



IVCCD Board of Directors Meeting

Iowa Valley Community College District
Wednesday, February 12, 2025 at 4:00 PM
Virtual Meeting held via Zoom

Attendance:

Members Present (Remote): Chris Brodin, Amber Danielson, Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, and Paul Pohlson.

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Casey, Board Treasurer Gena Garber, and other college personnel.

Call to Order:

Board President Hofer called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, February 12, 2025 via Zoom.

Additions/Deletions to the Agenda:

Board President Hofer noted Item 7.8, Closed Session for Collective Bargaining Strategy, would be moved to the end of the meeting, stating no further action would be taken prior to adjournment.

Approval of the Agenda:

Director Jones moved approval of the agenda. Motion seconded by Director Lawler. Motion carried unanimously.

Correspondence and/or Visitors:

None.

Introduction of and Comments from Representatives to the Board:

BCS Representative Melissa Mulder, MCC Faculty Representative Danielle Kness, ECC Faculty Representative Joerg Rochlitzer, and IVG Faculty Representative Lucas Shepherd shared activities about their units.

Recognitions:

Dr. Matt Schmit recognized that the MCC PTK Chapter Alpha Iota Rho obtained its third consecutive year as a 5 Star chapter and the MCC Foundation received a community grant from First Interstate Bank for \$5,000 to aid students with a financial need.

Introduction of New Employees:

None.

Strategic Presentation:

Pete Drury provided an update on the assessment processes and outcomes at Iowa Valley Community College District. He highlighted positive feedback from an HLC Accreditation Visit, the progress in Course Student Learning Outcomes (CSLO) and Program Student Learning Outcomes (PSLO), and the continuous improvements to the Program Review Structure. The presentation also outlined the Institutional Student Learning Outcomes (ISLO) and the next steps for the Weave Analytics Pilot, emphasizing the college's commitment to enhancing the quality of learning experiences and ensuring effective assessment practices

CONSENT AGENDA:**President's Comments Regarding the Consent Agenda:**

Dr. Howsare Boyens noted the upcoming Community College Leadership in Action Week, including the Student Legislative Seminar, PTK Awards, and Community College Day on the Hill.

Approval of the Consent Agenda:**Motion:**

Director Johnson moved approval of the Consent Agenda Items: Item 5.1. - Approval of Minutes; Item 5.2 Personnel Report; Item 5.3. - Approval of Bills as Audited by the Finance Committee and Item 5.6 Approval of Goal 1 revision in IVCCD Strategic Plan 2025-2030. Motion seconded by Director Brodin. Motion carried unanimously.

REGULAR AGENDA**Action Items:****Approval of Bid for MCC Science Labs Project**

Dr. Matt Schmit requested approval of the low bidder, GTG Construction of Johnston, for the MCC Science Labs Renovation project. Six bids were received for the project with GTG as the low bidder. All three of the add alternates will be completed as part of the construction budget.

Motion:

Director Danielson moved approval of the GTG Construction bid in the amount of \$1,122,900. Motion seconded by Director Jones. On roll call vote: Ayes - Directors Johnson, Lawler, Danielson, Jones, Brodin, Pohlson, and Hofer. Motion carried unanimously.

Approval of MCC Student Housing Agreement

Dr. Matt Schmit requested approval of a Shive Hattery contract to develop conceptual diagrams and prototypes for Marshalltown Community College student housing units, future visioning, and phase planning for the project. Students from the MCC Construction Tech program are expected to get hands-on experience in building one-story units with work beginning in the fall of 2025. Each unit is expected to house 24 beds each.

Motion:

Director Brodin moved approval of the Shive Hattery contract in the amount of \$30,000. Motion seconded by Director Jones. Motion carried unanimously.

Approval of Utility Tech Design Contract

Dr. Matt Schmit requested approval of a Shive Hattery contract to expand investigative civil and survey work associated with the Utility Tech building and the adjacent site that will be developed for MCC student housing units. A previous agreement approved by the Board in December only included the Utility Tech work.

Motion:

Director Lawler moved approval of the Shive Hattery contract in the amount of \$24,000. Motion seconded by Director Johnson. Motion carried unanimously.

Approval of Akademos Contract for Student Course Materials

Dr. Matt Schmit requested approval of a three-year contract with Akademos to provide physical and digital course material for Iowa Valley Community College District. This partnership offers students a convenient and cost-effective option for accessing required course materials through a flat-fee model.

Motion:

Director Lawler moved approval of the Akademos contract. Motion seconded by Director Brodin. Motion carried unanimously.

Approval of Latitude Contract for ECC Hamilton Campus Sign

Dr. Barb Klein requested approval of a contract with Latitude Signage to replace the illuminated graphics and LED board on the existing sign at the Hamilton Campus. ECC is also working with Latitude to replace the exterior signage on the ECC main campus.

Motion:

Director Johnson moved approval of the Latitude Signage contract in the amount of \$75,001. Motion seconded by Director Danielson. Motion carried unanimously.

Approval of 2026-2027 Academic and Holiday Calendars

Ashtyn Beek requested approval of the 2026-2027 Academic Calendar and the Holiday Calendar.

Motion:

Director Lawler moved approval of the 2026-2027 Academic Calendar and Holiday Calendar. Motion seconded by Director Jones. Motion carried unanimously.

Approval of Board Policy 449, Voluntary Early Retirement Incentive Plan, Special Eligibility Window

Gena Garber requested approval of a special eligibility window for the voluntary early retirement incentive plan to allow an additional opportunity for eligible employees to apply for the June 30, 2025 retirement date. The special open enrollment period for this policy will be February 13, 2025, through February 28, 2025.

Motion:

Director Johnson moved approval of Board Policy 449, Voluntary Early Retirement Incentive Plan, Special Eligibility Window from February 13, 2025 through February 28, 2025 to apply for the June 30, 2025 retirement date. Motion seconded by Director Jones. Motion carried unanimously.

Monthly Financial Statements

Ms. Garber provided the December monthly financial statements including revenue over expense and the investment report. Garber noted the Certified Budget will be presented in March.

Board President's Report

Board President Hofer asked for participants in the ECC graduation at 2 p.m. and MCC graduation at 7 p.m. on May 16, 2025. Larry Johnson will attend ECC and Deb Jones will attend MCC.

Board Director's Reports

None.

President's Report

Dr. Howsare Boyens shared information from the Spring Census Day Headcount Report, noting overall enrollment credit hours increased by 5 percent, full-time high school enrollment grew by 48 percent and overall cohort retention rate from fall to spring at 84 percent.

Board Secretary's Report

None.

Closed Session for Collective Bargaining Strategy:

Director Lawler moved at 5:13 p.m. to enter into Closed Session under the provisions of Chapter 20.17 of the Code of Iowa for a Collective Bargaining Strategy session. Motion seconded by Director Pohlson. On roll call vote: Ayes - Directors Johnson, Lawler, Danielson, Jones, Brodin, Pohlson, and Hofer. Motion carried unanimously.

Adjournment of Closed Session:

Director Brodin moved adjournment of the Closed Session at 5:19 p.m. to return to the regular meeting. Motion seconded by Director Johnson. Motion carried unanimously.

The Board entered Open Session at 5:20 p.m.

Adjournment

The Board meeting adjourned at 5:20 p.m.



Joanna Hofer, Board President



Abigail Casey, Board Secretary