



IVCCD Board of Directors Meeting

Wednesday, October 9, 2024 at 4:00 PM

IVCCD District Services Building Board Room

3702 South Center Street, Marshalltown, IA 50158

Attendance:

Members Present: Chris Brodin, Amber Danielson, Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, Paul Pohlson

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Pelzer, Board Treasurer Gena Garber, and other college personnel.

Call to Order:

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, Oct. 9, 2024 at the IVCCD District Services Board Room, 3702 S. Center St., Marshalltown, IA 50158.

Additions/Deletions to the Agenda:

Board President Johnson noted the addition of Item 7.6, Approval of OPN contract for Iowa Valley Grinnell Campus Enhancements, to the Regular Agenda.

Approval of the Agenda:

Director Danielson moved approval of the agenda. Motion seconded by Director Pohlson. Motion carried unanimously.

Introduction of and Comments from Representatives to the Board:

Iowa Valley Grinnell Representative Luke Shepherd, MCC Biology Faculty Danielle Kness, and ECC Social Science Faculty Gerd Rochlitzer shared about activities within their units.

Recognitions:

Dr. Matt Schmit recognized the Marshalltown Educational Partnership (MEP) and Karina Hernandez, MEP Program Coordinator. MEP is dedicated to helping students attaining postsecondary education without financial barriers. Since 2006 they have awarded \$241,198.63 in scholarships with 341 scholarships awarded giving 1st generation and low income MHS graduates the opportunity to attend Marshalltown Community College. This has resulted in over 230 students graduating with a certificate, diploma, or Associates of Arts Degree from MCC. MEP has awarded scholarships to 24 students this year, 20 of them are attending Marshalltown Community College.

Introduction of New Employees:

Dr. Matt Schmit introduced two new MCC employees, Callie Dutton, Academic Advising Specialist/Head Women's Softball Coach and Tabitha Anderson, Nurse Aid Faculty.

Strategic Presentation:

Associate Dean of Health Occupations Beth Johanns provided an update on the IVCCD Nursing program, highlighting a transformational culture change and implementation of evidence-based practices, which has resulted in consistency between programs, expert teamwork, improved performance, and a growth mind-set. Johanns also noted a significant reduction in attrition rates from 54% in 2018-2019 to 14% in 2023-2024 and that IVCCD's NCLEX pass rates consistently outperform national averages. She also said state-of-the-art equipment such as HAL, a pediatric patient simulator, enhances classroom training.

Consent Agenda:**President's Comments Regarding the Consent Agenda:**

Dr. Howsare Boyens thanked Linn County REC for a donation to the Marshalltown Community College Power Line Program and Jacobson's Gun Center for a donation to the Gunsmithing Program at Iowa Valley Grinnell.

Approval of the Consent Agenda:

Motion: Director Lawler moved approval of the Consent Agenda Items: Item 5.1. - Approval of Minutes; Item 5.2 - Personnel Report; Item 5.3. - Approval of Bills as Audited by the Finance Committee; and Item 5.5 - Acceptance of Gifts and Grants. Motion seconded by Director Jones. Motion carried unanimously.

Regular Agenda:**Approval of Transact Campus, Inc. ePayment Solution Agreement**

Chief Information Officer Mike Mosher requested approval of the agreement between Iowa Valley Community College District and Transact Campus, Inc. for the purchase of the Transact ePayment solution. This solution will integrate with the District's Student Web Portal (JICS) and features payment processing, a parent portal, and the option to add payment plans. This solution will improve the student payment experience, especially for international students, and streamline operations for the business office by automating the online payment process.

Motion:

Director Brodin moved approval of the 60-month Transact Campus, Inc. ePayment Solution Agreement in the amount of \$44,505.18. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of Agreement with OPN Architects for Wall Hall Demolition

Dr. Barb Klein requested approval of the agreement with OPN Architects to provide the drawings and specifications for bid documents for the Wall Hall demolition. The project scope includes removal of the existing Wall Hall building, maintaining any existing utilities that traverse the site, and capping any abandoned utilities. The anticipated timeline for this project is for design to occur during Fall 2024 with demolition through Summer 2025.

Motion:

Director Jones moved approval of the Agreement with OPN Architects for Wall Hall Demolition in the amount of \$37,000. Motion seconded by Director Danielson. Motion carried unanimously.

Approval of 260F Iowa Jobs Training Agreement with D & B Agro Systems

Dr. Howsare Boyens, on behalf of Neysa Hartzler with Business and Community Solutions, requested approval of a 260F Iowa Jobs Training Agreement with D & B Agro Systems in Hubbard, Iowa. D & B has 52 total employees. D & B Agro Systems is a construction company that erects steel structures such as grain bins, dryers, grain handling systems, as well as steel buildings. This is the 10th contract with D & B, and they plan to use the funding for safety training including OSHA, electrical training, CAD training, and CDL training.

Motion:

Director Pohlson moved approval of the 260F Iowa Jobs Training Agreement with D & B Agro Systems in the amount of \$20,125. Motion seconded by Director Brodin. Motion carried unanimously.

Approval of 260F Iowa Jobs Training Agreement with Bruin Manufacturing Company

Dr. Howsare Boyens, on behalf of Neysa Hartzler with Business and Community Solutions, requested approval of a 260F Iowa Jobs Training Agreement with Bruin Manufacturing Company in Marshalltown, Iowa. Bruin Manufacturing has a total of 53 employees. Bruin Manufacturing was founded in 1949. Bruin is a custom plastic injection molding company. It began as a machine shop, then die casting, then ultimately a plastic molder. Currently, they are in their 3rd generation of family ownership. This is the 6th contract with Bruin. They plan to use the funding for a variety of trainings including safety training, automation training, mold design training, leadership, and HR training.

Motion:

Director Lawler moved approval of the 260F Iowa Jobs Training Agreement with Bruin Manufacturing Company in the amount of \$24,139. Motion seconded by Director Jones. Motion carried unanimously.

Approval of 260F Iowa Jobs Training Agreement with Cargill Inc.

Dr. Howsare Boyens, on behalf of Neysa Hartzler with Business and Community Solutions, requested approval of a 260F Iowa Jobs Training Agreement with Cargill in Iowa Falls, Iowa. This is a project at their training facility, not the grain facility. In 1865, William Wallace (W.W.) Cargill became the proprietor of a grain warehouse in Conover, Iowa, at the end of the McGregor & Western Railroad line. Global expansion happened in the 1950's and by 2024 and to the present day, Cargill celebrates over 150 years of helping people and organizations thrive. Cargill has

facilities all over the nation but specifically in Iowa Falls, it is a grain and oil seed facility, mostly soybeans. Markets currently served are food and beverage, animal nutrition, foodservice, bio industrial, agricultural, meat and poultry, industrial, price risk management, beauty and personal care, pharmaceutical, transportation, and logistics. Cargill has 614 total employees throughout Iowa. There are 4 employees at the Ops Training Center where they hold maintenance training camps and do other various training sessions. This is the third contract with Cargill, and they plan to use the funding for maintenance training learning all aspects of industrial and facilities maintenance.

Motion:

Director Danielson moved approval of the 260F Iowa Jobs Training Agreement with Cargill, Inc. in the amount of \$30,187. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of OPN contract for Iowa Valley Grinnell Campus Enhancements

Dr. Howsare Boyens requested approval of a contract with OPN for the design, bid and build process for the enhancement of the Iowa Valley Grinnell campus. This enhancement will include renovations to the campus to house the Automotive Technology lab and other minor enhancements to CNA and Gunsmithing. This project will be using Career Academy Incentive Fund through the State of Iowa Department of Education.

Motion:

Director Danielson moved approval of the OPN contract for Iowa Valley Grinnell Campus Enhancements in the amount of \$142,600. Motion seconded by Director Pohlson. Motion carried unanimously.

Information Items:

Monthly Financial Statements:

Ms. Garber shared information regarding the monthly financial statements and shared an update on the faculty compensation study that was approved at the September meeting.

Board President's Report:

Board President Johnson noted the importance of preparing for the HLC Review Team visit on Nov. 4 with the materials Dr. Howsare Boyens distributed.

Board of Directors Report:

None.

President's Report:

Dr. Howsare Boyens discussed preparations for the HLC visit, a survey that was distributed to board members regarding the strategic plan and reviewed the Headcount Summary for fall semester.

Board Secretary's Report:

Ms. Pelzer said the annual Faculty Tea, and a tour of the Equestrian Center, will be held at the Hamilton Campus in Iowa Falls at 3 p.m. Nov. 13, prior to the regular board meeting and the board retreat.

Adjournment:

The Board meeting adjourned at 5:20 p.m.



Larry Johnson, Board President



Abigail Pelzer, Board Secretary

11-13-2024

Date