



IVCCD Board of Directors Meeting Minutes

Iowa Valley Community College District

Wednesday, June 11, 2025 at 4:00 PM

District Services Board Room

3702 South Center Street, Marshalltown, IA 50158

Attendance:

Members Present: Chris Brodin, Joanna Hofer, Larry Johnson, Deb Jones, and Paul Pohlson (Remote).

Members Absent: Amber Danielson, Clark Lawler

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Casey, Board Treasurer Gena Garber, and other college personnel.

Call to Order:

Board President Hofer called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, June 11, 2025 at the District Services Board Room, 3702 S. Center Street, Marshalltown, IA 50158.

Additions/Deletions to the Agenda:

None.

Approval of the Agenda:

Director Jones moved approval of the agenda. Motion seconded by Director Brodin. Motion carried unanimously.

Correspondence and/or Visitors:

Board President Hofer shared an email from Katie Lanius, Adult Literacy Instructor and Success Coach, thanking board members for attending the HSED graduation ceremony and noting how much the graduates and their families appreciated their attendance.

Introduction of and Comments from Representatives to the Board:

Business & Community Service Representative Becky Hassett shared activities about BCS.

Recognitions:

None.

Introduction of New Employees:

None.

Strategic Presentation- Iowa Valley Grinnell Spotlight

Iowa Valley Grinnell Dean Ashtyn Beek discussed the Summer College Credit Program (SCCP) enrollment with 75 students enrolled in summer courses from 11 different schools. The funding

model for each community college is determined based on involvement (20%) and statewide enrollment (80%). The grant amount has remained at \$600,000 since its inception in 2018, despite considerable growth. This concern has been shared with the Iowa Department of Education. Beek also noted enrollment growth at Iowa Valley Grinnell with credit hours increasing by 10.2% from 2023-2024 to 2024-2025. He spoke about renovations on the campus, sharing about new classrooms for CNA, ESL/HSED, the Auto Tech Lab construction project, and expanded area for Gunsmithing. IVG fall 2025 enrollment is at 75% of last year's total and expected to surpass it.

CONSENT AGENDA:

President's Comments Regarding the Consent Agenda:

Dr. Anne Howsare Boyens noted the annual approval of the student handbook, instructor handbook, and Quality Faculty Plan. She also noted the upcoming Trustee Conference from July 9-10 at Iowa Central Community College.

Approval of the Consent Agenda:

Motion:

Director Jones moved approval of the Consent Agenda Items: Item 5.1 - Approval of Minutes; Item 5.2 Personnel Report and corrected Summer Days Report; Item 5.3 - Approval of Bills as Audited by the Finance Committee; Item 5.4 Review and Approval of Board Policies; Item 5.6 Approval of the BCS Instructor Handbook; Item 5.7 Approval of the IVCCD Student Handbook; Item 5.8. Approval of FY26 ACCT Membership Dues; Item 5.9 Approval of Revised IVVCD Board of Directors Annual Calendar; and Item 5.10 Approval of the 2025-2026 Quality Faculty Plan. Motion seconded by Director Johnson. Motion carried unanimously.

REGULAR AGENDA

Action Items

Approval of Agreement with Iowa Falls Community School District for use of Athletic Facilities

Dr. Barb Klein requested approval of the 2025-2026 lease agreement with the Iowa Falls School District for use of the football field and support facilities at Cadet Field, football practice space at Rock Run Elementary School, and baseball diamond.

Motion:

Director Brodin moved approval of the 2025-2026 lease agreement with the Iowa Falls School District. Motion seconded by Director Jones. Motion carried unanimously.

Approval of IVCCD Employment Agreement with President Dr. Anne Howsare Boyens

Board President Joanna Hofer requested approval of the employment agreement between the Iowa Valley Community College District Board of Directors and Dr. Anne Howsare Boyens for the position of President of Iowa Valley Community College District for 2025-2026 and 2026-2027.

Motion:

Director Brodin moved approval of the Employment Agreement with IVCCD Board of Directors and President Dr. Anne Howsare Boyens for 2025-2026 and 2026-2027. Motion seconded by Director Johnson. Motion carried unanimously.

Approval of 1&O Athletic Consulting Agreement

Dr. Anne Howsare Boyens requested approval of a contract with 1&O Consulting to provide an in-depth assessment of athletics across the district. This assessment will examine programmatic, staffing, financial, and facilities support in the context of our district and in the NJCCA league. The project will be funded from the President's budget.

Motion:

Director Brodin moved approval of the 1&O Athletic Consulting Agreement in the amount of \$17,500. Motion seconded by Director Jones. Motion carried unanimously.

Approval to Set the Date for a Public Hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the IVCCD ECC Math & Science Roof Project

Dr. Klein requested approval to set the date for a public hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD ECC Math and Science Roof project for July 16, 2025, via Zoom <https://iavalley.zoom.us/j/94744803522>.

Motion:

Director Jones moved approval to Set the Date for a Public Hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the IVCCD ECC Math & Science Roof Project for July 16, 2025 via Zoom. Motion seconded by Director Brodin. Motion carried unanimously.

Approval of the CIT Transportation Agreement for 2025-2028

Dr. Klein requested approval of the CIT Transportation proposal for charters to transport athletic teams from July 1, 2025, to June 30, 2028. Ellsworth Community College has used CIT Transportation services in the past with this agreement formalizing pricing and fulfilling needs for longer trips or when multiple sports are in season.

Motion:

Director Jones moved approval to of the CIT Transportation proposal for charters to transport athletic teams from July 1, 2025, to June 30, 2028. Motion seconded by Director Johnson. Motion carried unanimously.

Approval of the Second Reading of Board Policy 519

Dr. Howsare Boyens requesting approval of the second and final reading of Board Policy 519 which prohibits hazing.

Motion:

Director Johnson moved approval of the second and final reading of Board Policy 519. Motion seconded by Director Jones. Motion carried unanimously.

Information Items**Monthly Financial Statements**

Gena Garber provided the April monthly financial statements including revenue over expenses and the investment report. She noted comparing actuals to actuals, salaries and the other expenses lines were under budget. She also said an overview of the benefits renewal would be provided next month, noting a good outcome for the District.

Board President's Report

Board President Hofer commended Marshalltown Community College and Ellsworth Community College for superb graduation ceremonies held in May. She also noted the HSED graduation was exceptional.

Board Director's Reports

None.

President's Report

Dr. Howsare Boyens noted the BCS Apprenticeship program and a recent visit from the Iowa Office of Apprenticeships in which representatives were very complimentary of the program. She also announced she was appointed to the Iowa College Aid Board and is looking forward to sharing more about that work with the Board in the future. An Executive Leadership Team Retreat is scheduled for July and plans include futuring for possible outcomes from recent legislative proposals. Dr. Howsare Boyens said she would share a Pell Grant update from ACCT.

Board Secretary's Report

Board Secretary Abigail Casey noted that Business and Community Solutions invited all board members to attend the upcoming Succession Planning Lunch and Learn at BCS on June 26.

Adjournment

The Board meeting adjourned at 4:54 p.m.



Joanna Hofer, Board President



Abigail Casey, Board Secretary