



Iowa Valley Community College District  
Board of Directors Meeting Minutes  
Aug 9, 2023 at 4:00 PM CDT  
IVCCD District Administration Building Board Room, 3702 South Center Street,  
Marshalltown, IA 50158

## **Attendance**

### **Present:**

Members: Chris Brodin, Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, Jackie Pippin, Paul Pohlson

Also in attendance were President Dr. Kristie Fisher, Board Secretary Amber Bolen, Board Treasurer Gena Garber, and other college personnel.

### **Call to Order:**

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, August 9, 2023 in the Iowa Valley Community College District Administration Building Board Room, 3702 South Center Street, Marshalltown, Iowa 50158.

### **Additions/Deletions to the Agenda:**

Board President Johnson requested that the closed session Item 7.4. be moved after Information Item 8.5 and noted no action would be taken following the closed session.

### **Approval of the Agenda:**

#### **Motion:**

Director Lawler moved approval of the agenda, as amended. Motion seconded by Director Pippin. Motion carried unanimously.

### **Correspondence and/or Visitors:**

The Board received correspondence. There were no visitors.

### **Introduction of and Comments from Representatives to the Board**

BCS Representative to the Board, Morgan Frederick, shared information regarding BCS' activities.

### **Public Comment:**

There were no comments from the public.

### **Recognitions:**

- Mike Mosher recognized Travis Bloomquist & Daniel Garcia for their extraordinary leadership in the new IVCCD Key Management System.
- Director Johnson recognized the President's Search Committee, particularly Director Hofer for chairing the committee.

**Introduction of New Employees:**

There were no new employees introduced.

**Strategic Presentation - Building Insurance Benefit Strategy Overview:**

Strategic Agenda Outcome #4 - Strengthen IVCCD's sustainability.

Angela Villhauer from Mercer presented on the Building Benefit Strategy for Iowa Valley Community College District. Dr. Fisher shared she plans to present on this topic at the All-Iowa Valley Day to employees, with breakout sessions for employees to ask questions. Dr. Fisher also noted she plans to bring a recommendation to the board at the September Board meeting for board action to accept the benchmark around contribution strategy for a three-year period.

**CONSENT AGENDA**

**President's Comments Regarding the Consent Agenda:**

- Dr. Fisher noted that page 34 of the Board book related to Board Policy 407 is not displaying properly and that the form will be eliminated.
- Dr. Fisher shared that Board Policy 445 (Personnel Benefits - Sabbaticals) is being removed from the consent agenda this month and will be on the October Board Agenda with the new language that administration and faculty collaborated on in Spring 2022.
- Dr. Fisher noted that Board Policy 643 and Guideline for Board Policy 643 had not been studied in-depth for years. Administration and faculty had a joint committee to collaborate on the policy and the changes are reflected on the revised board policy and guideline.
- Dr. Fisher also shared IVCCD has received the intermediary grant again this year, thanks to the good work of Jacque Goodman and her team. Thirteen of the fifteen community colleges will continue to serve in this role.

**Approval of the Consent Agenda:**

**Motion:**

Director Lawler moved to approve the Consent Agenda Action Items: Item 5.1. - Approval of Minutes; Item 5.2. - Personnel Report; Item 5.3. Approval of Bills as Audited by the Finance Committee; Item 5.4. - Review and Approval of Board Policies (In addition to those listed on the agenda, Guideline for Board Policy 407.2 was deleted and added as Board Policy 407.1. Guideline for Board Policy 713D was deleted and added as Guideline for Board Policy 713B); and Item 5.5. - Acceptance of Gifts and Grants. Motion seconded by Director Hofer. Motion carried unanimously.

## **REGULAR AGENDA**

### **Approval of 260F Iowa Jobs Training Agreement with Cargill, Inc.:**

Ms. Hartzler reported that we received the maximum amount for a 260F with \$50,000. This contract is the second contract we have had with Cargill.

#### **Motion:**

Director Hofer moved approval for the 260F Iowa Jobs Training Agreement with Cargill Inc. in Iowa Falls, Iowa in the amount of \$50,000. Motion seconded by Director Pohlson. Motion carried unanimously.

### **Approval of Contract with Achieve Mental Health Inc. to Provide Mental Health Services at Ellsworth Community College:**

Dr. Klein reported this is the 4th year we have partnered with Achieve Mental Health Inc. This year an intern will be working alongside the therapist.

#### **Motion:**

Director Lawler moved approval for the Achieve Mental Health contract. Motion seconded by Director Jones. Motion carried unanimously.

### **Approval of Board Policy 449 Voluntary Early Retirement Incentive Plan Policy:**

Ms. Garber reported the Board met in June 2023 to review this policy. Our attorneys from Ahlers & Cooney have since reviewed the policy and suggested we go to a one-year policy.

#### **Motion:**

Director Lawler moved approval of Board Policy 449. Motion seconded by Director Brodin. Motion carried unanimously.

## **INFORMATION ITEMS**

### **Monthly Financial Statements:**

- Ms. Garber shared her team is working on the June financials and closing out the FY23 year. The auditors were in last week to do some preliminary work and will be back in October.
- Ms. Garber reported that the budget is looking good and Executive Leadership Team has met to discuss recommendations to the budget. The report should be available at the September Board meeting.

### **Board President's Report:**

Director Johnson reported that several board members attended the Community College for Iowa Trustees Conference in July. The sessions are available as a webinar. The conference was well-attended and next year it will be at Hawkeye Community College.

### **Board Director's Reports:**

No report

**President's Report:**

- Dr. Fisher shared that the district is up 10% in enrollment. MCC is up almost 14% and ECC is up over 5%. Marketing Director, Julie Eastridge, has played a key role in the collaboration between MCC and ECC Admissions.
- Dr. Fisher shared that Executive Leadership Team had a good discussion related to the FY24 budget. We are budgeting a 2% growth rate for the 2023-24 academic year.
- Dr. Fisher reported that both Athletic Departments and Provosts worked together to come up with athletic team roster minimums. MCC's E-sports roster is at 53 and women's basketball roster is at 15. ECC's women's wrestling roster is at 23, men's basketball roster is at 21 and baseball roster is at 45.

**Board Secretary's Report:**

No report

**RECESS:**

The Board recessed from 5:08 - 5:12 p.m.


**Closed Session under the Provisions of Chapter 21.5(1)(i.) of the Code of Iowa:**

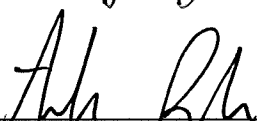
**Motion:**

Director Hofer moved approval at 5:13 p.m. to enter into closed session pursuant to Chapter 21.5(1)(i) of the Code of Iowa for the purpose of discussing the IVCCD President Search Committee's recommendation for candidates. Motion seconded by Director Jones. On roll call vote: Ayes – Directors Hofer, Jones, Pippin, Pohlson, Lawler, Brodin, and Johnson. Nays – None. Motion carried unanimously. The Board entered into open session at 5:38 p.m.

**Adjournment:**

The Board meeting adjourned at 5:39 p.m.

  
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Larry W. Johnson, Board President

  
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Amber Bolen, Board Secretary