



IVCCD Board of Directors Meeting Minutes

Iowa Valley Community College District

Wednesday, July 16, 2025 at 4:00 PM

Via Zoom <https://iavalley.zoom.us/j/94744803522>

Attendance:

Members Present: Amber Danielson, Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, and Paul Pohlson (All Remote).

Members Absent: Chris Brodin

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Casey, Board Treasurer Gena Garber, and other college personnel.

Call to Order:

Board President Hofer called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, July 16, 2025 via Zoom.

Additions/Deletions to the Agenda:

None.

Approval of the Agenda:

Director Jones moved approval of the agenda. Motion seconded by Director Lawler. Motion carried unanimously.

Introduction of and Comments from Representatives to the Board:

Business & Community Service Representative Melissa Mulder and MCC Representative Danielle Kness shared activities about their units.

Recognitions:

Dr. Matt Schmit recognized the MCC Esports for its 2025 Tourism Champion award presented at the annual Marshalltown Area Chamber of Commerce banquet. The award acknowledges MCC Esports' role in transforming Marshalltown into the "Esports hub of Iowa." The program has achieved this through various initiatives, including hosting state-level esports events, offering an Esports Program Management degree, and attracting student-athletes from across the state.

Introduction of New Employees:

None.

CONSENT AGENDA:

President's Comments Regarding the Consent Agenda:

Dr. Anne Howsare Boyens thanked OneOK and Lynn County REC for recent donations to Marshalltown Community College and noted the IACCT membership dues. She also explained the 28E agreement with the Iowa Department of Transportation will be for the existing temporary use of space on the Marshalltown campus.

Approval of the Consent Agenda:

Motion:

Director Johnson moved approval of the Consent Agenda Items: Item 5.1 - Approval of Minutes; Item 5.2 Personnel Report; Item 5.3 - Approval of Bills as Audited by the Finance Committee; Item 5.4 Review and Approval of Board Policies; Item 5.6 Approval of IACCT Membership Dues; Item 5.7 Approval of the Publication of Annual Payroll Report; and Item 5.8. Approval of 28E Agreement with IDOT. Motion seconded by Director Jones. Motion carried unanimously.

REGULAR AGENDA

Action Items

Approval of the ICN Agreement for Services and Statement of Work to Purchase Zoom One (Zoom Phone)

Mike Mosher requested approval of the Agreement for Services and Statement of Work between Iowa Valley Community College District and Iowa Communications Network (ICN) for the purchase of Zoom One for Education Enterprise Premier. Zoom One is a comprehensive communications platform that will replace the District's on-prem Avaya IP Office phone system. The Agreement for Services and Statement of Work includes a three-year subscription for 225 users (\$50,054.40 per year) and professional services for installation (one-time cost of \$15,668.37). The total cost is \$165,831.57 and will be funded through OEPI and the IT Fund 1 communications budget.

Motion:

Director Lawler moved approval of the ICN Agreement for Services and Statement of Work to Purchase Zoom One in the amount of \$165,831.57. Motion seconded by Director Pohlson. Motion carried unanimously.

Approval of 12-month Emergency Services Training Agreement for BCS

Jacque Goodman requested approval for a 12-month Emergency Services training agreement for FY26. on behalf of Becky Hassett. Jami Stupp and Corey Larson have been providing this service for over 5 years and have maintained an exemplary program. The contractual amount is an increase of \$3,000 each. This is the first increase since the contract began.

Motion:

Director Johnson moved approval of the Emergency Services Training Agreement in the amount of \$42,000. Motion seconded by Director Jones. Motion carried unanimously.

Public Hearing and Approval of the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD ECC Math & Science Roof Project

After announcing the formal opening of the public hearing on the IVCCD Ellsworth Math & Science Roof Project and that notice has been appropriately published, Board President Hofer requested any written or oral objections to be presented. Hearing none, Board President Hofer declared the time for receiving such written and oral objections to be closed. On behalf of Dr. Barb Klein, Dr. Anne Howsare Boyens requested approval of the plans, specifications, form of contract, and estimated cost for the IVCCD Ellsworth Math & Science Roof Project, 1100 College Avenue, Iowa Falls, Iowa, 50126 and setting the date for bid opening for August 5, 2025 at 2 p.m. at Ellsworth Community College, Gentle Student Center, Caroline Hall Board Room, 1100 College Avenue, Iowa Falls, 50126, and setting the date for bid approval for August 13 at 4 p.m., IVCCD District Services Building, 3702 South Center Street, Marshalltown, IA 50158. The Board Secretary was directed to post the required notice to bidders. This project will be funded through Fund 7 (Plant Fund) dollars.

Motion:

Director Johnson moved approval of the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD ECC Math & Science Roof Project in the amount of \$1,112,000. Motion seconded by Director Lawler. On roll call vote: Ayes - Directors Johnson, Lawler, Danielson, Jones, Pohlson, and Hofer. Motion carried unanimously.

Approval of 260F Iowa Jobs Training Agreement with MARSHALLTOWN

Val Ruff requested approval of a 260F Iowa Jobs Training Agreement with MARSHALLTOWN, in Marshalltown, Iowa. MARSHALLTOWN has 188 employees. Founded in 1890 as a small machine shop, MARSHALLTOWN has evolved into a leading American manufacturer of high-quality construction tools and equipment. Formerly known as Marshalltown Trowel, the company rebranded in 2003 to reflect its broad product range and industry recognition. Today, MARSHALLTOWN offers nearly 10,000 products across multiple trades—including masonry, concrete, drywall, flooring, roofing, landscaping, and more—operating from five Midwest facilities. Known for innovation and American-made quality, MARSHALLTOWN remains the

trusted name in tools across generations. This is the second contract with MARSHALLTOWN, they plan to provide customized Train the Trainer Power Industrial Truck and Mobile Elevated Work Aerial Lift training. In addition to, First Aid/CPR/AED, Safety, Customer Service, and Leadership training.

Motion:

Director Danielson moved approval of the 260F Iowa Jobs Training Agreement with MARSHALLTOWN in the amount of \$27,853. Motion seconded by Director Jones. Motion carried unanimously.

Approval of Assumption Agreement with Advanced Drainage Systems, Inc.

Jacque Goodman requested approval of an Assignment and Assumption Agreement with Advanced Drainage Systems, Inc, based in Hilliard, Ohio. An Assignment and Assumption Agreement transfers the obligations of the 260E Industrial New Jobs Training Program from River Valley Pipe LLC to Advanced Drainage Systems due to a business acquisition.

Motion:

Director Lawler moved approval of the Assumption Agreement with Advanced Drainage Systems, Inc. Motion seconded by Director Pohlson. Motion carried unanimously.

Approval of Shared College and Career Readiness Counselor with MCSD

Dr. Anne Howsare Boyens requested approval of a shared agreement for a College and Career Readiness Counselor between Marshalltown Community College and Marshalltown Community School District. This agreement splits the counselor's time between MCSD at 80% and MCC at 20% as well as the same split for salary and benefits.

Motion:

Director Jones moved approval of the Shared College and Career Readiness Counselor with MCSD. Motion seconded by Director Danielson. Motion carried unanimously.

Monthly Financial Statements

Gena Garber presented the May 2025 monthly financial report including revenue over expenses and the investment report. Ms. Garber also reported that the effort to reduce expenses in health benefits by \$475,802 over the course of three years had been accomplished early and with greater success. The first-year savings of \$260,000 combined with the second year of savings now exceeds \$787,000. She acknowledged the improved communication about the health benefits, offering plan choices, and the great work of the HR team for the success. Health benefits will continue to be monitored for improvement.

Board President's Report

Board President Hofer acknowledged the great Trustees Conference held in Fort Dodge, noting the good information and conversation.

Board Director's Reports

Director Johnson also mentioned the Trustees Conference was well organized and the food was outstanding.

President's Report

Dr. Howsare Boyens gave an update about several Plant Services projects across the District and noted that enrollment was looking strong. She also said Iowa Valley Day is scheduled for August 12.

Board Secretary's Report:

Abigail Casey encouraged those board members who attended the Trustees Conference and had ideas for IVCCD hosting in 2026 to share their feedback with her or Dr. Howsare Boyens. The conference will largely be coordinated Community Colleges for Iowa, she said.

Adjournment

The Board meeting adjourned at 4:51 p.m.



Joanna Hofer, Board President



Abigail Casey, Board Secretary