



Iowa Valley Community College District Board of Directors Meeting Minutes  
Feb 8, 2023 at 4:00 PM CST  
IVCCD District Administration Building Board Room, 3702 South Center Street,  
Marshalltown, IA 50158

**Attendance:**

**Present:**

Members: Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, Jackie Pippin

**Absent:**

Members: Chris Brodin, Paul Pohlon

Also, in attendance were President Dr. Kristie Fisher, Board Secretary Barbara Jennings, Board Treasurer Gena Garber and other college personnel.

**Call to Order:**

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, February 8, 2023 in the District Administration Building Board Room, 3702 South Center Street, Marshalltown, Iowa 50158.

**Additions/Deletions to the Agenda:**

There were no additions or deletions to the agenda.

**Approval of the Agenda:**

Director Lawler moved approval of the agenda. Motion seconded by Director Jones. Motion carried unanimously.

**Correspondence and/or Visitors:**

Board members received correspondence. There were no visitors.

**Introduction of and Comments from Representatives to the Board:**

BCS Representative Morgan Frederick and IVG Faculty Representative Laura Armstrong shared activities in their units. ECC Faculty Representative Joerg Rochlitzer shared information about ECC activities and noted all three campuses' PTK chapters received five-star designations.

**Public Comment:**

There were no comments.

**Recognitions for the Month of February:**

Dr. Fisher recognized the Executive Leadership Team for extraordinary leadership during her medical leave.

**Introduction of New Employees:**

No new employees were introduced.

**Strategic Presentation:**

Associate Dean of Assessment Pete Drury, and Dean of IVG MaryAnne Nickle shared information on Strategic Agenda Outcome #1 - Provide quality learning experiences to ensure all students achieve learning outcomes and experience a welcoming environment, and IVCCD's Strategic Agenda Assessment Academy that started in October 2019 and will be completed in 2024.

**CONSENT AGENDA:**

**President's Comments Regarding the Consent Agenda:**

Dr. Fisher noted on the Personnel Report Tara Miller's new position, and she thanked Mike Mosher and the committee on their work combining the two Financial Aid systems into one. She also noted, the new position of the Grounds Coordinator at MCC, and the PTK event on February 27, 2023 at the Curate Event Center in Des Moines.

**Approval of the Consent Agenda:**

**Motion:**

Director Hofer moved approval of the Consent Agenda Items: Item 5.1. - Approval of Minutes; Item 5.2. - Personnel Report; Item 5.3. - Approval of Bills as Audited by the Finance Committee; and Item 5.4. - Acceptance of Gift. Motion seconded by Director Pippin. Motion carried unanimously.

**REGULAR AGENDA**

**Action Items:**

**Public Hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD-Marshalltown Campus - Locker Room/Gym Renovation Project and Setting the Date for the Bid Opening**

After announcing the formal opening of the public hearing on the Iowa Valley Community College District – Marshalltown Campus – Locker Room/Gym Renovation Project, 3700 S. Center St. Marshalltown, Iowa 50158, and that notice has been appropriately published, Board President Johnson requested any written or oral objections to be presented. There were none. Board President Johnson declared the public hearing closed.

Director Pippin moved approval of the plans, specifications, form of contract and estimated cost for the Iowa Valley Community College District – Marshalltown Campus – Locker Room/Gym Renovation Project, 3700 S. Center St. Marshalltown, Iowa 50158, and setting the date for bid opening for March 2, 2023 at 1:00 p.m. in the Iowa Valley Community College District Administration Building Board Room, 3702 South Center Street, Marshalltown, Iowa, and setting the date for bid approval for March 8, 2023 at 4:00 p.m. in the Iowa Valley Community College District Administration Building Board Room, 3702 South Center Street, Marshalltown, Iowa.

**Motion:**

Motion seconded by Director Jones. On roll call vote: Ayes – Directors Pippin, Jones, Lawler, Hofer, and Johnson. Nays – None. Motion carried unanimously.

**Discussion:**

Dr. Lilienthal shared information about the project noting it will be used for Athletics and Academic programs. OPN Architect Aaron Twedt shared the scope of the project and noted there are three alternates. Total estimated cost of the project is \$1,275,855.

**FY2024 Certified Budget:**

Director Hofer moved approval for filing of the budget estimate for fiscal year 2024 and establishing the date for the public hearing on March 8, 2023 at 4:00 p.m. in the Iowa Valley Community College District Board Room, 3702 South Center Street, Marshalltown, Iowa 50158. Motion seconded by Director Pippin. On roll call vote: Ayes – Directors Hofer, Pippin, Jones, Lawler, and Johnson. Nays – None. Motion carried unanimously. Board Secretary Jennings was directed to publish the appropriate legal notices.

**Discussion:**

Ms. Garber reviewed the budget estimates noting the levy is slightly higher than last year, but still under what was shared with the voters, and the estimated tax rate is \$1.76449/\$1,000 assessed valuation.

**Approval of the IVCCD Board of Directors Annual Calendar 2023-2024:**

Director Jones moved approval of the IVCCD Board of Directors Annual Calendar 2023-2024. Motion seconded by Director Pippin. Motion carried unanimously.

**Information Items:**

**Monthly Financial Statements:**

Ms. Garber reported on the December 2022 financials noting the variances from the prior year. She noted on the Investment Report that a certificate of deposit was renewed at over 4%.

**Board President's Report:**

Director Lawler will participate at the ECC Graduation pending confirmation on his availability and Director Hofer will participate at the MCC Graduation with Director Jones as alternate.

**Board Directors Report:**

Director Hofer reported on the IACCT Board meeting noting they had presentations on 260E and F programs and received information on redistricting and Trustee webinars.

**President's Report:**

- Dr. Fisher shared information regarding the process and timeline for redistricting in Iowa.
- Ms. Goodman provided a Legislative update and noted at the Iowa Community College Day at the Hill we will be featuring ECC's Ag programs.
- Dr. Fisher and Ms. Garber presented a Financial Review of Fund 1 FY22 financials.
- Dr. Fisher shared information regarding the Spring 2023 enrollment.

**Board Secretary's Report:**

There was no report.

**Closed Session for Collective Bargaining Strategy:**

Director Lawler moved at 5:33 p.m. to enter into Closed Session under the provisions of Chapter 20.17 of the Code of Iowa for a Collective Bargaining Strategy session. Motion seconded by Director Hofer. On roll call vote: Ayes - Directors Lawler, Hofer, Pippin, Jones, and Johnson. Motion carried unanimously.

The Board entered Open Session at 5:44 p.m.

**Adjournment:**

The Board meeting adjourned at 5:45 p.m.

  
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Larry W. Johnson, Board President

  
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Barbara E. Jennings, Board Secretary

3/8/23  
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Date