



IVCCD Board of Directors Meeting

Iowa Valley Community College District

Jan. 10, 2024 at 4:00 PM CST to Jan. 10, 2024 at 7:00 PM CST

Electronic meeting via Zoom

Meeting Details: <https://iavalley.zoom.us/j/99802601697>

Phone: 312-626-6799

Meeting ID: 998 0260 1697

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

Presenters: Dr. Robin Lilienthal

- *MCC Esports with a historic moment — our two MCC Mario Kart Teams fought all the way through opposite sides of the playoff bracket for an MCC v MCC Grand Finals, taking home BOTH National Champion AND Runner-up for Mario Kart Teams.*
- *MCC Overwatch Team defeated Montgomery County for the D2 National Championship.*
- *MCC doubled its donations to the United Way from last year with a 82% participation rate.*

2.4. Introduction of New Employees

None.

3. Strategic Presentation - Strategic Agenda Outcome #2

Presenter: Honoria Balogh, Kevin Butt, Wanda Koehrsen, and Eric Weuve

Strategic Agenda Outcome 2 - Offer quality resources and support services to ensure student success and completion. The presentation is "Sewing Seeds of Understanding: Ellsworth Ag Students Learn About Ag, History, and Culture in Germany and Czechia" and will share the experience of taking 18 agriculture students abroad.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the Dec. 13, 2023 Financial Subcommittee and Board meeting are Attachment 5.1.

5.2. Personnel Report

None.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The Board Policy Review Committee has reviewed the following Board Policies and Guidelines. The Board Policies are presented for approval and the Guidelines are presented as information only.

- *Board Policy 100 - Philosophy and Purposes Mission Statement*

The Board Policies and Guidelines are Attachment 5.4.

5.5. Acceptance of Gifts and Grants

None

5.6. Approval of Pepsi Beverage Supplier Agreement

Presenters: Dr. Lilienthal, Dr. Klein

We are requesting approval of the agreement between Bottling Group, LLC of Urbandale, IA 50322 and Iowa Valley Community College District Ellsworth and Marshalltown campus locations for the exclusive beverage supplier program. This agreement commences on October 31, 2023 and expires on October 30, 2028 (5 years). This is the second consecutive agreement for Pepsi product dispensing for vending, food service, and concessions through both college- and third-party-sponsored events in college facilities. Agreement is Attachment 5.6.

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

An abstract of the minutes is Attachment 6.1.1.

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Johnson and Dr. Anne Howsare Boyens

The Trustees will meet Jan. 24, 2024 and the Presidents will meet Jan. 23, 2024.

6.1.3. Upcoming Meetings and Events

- *Jan. 30, 2024 - Former Board Secretary Barb Jennings will be recognized with a retirement reception from 3 p.m. to 4:30 p.m. at Dejardin Hall.*
- *Feb. 14, 2024 - Regular Board Meeting at 4:00 p.m. in Marshalltown (Tour - MCC Science Labs at 3 p.m.)*
- *March 6, 2024 - Regular Board Meeting at 4 p.m. in Marshalltown (Note this is one week earlier because of Spring Break) Tour - MCC Powerline Building and Utility Tech Fields at 3 p.m.*
- *April 8, 2024 - Joint Board Meeting with NIACC, HCC, and Central Rivers AEA Boards at 4:30 p.m. via video conference.*
- *April 10, 2024 - Regular Board Meeting at 4 p.m. in Iowa Falls.*
- *April 19, 2024 - Complimentary ACCT Board Retreat from 8:30 a.m. to 2:30 p.m. in Marshalltown.*

Approval of the Consent Agenda

BOARD ACTION: _____

REGULAR AGENDA

7. Action Items

7.1. Appointments of Board Members to Board Subcommittees

Presenter: Board President Larry Johnson

The Board President will appoint Board Members to the following subcommittees: Property, Finance & Development; Academic and Student Affairs; Personnel; and Board Policy Review.

2023 Committee Members include: *Property, Finance & Development: Chris Brodin, Larry Johnson, Clark Lawler; Academic and Student Affairs: Jackie Pippin, Paul Pohlson, Larry Johnson; Personnel: Joanna Hofer, Deborah Jones, Larry Johnson; Board Policy Review: Joanna Hofer, Larry Johnson, Jackie Pippin*

BOARD ACTION: _____

7.2. Approval of 260F Iowa Jobs Training Agreement with Green Products — \$23,506

Presenter: Neysa Hartzler

We are requesting approval of a 260F Iowa Jobs Training Agreement with Green Products in Conrad, Iowa. Green Products has 115 employees. Clifford Green founded this family-owned company in 1947. Green Products is still family-owned by brothers Mathew and Russell Schryver. In the mid-1980's, they began to evaluate diversification opportunities and shortly thereafter, the plant was revamped to produce a full-range of milled-corncob products. Twenty-five years later, Green Products is an industry leader and a worldwide supplier for milled corncob products. Their trucking operation complements the corncob processing business. Green Pet Products was formed to focus on pet bedding and bird litter markets. This is the 4th contract with Green Products. They plan to do safety training, including OSHA and food safety training along with developing a safety plan. They also plan on doing maintenance and environmental training, software training, and CPR/First Aid.

The 260F Iowa Jobs Training program helps Iowa businesses train and upskill current employees. The program fosters the growth and competitiveness of Iowa businesses by ensuring that Iowa's workforce has the skills and expertise needed to compete worldwide. Training programs are customized to meet the specific productivity needs of each business. \$4.75 million is available annually statewide and matched by participating businesses. Agreement is Attachment 7.2.

BOARD ACTION: _____

7.3. Approval of 260F Iowa Jobs Training Agreement with Manatt's Inc. — \$17,227

Presenter: Neysa Hartzler

We are requesting approval of a 260F Iowa Jobs Training Agreement with Manatt's in Brooklyn, Iowa. Manatt's has 792 employees within the state (190 full-time employees and 602 seasonal employees). The company started in 1947 as a trucking company. Soon Manatt's shifted into the construction company and is now a heavy highway construction company building roads and bridges in Iowa. This is the 19th contract with Manatt's. They plan to do leadership development training for their frontline managers and CPR/First Aid training for many of their employees.

The 260F Iowa Jobs Training program helps Iowa businesses train and upskill current employees. The program fosters the growth and competitiveness of Iowa businesses by ensuring that Iowa's workforce has the skills and expertise needed to compete worldwide. Training programs are customized to meet the specific productivity needs of each business. \$4.75 million is available annually statewide and matched by participating businesses. The Agreement is Attachment 7.3.

BOARD ACTION: _____

7.4. Approval of FY23 Audit Report for Iowa Valley Community College District

Presenter: Gena Garber

Guest: Nick Stanley

We are requesting approval of the IVCCD FY22 Audit Report as presented by Schnurr and Company, LLP. The audit report is Attachment 7.4.

BOARD ACTION: _____

7.5. Approval of Master Services Contract Between Ellsworth Community College and Inceptia, a Nebraska Corporation

Presenter: Dr. Barb Klein

We are requesting approval of the Master Services Contract with Inceptia, a Nebraska corporation, to provide a self-help website which centralizes the U.S. Department of Education verification process for student federal aid into a single online portal. Students are guided through each step of financial aid verification in a secure and user-friendly environment. Marshalltown Community College piloted this program for the District during the 2021-2022 financial aid year and has continued to see successful outcomes. As we work to further align processes across the District, this program serves to provide students the same experience when applying for financial aid with the goal of streamlining the verification process for students and their families. Contract is Attachment 7.5.

BOARD ACTION: _____

7.6. Closed Session for Collective Bargaining Strategy Session

Closed session under the provision of Chapter 20.17 of the Code of Iowa for a Collective Bargaining Strategy Session. (ROLL CALL VOTE)

BOARD ACTION: _____

8. Information Items

8.1. Monthly Financial Statements and Investment Report

Presenter: Gena Garber

The November monthly financial statements including revenue over expenses and the investment report are Attachment 15.1.

8.2. Board President's Report

Presenter: Board President Larry Johnson

Board Director's Reports

President's Reports

Presenter: Dr. Anne Howsare Boyens

- *Lisa Breja will present on the IVCCD Strategic Agenda Dashboard.*

8.3. Board Secretary's Report

Presenter: Board Secretary Abigail Pelzer

- *Requesting OnBoard Training Refresher for Board Members*
- *Community College Leadership in Action Week*
 - *Student Legislative Seminar, 12 p.m. to 4 p.m. on Feb. 26*
 - *Phi Theta Kappa PTK Awards, 5 p.m. on Feb. 26*
 - *Community Colleges Day on the Hill, 7:30 a.m. to Noon on Feb. 27*

9. Adjournment

PLEASE CONTACT ABIGAIL PELZER AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.