



Iowa Valley Community College District
Board of Directors Meeting Minutes
Jun 14, 2023 at 4:00 PM CDT
@ Iowa Valley Grinnell, Room 145, 123 6th Avenue West, Grinnell, IA 50112

Attendance

Present:

Members: Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, Jackie Pippin

Absent:

Members: Chris Brodin, Paul Pohlson

Also in attendance were President Dr. Kristie Fisher, Board Secretary Barbara Jennings, Board Treasurer Gena Garber, and other college personnel.

Call to Order:

Board President called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, June 14, 2023 in the Iowa Valley Grinnell, Room 145, 123 6th Avenue West, Grinnell, Iowa 50112.

Additions or Deletions to the Agenda:

Board President Johnson requested that the appointment of Amber Bolen as Board Secretary effective July 1, 2023 under Item 5.2. be moved to Item 7.1.a.

Approval of the Agenda:

Director Jones moved approval of the agenda, as amended. Motion seconded by Director Lawler. Motion carried unanimously.

Correspondence and/or Visitors:

The Board received correspondence. There were no visitors.

Introduction of and Comments from Representatives to the Board:

BCS Representative Morgan Frederick shared information regarding the June 20 HSED graduation.

Public Comment:

There were no comments from the public.

Recognitions:

Board President Johnson recognized Dean of Iowa Valley Grinnell MaryAnne Nickle for her service to the District and wished her well in her retirement.

Introduction of New Employees:

There were no new employees introduced.

Strategic Presentation:

There were no strategic presentations.

CONSENT AGENDA:

President's Comments Regarding the Consent Agenda:

Dr. Fisher noted the many Board Policies in Item 5.4. that are being reviewed in anticipation of the Department of Education's visit in October and noted the grant for the Iowa Health Careers Registered Apprenticeship Program 2.0.

Dr. Lilienthal shared information regarding the Curriculum Annual Report, noting it was a detailed account of the work completed this year to update the curriculum.

Dr. Klein shared information on the new Districtwide Student Handbook, noting two additional revisions that would be made to the handbook regarding the appeal process and the hearing panel as the final decision and under student engagement the athletics at Ellsworth Community College.

Dr. Fisher noted the quotations for the IVCCD-Ellsworth Community College Construction projects as required by Iowa Code Chapter 26.14.

Ms. Garber noted the Roadway Maintenance Agreement with the Iowa Department of Transportation provides is an annual agreement to maintain the roads on the Marshalltown campus.

Approval of the Consent Agenda:

Director Lawler moved to approve the Consent Agenda Action Items: Item 5.1. - Approval of Minutes; Item 5.2. - Personnel Report; Item 5.3. Approval of Bills as Audited by the Finance Committee; Item 5.4. - Review and Approval of Board Polices; Item 5.5. - Acceptance of Gifts and Grants; Item 5.6. - Approval of 2023-2024 Academic Year Quality Faculty Plan; Item 5.7. - Approval of the ECC and MCC Academic Year 2023-2024 College Catalog; Item 5.8. - Approval of the ECC and MCC Academic Year 2023-2024 Student Handbook; and Item 5.9. - Approval of the FY24 Association of Community College Trustees Membership Dues. Motion seconded by Director Pippin. Motion carried unanimously.

REGULAR AGENDA:

Appointment of Amber Bolen as Board Secretary of Iowa Valley Community College District Effective July 1, 2023

Board President Johnson appointed Amber Bolen as Board Secretary of Iowa Valley Community College District effective July 1, 2023 and administered the oath of office to her.

Approval of 260F Iowa Jobs Training Agreement with Bruin Manufacturing, \$23,966

Ms. Hartzler shared information regarding the agreement.

Motion:

Director Pippin moved approval of the 260F Iowa Jobs Training Agreement with Bruin Manufacturing of Marshalltown, Iowa in the amount of \$23,966.00. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of EMT Emergency Services Training Agreement

Dr. Fisher noted this is the same agreement as prior years. This year they will be conducting a time study to determine if both positions are needed.

Motion:

Director Hofer moved approval of the EMT Emergency Services Training Agreement. Motion seconded by Director Jones. Motion carried unanimously.

Approval of Tuition Increase for Iowa Valley Community College District for FY24

Dr. Fisher noted with this \$5.00 per credit hour tuition increase IVCCD ranks 11th statewide.

Motion:

Director Lawler moved approval of the \$5.00 per credit hour tuition increase per revised Guideline for Board Policy 710. Motion seconded by Director Pippin. Motion carried unanimously.

Approval of Dining Service Agreements between Great Western Dining Service, Inc., Ellsworth Community College and Marshalltown Community College

Dr. Klein noted Dr. Fisher had charged the provosts with combining their food service agreements with Great Western Dining (GWD). GWD proposed a contract that was more expensive than the current separate contracts and because there were no efficiencies to be gained, ECC and MCC will maintain two separate contracts.

Motion:

Director Jones moved approval of the dining services agreements with Great Western Dining Service, Inc. and Ellsworth Community College and Marshalltown Community College. Motion carried unanimously.

Approval of 2023-2024 Meal Plan Charges for Ellsworth Community College and Marshalltown Community College

Dr. Klein reported with the 8% CPI increase, ECC and MCC are adopting common meal plan rates. Board President Johnson expressed the Board's appreciation for ECC and MCC's collaborative efforts.

Motion:

Director Hofer moved approval of the 2023-2024 meal plan charges for Ellsworth Community College and Marshalltown Community College. Motion seconded by Director Jones. Motion carried unanimously.

Approval of IVCCD Housing Rates for 2023-2024

Dr. Lilienthal reported that similar to the meal plan rates, ECC and MCC have also aligned their housing rates.

Motion:

Director Lawler moved approval of the IVCCD housing rates for 2023-2024. Motion seconded by Director Pippin. Motion carried unanimously.

Approval of 2020-2025 Master Agreement between the Board of Directors of Iowa Valley Community College District (Merged Area VI) and the Iowa Valley Community College Education Association/ISEA

Ms. Garber noted this agreement is the result of the negotiations with faculty.

Motion:

Director Pippin moved approval of the 2020-2025 Master Agreement between the Board of Directors of Iowa Valley Community College District (Merged Area VI) and the Iowa Valley Community College Education Association/ISEA. Motion seconded by Director Jones. Motion carried unanimously.

Approval of Salary Increase for All Regular Full-Time and Part-Time Benefit Eligible Non-Faculty Employees for 2023-2024

Ms. Garber noted that similar to the faculty increase, administration recommended a 3.3% increase for all regular full-time and part-time benefit eligible employees.

Motion:

Director Jones moved approval of the 3.3% salary increase for all regular full-time and part-time benefit eligible non-faculty employees for 2023-2024. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of Employment Agreement between the Iowa Valley Community College District Board of Directors and President Dr. Kristie Fisher for FY24

Board President Johnson noted this contract is for July 1 - October 20, 2023 when the new president will be hired. The contract reflects the same 3.3% increase prorated over those months.

Motion:

Director Pippin moved approval of the employment agreement between the Iowa Valley Community College District Board of Directors and President Dr. Kristie Fisher for FY24. Motion seconded by Director Lawler. Motion carried unanimously.

Approval of Security Penetration Testing Professional Services Agreement

Mr. Mosher reported that the District currently uses FrSecure for other services, and we are required by the Higher Education Gramm Leach Bliley Act to conduct this testing. All 15 community colleges are contracting with FrSecure, and pricing is based on FTEE. They will be conducting the testing late FY23 or early FY24.

Motion:

Director Lawler moved approval of the security penetration testing professional services agreement with FrSecure. Motion seconded by Director Jones. Motion carried unanimously.

Approval of the Microsoft Intune Professional Services Quote and Scope of Work

Mr. Mosher reported Sterling would be assisting the District in implementing Microsoft Intune, and implementation would take place this summer.

Motion:

Director Jones moved approval of the Microsoft Intune Professional Services Quote and Scope of Work Agreement. Motion seconded by Director Hofer. Motion carried unanimously.

Information Items:

Monthly Financial Statements:

Ms. Garber reported on financial as of April 2023, noting revenue was up over prior years but down as a percent over budget. She also noted transfers were lower due to the GEER funds received last year. Salaries are on track and expense are up 6%. Ms. Garber also noted the Investment Report and bond report with items completed through May 31, 2023.

Update on Iowa Valley Community College District President Search:

Director Hofer provided an update on the president search, noting applications opened June 15 and that the Board would be involved in the interviews in September. Ms. Garber and Ms. Eastridge shared the search website, and Ms. Garber reported on the application process.

Board President's Report:

Board President Johnson thanked everyone for their support during his illness, and he invited Board members to attend the dedication of the C.T. Rierson Equine Arena at ECC on July 11.

Board Directors' Reports:

Director Hofer noted the IACCT Board would be meeting the following week. She invited Board members to attend Laurie Wolfe's retirement party on June 22 and noted the annual Community Colleges for Iowa Conference July 19-20.

President's Report:

Dr. Fisher reported the contractor had begun replacing the damaged siding on the east dorm at MCC and discovered the floor joists needed repair; therefore a contractor will be coming next week to make those repairs over the next three weeks. Dr. Fisher reported the District is working with OPN Architects to resolve the ECC Equestrian Center roof repairs that will be funded by the Plant Fund. She also reported that there has been water infiltration on the shared wall of the Education & Training Center, and the District is working with a local person on a solution.

Dr. Fisher noted this was Barb Jennings last official meeting as Board Secretary, but that she would be assisting Ms. Bolen with meetings, as needed, until her retirement in December.

Board Secretary's Report:

Board Secretary Jennings reported six of IVCCD's seven director districts would be on the November 7 City/School Election ballot, and she distributed nomination paperwork to Board

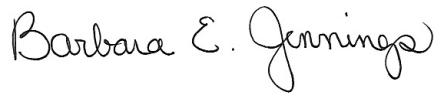
members in those districts. She also noted registration is still open for the ACCT Leadership Congress in October 9-12 and the early bird registration deadline is August 4.

Adjournment:

The Board meeting adjourned at 4:59 p.m.



Larry W. Johnson, Board President



Barbara E. Jennings, Board Secretary

_____7/18/2023_____

Date