



Iowa Valley Community College District  
Board of Directors Meeting Minutes  
Nov 8, 2023 at 4:00 PM CST  
@ Ellsworth Community College, Reg Johnson Room 100, 1100 College Avenue, Iowa Falls, IA 50126

**Attendance**

**Present:**

Members: Chris Brodin, Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, Jackie Pippin.

**Absent:**

Members: Paul Pohlson

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Barbara Jennings and Board Secretary Abigail Pelzer, Board Treasurer Gena Garber, and other college personnel.

**Call to Order:**

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, November 8, 2023 in the Ellsworth Community College, Reg Johnson Room 100, 1100 College Avenue, Iowa Falls 50126.

**Additions/Deletions to the Agenda:**

There were no additions/deletions to the Agenda.

**Approval of the Agenda:**

**Motion:**

Director Brodin moved approval of the agenda. Motion seconded by Director Hofer. Motion carried unanimously.

**Correspondence and/or Visitors:**

The Board received correspondence. There were no visitors.

**Introduction of and Comments from Representatives to the Board:**

- MCC Faculty Representative to the Board, Dr. Danielle Kness, shared information regarding MCC's activities.
- BCS Representative to the Board, Morgan Frederick, shared information regarding BCS's activities.
- ECC Faculty Representative to the Board, Joerg Rochlitzer, shared information regarding MCC's activities.
- IVG Faculty Representative to the Board, Barbara Hall, shared information regarding ECC's activities.

**Public Comment:**

There were no comments from the public.

**Recognitions:**

- Bobby Elam for co-publishing the attached article, "The Wright Stepp Way: From STEM Summer Program Participants to College Professor This was recently published in the Journal of Women and Minorities in Science and Engineering. Article is Attachment 2.3.
- At the Game2Work Conference on September 27th in Des Moines, four experts from various areas of the game related world participated in a wide-ranging panel discussion, moderated by Game2Work co-PI Michael Dorneich. One of which was Nathan Rodemeyer, co-head esports coach and esports program management faculty at Marshalltown Community College.

**Introduction of New Employees:**

Board President Johnson introduced the following new Iowa Valley Community College District employee on behalf of the district:

- Abigail Pelzer, Assistant to the President/Board Secretary

**Strategic Presentation - Strategic Agenda Outcome #1**

*Dr. Boyd shared information regarding Outcome #1 - Provide quality learning experiences to ensure all students achieve learning outcomes and experience a welcoming environment. Designated Project 1.2. - "Foster a diverse, inclusive and safe learning environment that is student and stakeholder centered."*

**CONSENT AGENDA**

**President's Comments Regarding the Consent Agenda:**

- Dr. Howsare Boyens noted the gift to the MCC Welding Program and the new Community Colleges for Iowa Convention & Trade Show event.

**Approval of the Consent Agenda:**

**Motion:**

Director Jones moved to approve the Consent Agenda Action Items: Item 5.1. - Approval of Minutes; Item 5.2. - Personnel Report; Item 5.3. Approval of Bills as Audited by the Finance Committee; Item 5.5 - Acceptance of Gift; and Item 5.6. – Approval of Snow Removal Services at Ellsworth Community College and Iowa Valley Grinnell; Item 5.7 - Extension of Teacher/Paraeducator Registered Apprenticeship (TPRA) Program; and Item 5.8 - Renewal of Contract between Iowa Valley Community College District and Choice Charter School for the 2023-2024 Academic Year. Motion seconded by Director Pippin. Motion carried unanimously.

**REGULAR AGENDA**

**Appointment of Board Secretary of Iowa Valley Community College District and Administering the Oath of Office:**

Board President Johnson appointed Abigail Pelzer as Board Secretary of Iowa Valley Community College District and administered the oath of office.

**Approval of IVCCD Voluntary Early Retirement Plan Applications:**

Board President Johnson noted these employees years of service to the district and wished them well on their future endeavors.

**Motion:**

Director Hofer moved approval of the IVCCD Voluntary Early Retirement Plan Applications from Steve Garber and Pele Waddilove. Motion seconded by Director Jones. Motioned carried unanimously.

**Approval of 260F Iowa Jobs Training Agreement with Ritchie Industries, \$4,999:**

Ms. Hartzler shared information about the project, noting that MCC Welding instructor John Sly would be providing the training.

**Motion:**

Director Lawler moved approval of the 260F Iowa Jobs Training Agreement with Ritchie Industries in Conrad, Iowa in the amount of \$4,999. Motion seconded by Director Brodin. Motion carried unanimously.

**Approval of Resolution for Hardin County Hazard Mitigation Plan**

Dr. Klein shared information regarding the Hardin County Hazard Mitigation Plan and how Ellsworth Community College could receive funding through the plan in the event of an emergency.

**Motion:**

Director Brodin moved approval of the resolution for the Hardin County Mitigation Plan. Motion seconded by Director Pippin. Motion carried unanimously.

**INFORMATION ITEMS**

**Monthly Financial Statements:**

- Ms. Garber reported we are three months into the year and revenues are ahead and expense are in line with last year. Interest rates are up on the investment report; auditor's completed their field work and the audit will be sent to the board in December for approval in January. There will be a finance committee meeting prior to the Dec. 13, 2023 board meeting.

**Board President's Report:**

- Board President Johnson reported he attended the ECC Foundation fundraiser — the largest event to date with 60 new attendees and \$30,000 raised. He also reported he would be attending the January board meeting via Zoom.

**Board Director's Reports:**

- Director Lawler noted he would be attending the meeting on the Equine Center roof in December and Board President Johnson noted he would also be attending.

**President's Reports:**

- Dr. Howsare Boyens reported on the October Department of Education Accreditation visit noting it went well and the District should receive their report in 60-90 days. She thanked employees across the district for their great work.
- Dr. Howsare Boyens shared information from Dr. Breja regarding tuition rates across the state, noting that in FY20 IVVCD was second-highest in the state and in FY24 it was the fifth-highest in the state. She also said that IVCCD has been below the state average increase each year.

**Board Secretary's Report**

There no reports.

**Adjournment of regular meeting:**

The Board meeting adjourned at 4:49 p.m.

**BOARD RETREAT**

**Recess for dinner**

The board recessed for dinner from 4:50 p.m. to 5:18 p.m.

**Determine Date for ACCT's Complimentary Board Retreat/Workshop**

Board President Johnson asked Dr. Howsare Boyens and Board Secretary Pelzer to research dates in April 2024 for the retreat/workshop.

**Getting Acquainted Session**

Board members shared information about themselves, including education backgrounds and experience. Ms. Garber led a communication session on Managing Performance and Organizations.

**Adjournment of Board Retreat**

The board adjourned at 6:31 p.m.



---

Larry W. Johnson, Board President



---

Abigail Pelzer, Board Secretary