



## **IVCCD Board of Directors Meeting**

Wednesday, September 11, 2024 at 4:00 PM

Ellsworth Community College, Reg Johnson Room 100,  
1100 College Avenue, Iowa Falls, IA 50126

### **Attendance:**

**Members Present:** Chris Brodin, Amber Danielson, Joanna Hofer, Larry Johnson, Deb Jones, Clark Lawler, Paul Pohlson

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Pelzer, Board Treasurer Gena Garber, and other college personnel.

### **Call to Order:**

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, Sept. 11, 2024 at Ellsworth Community College, Reg Johnson Hall, Room 100, 1100 College Avenue, Iowa Falls, IA 50126.

### **Additions/Deletions to the Agenda:**

None.

### **Approval of the Agenda:**

Director Brodin moved approval of the agenda. Motion seconded by Director Pohlson. Motion carried unanimously.

### **Introduction of and Comments from Representatives to the Board:**

Business & Community Solutions Representative Ashely Patlan, Iowa Valley Grinnell Representative Luke Shepherd, MCC Biology Faculty Danielle Kness, and ECC Social Science Faculty Gerd Rochlitzer shared about activities within their units.

### **Recognitions:**

None

### **Introduction of New Employees:**

Dr. Barb Klein introduced Sarah Ratcliff, District Services, Marketing Coordinator; Rick Davis, ECC, Head Esports Coach/Athletic Coordinator; Dwayne Faidley, ECC, Agriculture Faculty; and Dr. Cindy Lin, ECC, Music Faculty & Director of Music.

### **Strategic Presentation:**

Angie Redmond, Allie Osmundson, Craig Juilfs, and Michael Emerson presented on Outcome #2 — Offer quality resources and support services to ensure student success and completion with a presentation about IVCCD's Strategic Enrollment Management Plan. The plan aims to enhance

student retention and graduation rates by developing a clear and cohesive onboarding process for new students and seeks to increase community awareness, assess current enrollment demographics to determine strategies and target areas, and create a districtwide Enrollment Management Council.

### **Consent Agenda:**

#### **President's Comments Regarding the Consent Agenda:**

Dr. Howsare Boyens thanked two donors to the Ellsworth Community College Agriculture program, a donation to Adult Basic Education classes, and one to the Esports Program at Marshalltown Community College.

#### **Approval of the Consent Agenda:**

**Motion:** Director Lawler moved approval of the Consent Agenda Items: Item 5.1. - Approval of Minutes; Item 5.2 - Personnel Report; Item 5.3. - Approval of Bills as Audited by the Finance Committee; Item 5.4 - Approval of Board Policies; Item 5.5 - Acceptance of Gifts and Grants. Motion seconded by Director Jones. Motion carried unanimously.

### **Regular Agenda:**

#### **Approval of Employment Agreement between the Iowa Valley Community College District Board of Directors and President Dr. Anne Howsare Boyens for FY25**

Board President Larry Johnson requested approval of the Employment Agreement between the IVCCD Board of Directors and President Dr. Anne Howsare Boyens for FY25.

#### **Motion:**

Director Danielson moved approval of the Employment Agreement between the IVCCD Board of Directors and President Dr. Anne Howsare Boyens for FY25. Motion seconded by Director Hofer. Motion carried unanimously.

#### **Approval of Access Systems, Inc. Lease Agreement**

Mike Mosher requested approval of a 60-month lease/service agreement with Access Systems, Inc. to replace the expiring agreement with EO Johnson for copier services. This agreement includes servicing 32 District-owned copiers and upgrading the leased equipment in the print shop to a Ricoh 7500 production printer/copier. This upgrade is expected to enhance overall output and reduce the need for outsourced projects. The lease agreement with Access Systems will cost \$3,027.21 per month.

#### **Motion:**

Director Jones moved approval of the Approval of Access Systems, Inc. Lease Agreement for 60-months in the amount of \$3,027.21 per month. Motion seconded by Director Brodin. Motion carried unanimously.

### **Approval of Marshalltown Community College Farm Lease**

Dr. Matt Schmit requested approval of a one-year contract (March 1, 2025 - March 1, 2026) with D&T Thompson Farms, Inc., of Kellogg, IA, at a rate of \$300/ per tillable acre.

#### **Motion:**

Director Lawler moved approval of the Marshalltown Community College Farm Lease for one year in the amount of \$300 per tillable acre. Motion seconded by Director Danielson. Motion carried unanimously.

### **Approval of 260F Iowa Jobs Training Agreement with Mechdyne Corp.**

Val Ruff requested approval of the second 260F Iowa Training Agreement with Mechdyne, Corp. of Marshalltown to provide leadership training. The local manufacturer operates a collection of technology companies.

#### **Motion:**

Director Hofer moved approval of the 260F Iowa Jobs Training Agreement with Mechdyne Corp. in the amount of \$30,590. Motion seconded by Director Pohlson. Motion carried unanimously.

### **Approval of Agreement with Lockton Companies LLC**

Gena Garber requested approval of an agreement with Lockton Companies, LLC to enter into a faculty compensation study.

#### **Motion:**

Director Brodin moved approval of the agreement with Lockton Companies, LLC in the amount of \$60,000 to enter into a faculty compensation study. Motion seconded by Director Danielson. Motion carried unanimously.

### **Information Items:**

#### **Monthly Financial Statements:**

Ms. Garber shared information regarding the monthly financial statements and reported on a three-year budget comparison from FY23 through FY25.

#### **Board President's Report:**

Board President Johnson noted the importance of Board Member participation in the HLC Review Team visit on Nov. 4. Johnson also said any additions to the November Board of Directors Retreat should be submitted to him and Board Secretary Abigail Pelzer.

#### **Board of Directors Report:**

Director Hofer reviewed the online platform Quorum, and advocacy tool introduced by Community Colleges for Iowa to communicate with legislators.

#### **President's Report:**

Dr. Howsare Boyens spoke about preparations for the open forum with the Board of Directors and HLC Review Team. Early enrollment projections show increased enrollment, although firm numbers will be presented at the October board meeting.

**Board Secretary's Report:**

Ms. Pelzer said registration is open for Community Colleges for Iowa Convention & Tradeshow Dec. 3-5 and will distribute the full schedule when it becomes available. Travel details for the ACCT Leadership Conference attendees will be distributed via email and OnBoard next week.

**Adjournment:**

The Board meeting adjourned at 5:38 p.m.



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Larry Johnson, Board President



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Abigail Pelzer, Board Secretary

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Date