



Iowa Valley Community College District  
Board of Directors Meeting Minutes  
Mar 8, 2023 at 4:00 PM CST  
@ IVCCD District Administration Building Board Room, 3702 South Center Street,  
Marshalltown, IA 50158

**Attendance:**

**Present:**

Directors Chris Brodin, Joanna Hofer, Larry Johnson, Deborah Jones, Clark Lawler, and Jackie Pippin

**Absent:**

Director Paul Pohlson

Also in attendance were President Dr. Kristie Fisher, Board Secretary Barbara Jennings, Board Treasurer Gena Garber, and other college personnel.

**Call to Order:**

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, March 8, 2023 in the District Administration Building Board Room, 3702 South Center Street, Marshalltown, Iowa 50158.

**Additions/Deletions to the Agenda:**

There were no additions or deletions to the agenda.

**Approval of the Agenda:**

Director Hofer moved approval of the agenda. Motion seconded by Director Lawler. Motion carried unanimously.

**Correspondence and/or Visitors:**

Board members received correspondence.

**Introduction of and Comments from Representatives to the Board:**

ECC Faculty Representative Joerg Rochlitzer and IVG Faculty Representative Barb Hall shared information regarding activities in their units.

**Public Comment:**

Former ECC Men's Basketball Coach Troy Muilenburg addressed the Board regarding the email his attorney had sent the following day and asked how the Board planned to proceed with the two options given. Dr. Fisher noted the Board and administration could not respond to public comments. Mr. Muilenburg stated unless he heard otherwise, he would proceed with the options that were given to the Board. Board President Johnson thanked Mr. Muilenburg for his comments.

**Recognitions for the Month of March:**

MCC Provost Dr. Robin Lilienthal recognized Pele Waddilove, MCC's co-advisor for the Phi Theta Kappa Honor Society for receiving the Distinguished Chapter Advisor Award and MCC's All-Academic Team student honorees Rebekah Stone, who also received the Coca Cola Silver honor, and Chloe Wickam. She also recognized Barb Hall IVG PTK Advisor and IVG's All-Academic Team student honorees Sam Bandstra and Paul Salmon.

ECC Provost Dr. Barb Klein recognized ECC's PTK co-advisors Joerg Rochlitzer and Michael Le and ECC's All-Academic Team student honorees Kaleb Ruffcorn and Quincey Lascheid.

Vice President of Business and Community Solutions, Jacque Goodman, recognized ECC Ag Faculty Kevin Butt and Eric Weuve and their students, Harley Baumler, Katelyn Foglesong and Carson Sitzmann for their outstanding presentation at the Community College Day on the Hill.

**Introduction of New Employees:**

No new employees were introduced.

**Strategic Presentation:**

Strategic Agenda Outcome #4 - Strengthen IVCCD's Sustainability  
Associate Director of HR Sara Aguilera shared information regarding Paycor's Human Capital Management system and how IVCCD is utilizing the Learning Management System, Paycor Recruiting, Paycor Pulse and Paycor Performance modules.

**CONSENT AGENDA:**

**President's Comments Regarding the Consent Agenda:**

Dr. Fisher noted there would likely be a special Board meeting to set the date for the public hearing for the revised FY24 certified budget and another special Board meeting prior to the joint Board meeting on April 17 for the purpose of holding the public hearing and approving the budget. Dr. Fisher noted Item 6.4. memorializes her request for Barb Jennings' retirement date to be effective December 31, 2023 in lieu of June 30, 2023 with all other terms remaining the same as Board Policy 449 with an effective date of December 31, 2023.

**Approval of the Consent Agenda:**

**Motion:**

Director Brodin moved approval of the Consent Agenda Action Items: Item 5.1. - Approval of the Minutes; Item 5.2. - Personnel Report; Item 5.3. - Approval of the Bills as Audited by the Finance Committee; and Item 5.4. - Approval of the Probationary Contract with Administrator. Motion seconded by Director Pippin. Motion carried unanimously.

**REGULAR AGENDA:**

**Action Items:**

**Approval of Bid for IVCCD - Marshalltown Campus - Locker Room/Gym Renovation Project**

OPN Architect Aaron Twedt shared the scope of the project and reported on the bids received and the recommendation to approve the bid from Ball Team, LLC of Urbandale, Iowa in the amount of \$1,282,000 that included the base bid and all alternates.

**Motion:**

Director Lawler moved approval of the bid for the IVCCD - Marshalltown Campus - Locker Room/Gym Renovation Project from Ball Team, LLC of Urbandale, Iowa in the amount of \$1,282,000. Motion seconded by Director Jones. On roll call vote: Ayes - Directors Lawler, Jones, Pippin, Brodin, Hofer, and Johnson. Nays - None. Motion carried unanimously.

**Approval to Rescind an IVCCD Voluntary Early Retirement Plan Application**

Ms. Garber reported we received a request from an employee to rescind his Voluntary Early Retirement Plan application, and noted that it had been a difficult position to fill.

**Motion:**

Director Hofer moved approval to rescind the IVCCD Voluntary Early Retirement Plan Application from Burke Aschan. Motion seconded by Director Pippin. Motion carried unanimously.

**Approval of the Master Agreement for Concurrent Enrollment for Summer 2023**

Ms. Nickle reported this year administration was asking the Board to approve the contract prior to sending it to the school districts rather than approve each contract as it was received. She noted that for Summer 2023, we are offering the following pre-nursing courses: Medical Terminology, Nutrition, and Human Growth and Development. Enrollment started in March and 35 of the 90 slots are already filled.

**Motion:**

Director Pippin moved approval of the master agreement for concurrent enrollment for summer 2023 with the following school districts: AGWSR Community School District, BCLUW Community School District, BGM Community School District, East Marshall Community School District, GMG Community School District, Grinnell-Newburg Community School District, Iowa Falls Community School District, Marshalltown Community School District, Montezuma Community School District, South Hardin Community School District, South Tama Community School District, and West Marshall Community School District. Motion seconded by Director Brodin. Motion carried unanimously.

**Approval of Naming the Arena at the Ellsworth Community College Equestrian Center**

Board President Johnson reported he was contacted by C.T. Rierson's attorney informing us that Mr. Rierson was gifting ECC a farm in the southern part of Iowa in an irrevocable trust with 50% of those proceeds going to scholarships and the other 50% into maintenance of the Equestrian Center. In exchange for this generous trust, Mr. Rierson requested that the arena at the Ellsworth Community College Equestrian Center be named the "C.T. Rierson Arena at the Ellsworth Community College Equestrian Center." Following the Board's approval Board President Johnson stated that he would work with Mr. Rierson on the agreement and the Ellsworth College Foundation would order the sign for the arena.

**Motion:**

Director Pippin moved approval to name the arena at the Ellsworth Community College Equestrian Center the C.T. Rierson Arena at the Ellsworth Community College Equestrian Center. Motion seconded by Director Hofer. Motion carried unanimously.

**Information Items:**

**Monthly Financial Statements:**

Ms. Garber reported on the January 2023 financials noting variances from prior years. She noted next month's Investment Report would include a certificate of deposit renewed at 5%. Ms. Garber also shared that the FY24 Certified Budget was also in the process of being revised due to changes in roll back of valuations by the state.

**Board President's Report:**

There was no report.

**Board Director's Report:**

Director Hofer reported on the IACCT meeting, noting they heard a presentation on Iowa State University's Community College Leadership Development Consortium, received a legislative update, approved IACCT's FY24 budget, and received information on the November conference for community college staff and the employee professional development software Connectify.

Director Jones reported she and Director Hofer attended the PTK All-Iowa Academic Team banquet, and Director Hofer reported she also attended the Student Legislative Seminar which was excellent and the students were very engaged.

**President's Report:**

Dr. Fisher also commented that the Student Legislative Seminar and PTK Banquet were both excellent and noted that the community colleges had a good variety of displays at the Community College Day on the Hill. She also reported the MCC monument sign should be installed at MCC next week. Dr. Fisher reviewed the redistricting maps with the Board, noting that two Board members are now in the same director district and a new director district was formed. Director Pippin noted as the Board member who was now in the same district as Director Jones who had been a longstanding Board member, that she would not run for that district at the November election. Dr. Fisher noted the redistricting plans would be presented to the Board for approval at the May Board meeting.

**Board Secretary's Report:**

There was no report.

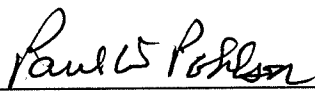
**Closed Session for Collective Bargaining Strategy Session:**

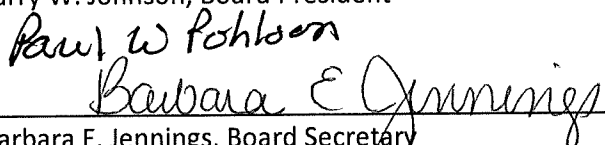
Director Brodin moved at 5:15 p.m. to enter into closed session under the provision of Chapter 20.17 of the Code of Iowa for a collective bargaining strategy session. Motion seconded by Director Jones. On roll call vote: Ayes - Directors Brodin, Jones, Pippin, Lawler, Hofer, and Johnson. Nays - None. Motion carried unanimously.

The Board entered into open session at 5:22 p.m. and no further action was taken by the Board.

**Adjournment:**

The Board meeting adjourned at 5:23 p.m.

  
\_\_\_\_\_  
Larry W. Johnson, Board President

  
\_\_\_\_\_  
Barbara E. Jennings, Board Secretary

\_\_\_\_\_  
Date 4/12/23