



Iowa Valley Community College District Board of Directors Meeting Minutes
January 11, 2023 at 4:00 PM CST
IVCCD District Administration Board Room, 3702 South Center Street,
Marshalltown, IA 50158

Attendance:

Present:

Members: Chris Brodin, Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, Paul Pohlson

Absent:

Members: Jackie Pippin

Also in attendance were Board Secretary Barbara Jennings, Board Treasurer Gena Garber and other college personnel.

Call to Order:

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, January 11, 2023 in the District Administration Building Board Room, 3702 South Center Street, Marshalltown, Iowa 50158.

Additions/Deletions to the Agenda:

Board President Johnson requested the presentation on the audit be moved under Item 2.4, and he noted the April 3, 2023 joint Board meeting with Central Rivers, Hawkeye Community College and North Iowa Area Community College had been changed to April 17 at 4:30 p.m.

Approval of the Agenda:

Director Lawler moved approval of the agenda. Motion seconded by Director Pohlson. Motion carried unanimously.

Correspondence and/or Visitors:

Board members received correspondence from Community Colleges for Iowa regarding 260E, F & G programs. There were no visitors.

Introduction of and Comments from Representatives to the Board:

MCC Faculty Representative Dr. Danielle Kness shared information regarding the upcoming PTK and Honors program fundraising events to send students to national conferences.

Public Comment:

There were no comments.

Recognitions for the Month of January:

ECC Provost, Dr. Barb Klein, recognized Adriane Sietsema, Dean of Student Affairs and Bryan Bender, Director of Residence Life/Student Engagement and Men's Basketball Coach for their exceptional work in moving students from Thompson and Wall Hall into the new Duane and Phyllis Lloyd Residence Hall.

Introduction of New Employees:

No new employees were introduced.

Strategic Presentation:

For Strategic Agenda Outcome #2 - Offer quality resources and support services to ensure student success and completion, Ashtyn Beek and Tracy Crippin shared information on IVCCD's Strategic Agenda Student Success and Retention initiatives.

CONSENT AGENDA:

President's Comments Regarding the Consent Agenda:

Dr. Lilienthal noted that the District is in the process of the five-year review of the Board Policy manual and that the 600 series was currently being reviewed. The 400, 500, and 700 series will also be reviewed this year. Ms. Goodman expressed appreciation for the \$1,275 gift from the Community Foundation of Greater Dubuque to the Intermediary Program.

Approval of the Consent Agenda:

Motion:

Director Jones moved approval of the Consent Agenda Items: Item 5.1. - Approval of Minutes; Item 5.2. - Personnel Report and Adjunct Instructors Report; Item 5.3. - Approval of Bills as Audited by the Finance Committee; Item 5.4. - Review and Approval of Board Policies; and Item 5.5. – Acceptance of Gift. Motion seconded by Director Brodin. Motion carried unanimously.

REGULAR AGENDA

Action Items:

Approval of an Agreement between Iowa Valley Community College District, Grinnell-Newburg Community School District and East Marshall Community School District.

Dr. Lilienthal shared that this is a three-way agreement through a grant from the State of Iowa to provide for the salary and benefits for a College and Career Transition Counselor, and the District is exploring possible CCTC agreements with other school districts.

Motion:

Director Brodin moved approval of the agreement between Iowa Valley Community College District, Grinnell-Newburg Community School District and East Marshall Community School District to provide shared services of a College and Career Transition Counselor. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of the Standard Form of Agreement between Iowa Valley Community College District and OPN Architects, Inc. for the Grinnell Campus Auto Tech Study.

Dr. Lilienthal noted this is an extension of the agreement with OPN Architects for preliminary design services to repurpose existing Iowa Valley Grinnell space to house automotive technology program.

Motion:

Director Lawler moved approval of the Standard Form of Agreement between Iowa Valley Community College District and OPN Architects, Inc. for the Grinnell Campus Auto Tech Study. Motion seconded by Director Jones. Motion carried unanimously.

Approval of FY22 Audit Report for Iowa Valley Community College District.

The FY22 Audit was presented by Nick Stanley of Schnurr and Company following Item 2.4 above. He noted it was an unmodified clean audit, and he thanked Gena Garber, Amanda Bloomquist and the business office staff for their assistance with the audit.

Motion:

Approval of the FY22 Audit Report of Iowa Valley Community College District. Motion moved by Director Hofer and motion seconded by Director Pohlson. Motion carried unanimously.

Approval to Set the Date for a Public Hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the IVCCD-Marshalltown Campus - Locker Room/Gym Renovation Project.

Dr. Lilienthal noted the plans are ready for this project which is the final project funded by the bond referendum, and she recommended approval to set the date for the public hearing on the plans, specifications, form of contract and estimated cost for the project.

Motion:

Director Pohlson moved approval to set the date for the public hearing on the Plans, Specifications, Form of Contract and Estimated Costs for the IVCCD-Marshalltown Campus-Locker Room/Gym Renovation Project for February 8, 2023 at 4:00 p.m. in the Iowa Valley Community College District Board Room, 3702 South Center Street, Marshalltown, Iowa 50158. Motion seconded by Director Lawler. On roll call vote: Ayes - Directors Pohlson, Lawler, Jones, Brodin, Hofer, and Johnson. Nays - None. Motion carried unanimously.

Information Items:

Monthly Financial Statements:

Ms. Garber reported on the November 2022 financials noting the variances from the prior year. She noted on the Investment Report that a certificate of deposit would be maturing the end of January and that interest rates have been higher this year.

Board President's Report:

Board President Johnson reappointed Board members to their current Board Standing Committees: Property, Finance & Development - Chris Brodin, Larry Johnson and Clark Lawler; Academic and Student Affairs - Jackie Pippin and Paul Pohlson; Personnel - Joanna Hofer and Deborah Jones; and Board Policy Review - Joanna Hofer, Larry Johnson, and Jackie Pippin.

Director Hofer was reappointed to serve as the Community Colleges for Iowa representative with Directors Johnson and Pohlson serving as alternates.

President's Report:

Dr. Lilienthal presented additional information regarding the Higher Learning Commission Accreditation visit, noting there will be a multi-location visit in April 2023, and she shared the five Criteria for Accreditation.

The redistricting discussion was deferred to the February Board meeting.

Ms. Goodman reported that the transfer of ownership of the Orpheum was completed on January 10.

Board Director's Reports:

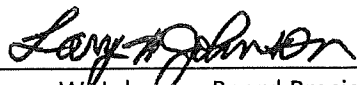
Director Brodin noted he attended Rotary that Tuesday where Dr. Lilienthal gave a great presentation.

Board Secretary's Report:

There was no report.

Adjournment:

The Board meeting adjourned at 5:02 p.m.



Larry W. Johnson, Board President



Barbara E. Jennings, Board Secretary

2/8/2023

Date