing Education and Training - Tuition, Fees, and Co-sponsored Activities*
- *Board Policy 662 - Educational Programs and Academic Policies - Credit for Prior Learning through Assessment*
- *Guideline for Board Policy 662 - Educational Programs and Academic Policies - Credit for Prior Learning through Assessment*
- *Board Policy 682 - Related Considerations - Graduation Requirements*

*The Board Policies and Guidelines are Attachment 5.4.*

**5.5. Acceptance of Gifts and Grants**

Presenter: Jacque Goodman

*Community Foundation of Greater Dubuque has donated \$1,275 to the Iowa Valley Business and Community Solutions Intermediary Program for virtual job shadow services for local school districts.*

**6. Consent Agenda Information Items**

**6.1. Meeting Reports**

**6.1.1. Ellsworth College Board of Trustees**

Presenter: Dr. Fisher and Dr. Klein

*The abstract of the minutes will be distributed at or before the meeting.*

**6.1.2. IACCT & IACCP Meetings**

Presenter: Board President Johnson and Dr. Fisher

*The Trustees will meet January 26, 2023 and the Presidents will meet January 25, 2023.*

**6.1.3. Upcoming Meetings and Events**

- *February 8, 2023 - Regular Board meeting at 4:00 p.m. in Marshalltown in the District Services Building Board Room.*
- *February 27, 2023 - Community Colleges for Iowa Student Legislative Seminar - 12:00 - 4:00 p.m. at Curate Event Center, Des Moines.*
- *February 27, 2023 - PTK Award Dinner - 5:00 - 8:00 p.m. at Curate Event Center, Des Moines.*
- *February 28, 2023 - Community College Day on the Hill - 7:30 a.m. - 12:00 noon.*
- *March 8, 2023 - Regular Board meeting at 4:00 p.m. in Marshalltown in the District Services Building Board Room.*
- *April 3, 2023 - Joint Board Meeting with NIACC, HCC and Central Rivers Boards at 4:30 p.m. held via Zoom.*
- *April 12, 2023 - Regular Board Meeting at 4:00 p.m. in Iowa Falls.*

**Approval of the Consent Agenda**

**BOARD ACTION:** \_\_\_\_\_

**REGULAR AGENDA**

**7. Action Items**

**7.1. Approval of an Agreement between Iowa Valley Community College District, Grinnell-Newburg Community School District and East Marshall Community School District**

Presenter: Dr. Lilienthal

*We are requesting approval of a shared personnel agreement between East Marshall Community School District, Grinnell-Newburg Community School District and Marshalltown Community College. The agreement is to provide shared services of a College and Career Transition Counselor. The term of the agreement will go through the 2024-25 school year. Agreement is Attachment 7.1.*

**BOARD ACTION:** \_\_\_\_\_

**7.2. Approval of the Standard Form of Agreement between Iowa Valley Community College District and OPN Architects, Inc. for the Grinnell Campus Auto Tech Study**

Presenter: Dr. Fisher

*Administration is requesting approval of a contract with OPN for preliminary design services to repurpose existing IVG space to house automotive technology program. The \$16,000 study will provide preliminary designs and plans for reusing existing lifts, auxiliary HVA system and other equipment and provide documentation for grant applications and fundraising efforts. Agreement is attachment 7.2.*

**BOARD ACTION:** \_\_\_\_\_

**7.3. Approval of FY22 Audit Report for Iowa Valley Community College District**

Presenter: Gena Garber

*We are requesting approval of the IVCCD FY22 Audit Report as presented by Schnurr and Company, LLP. The audit report is Attachment 7.3.*

**BOARD ACTION:** \_\_\_\_\_

**7.4. Approval to Set the Date for a Public Hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the IVCCD-Marshalltown Campus - Locker Room/Gym Renovation Project**

Guest: Dr. Lilienthal

*We are requesting approval to set the date for a public hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD-Marshalltown Campus-Locker Room/Gym Renovation Project for February 8, 2023 at 4:00 p.m. in the Iowa Valley Community College District Board Room, 3702 South Center Street, Marshalltown, Iowa 50158. The Notice of Hearing is Attachment 7.4. (ROLL CALL VOTE)*

**BOARD ACTION:** \_\_\_\_\_

**8. Information Items**

**8.1. Monthly Financial Statements**

Presenter: Gena Garber

*Report includes the financial statements and investment report. Attachment is 8.1.*

## **8.2. Board President's Report**

Presenter: Board President Johnson

*a. Appointments of Board Members to Board Subcommittees*

*b. Appointment of IACCT Board Representative and Alternate*

## **8.3. Board Director's Reports**

### **8.4. President's Reports**

Presenter: Dr. Fisher

*a. HLC Accreditation Overview by Dr. Lilienthal.*

*b. Redistricting in Iowa. Information is Attachment 8.4.b.*

### **8.5. Board Secretary's Report**

Presenter: Barb Jennings

## **9. Adjournment**

**PLEASE CONTACT BARB JENNINGS AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.**