



## **IVCCD Board of Directors Meeting Minutes**

Iowa Valley Community College District  
Wednesday, August 13, 2025, at 4:00 PM  
District Services Building Board Room  
3702 South Center Street, Marshalltown, IA 50158

### **Attendance:**

Members Present: Chris Brodin, Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, and Paul Pohlson

Members Absent: Amber Danielson

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Casey, and other college personnel.

### **Call to Order:**

Board President Hofer called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, August 13, 2025, at the Iowa Valley Community College District Services Board Room, 3702 South Center Street, Marshalltown, IA 50158.

### **Additions/Deletions to the Agenda:**

None.

### **Approval of the Agenda:**

Director Brodin moved approval of the agenda. Motion seconded by Director Jones. Motion carried unanimously.

### **Introduction of and Comments from Representatives to the Board:**

ECC Representative Joerg Rochlitzer, MCC Representative Danielle Kness, and IVG Representative Ashtyn Beek all shared activities about their units.

### **Recognitions:**

None.

### **Introduction of New Employees:**

Dr. Matt Schmit introduced new MCC employees Whitney Sowers, MCC, Athletic Director; Angela Erwin, MCC, Nursing Faculty; Megan Mann, MCC, Nursing Faculty; and Kevin Kirkwold, MCC Head Baseball Coach

### **Strategic Presentation - 2025-2030 Strategic Plan in Action**

Abigail Casey presented about the launch and early progress of the IVCCD 2025-2030 Strategic Plan, highlighting the efforts of four strategy teams and their first opportunities toward goals

focused on inspiring lifelong learning, empowering students for success, preparing a future-ready workforce, and ensuring sustainable growth through collaboration and innovation.

### **CONSENT AGENDA:**

#### **President's Comments Regarding the Consent Agenda:**

Dr. Anne Howsare Boyens recognized the many events coming up as the academic year begins. She noted the ACCT Leadership Conference in October and the presentation she'll give along with Director Amber Danielson and Kirkwood representatives.

#### **Approval of the Consent Agenda:**

##### **Motion:**

Director Johnson moved approval of the Consent Agenda Items: Item 5.1 - Approval of Minutes; Item 5.2 Personnel Report; Item 5.3 - Approval of Bills as Audited by the Finance Committee; Item 6.2 Approval of ECC and MCC Fall Athletic Schedules; and Item 6.3. Approval of Quote for MCC Scoreboard/Video Display Project. Motion seconded by Director Brodin. Motion carried unanimously.

### **REGULAR AGENDA**

#### **Action Items**

#### **Approval of Kaltura Video Storage and Management Solution Agreement**

Mike Mosher requested approval of the Order and Master License and Professional Service Agreement between Iowa Valley Community College District and Kaltura, Inc. for the purchase of the Kaltura Video Storage and Management Solution. Kaltura is a cloud-based video management and hosting platform designed specifically for education, offering tools for secure media storage, streaming, captioning, collaboration, and integration with learning management systems such as Canvas. Kaltura will replace the District's existing on-premise system, Medial. This will enable the District to retire legacy hardware and will reduce IT administration and maintenance needs. The agreement is a three-year subscription for up to 2,000 users and 60 TB of annual bandwidth and storage. Included is MediaSpace for video collaboration, unlimited AI captioning, Canvas integration, training, and gold-level support. The total cost is \$42,500, including \$13,500 per year for three years and a one-time professional services and training fee of \$2,000.00. Kaltura will be funded through OEPI and the IT Fund 1 budget.

##### **Motion:**

Director Brodin moved approval of the Kaltura Video Storage and Management Solution Agreement in the amount of \$42,500. Motion seconded by Director Pohlson. Motion carried unanimously.

#### **Approval of Agreement Between Achieve Mental Health Inc. and Ellsworth Community College**

Dr. Barb Klein requested approval of the contract with Achieve Mental Health Inc. to provide mental health services for students at Ellsworth Community College. This is the sixth year that

Achieve Mental Health Inc. has been in partnership with ECC. They will have staff on campus, officed in the Hub, a minimum of four hours a week and provide telehealth options as well.

**Motion:**

Director Pohlson moved approval of the Agreement Between Achieve Mental Health Inc. and Ellsworth Community College. Motion seconded by Director Johnson. Motion carried unanimously.

**Approval of MCC Dorm Roof Repair Project Proposal**

Dr. Matt Schmit requested approval of a proposal with Clapsaddle-Garber Associates, Inc. to provide civil design services for the dorm roof repair. This service includes site observation, construction design, Construction Documents, Advertisement & Distribution of Bidding Documents and Construction Administration for the Dorm Roof Repair Marshalltown Community College. The project is funded through Fund 3.

**Motion:**

Director Jones moved approval of the MCC Dorm Roof Repair Project Proposal in the amount of \$10,750. Motion seconded by Director Pohlson. Motion carried unanimously.

**Approval of 260F Iowa Jobs Training Agreement with Lennox Industries**

Jacque Goodman requested approval of a 260F Iowa Jobs Training Agreement with Lennox Industries in Marshalltown. The Marshalltown facility specializes in the manufacturing of high-quality climate control products, including furnaces, air conditioners, and heat pumps. In addition, the site houses a repair parts center that distributes replacement components for residential and commercial systems nationwide. This is the eighth project for Lennox Industries for a customized 9-week leadership program designed specifically for group leaders.

**Motion:**

Director Jones moved approval of the 260F Iowa Jobs Training Agreement with Lennox Industries in the amount of \$30,590. Motion seconded by Director Brodin. Motion carried unanimously.

**Approval of Marshalltown Community College Trades Building Proposal with CGS**

Dr. Matt Schmit requested approval of a proposal with Clapsaddle-Garber Associates, Inc. to provide civil design services for the proposed Trades Building at Marshalltown Community College. This service includes Topographic and Location Survey, Preliminary Building and Site Design, Final Construction Documents and Advertisement & Distribution of Bidding Documents. Construction Documents, Advertisement & Distribution of Bidding Documents. Construction Staking and Construction Administration. The project is funded through Fund 7.

**Motion:**

Director Lawler moved approval of the Marshalltown Community College Trades Building Proposal with CGS in the amount of \$34,000. Motion seconded by Director Johnson. Motion carried unanimously.

**Approval for Student Housing Phase 1 Building 1 Schematic Design at MCC**

Dr. Matt Schmit requested approval of a proposal with Shive-Hattery to move forward with Schematic Design services for Phase 1, Building 1 Student Housing, and Phase Planning for future student housing developments. Services include design services, deliverables, anticipated additional and supplemental services to be included for schematic design at Marshalltown Community College. The project is funded by Fund 3.

**Motion:**

Director Johnson moved approval of the Student Housing Phase 1 Building 1 Schematic Design at MCC in the amount of \$63,500 Motion seconded by Director Pohlson Motion carried unanimously.

**Approval of Bid for Ellsworth Community College Math & Science Roof Replacement**

Dr. Barb Klein requested approval of the Black Hawk Roof Company bid of \$354,841 for the Ellsworth Math & Science Roof Replacement. Four bids were received for this project on August 5, 2025. This project will be funded by the Plant Fund (Fund 7).

**Motion:**

Director Brodin moved approval of the Black Hawk Roofing Company bid for the Ellsworth Community College Math & Science Roof Replacement in the amount of \$354,481. Motion seconded by Director Lawler. On roll call vote: Ayes - Directors Johnson, Lawler, Jones, Brodin, Pohlson, and Hofer. Motion carried unanimously.

**Monthly Financial Statements**

Dr. Anne Howsare Boyens reviewed the narrative financial report, noting the year end closing process is underway.

**Board President's Report**

Board President Hofer discussed a recent meeting of the Community Colleges for Iowa Financial Oversight Committee, to which she was appointed Treasurer. She also mentioned the new training available to board members regarding open meetings.

**Board Director's Report**

Director Lawler asked if we were in compliance with the electronic meeting section of Open Meetings Law and Ms. Casey confirmed that IVCCD is in compliance.

**President's Reports**

Dr. Howsare Boyens discussed Iowa Valley Day in Iowa Falls, a Congressional delegation visit to the Hamilton Campus, and funding being released for Adult Education.

**Board Secretary's Report**

None.

**Adjournment**

The Board meeting adjourned at 5:07 p.m.



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Joanna Hofer, Board President



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Abigail Casey, Board Secretary

09/10/2025

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Date