



IVCCD Board of Directors Organizational Meeting

Iowa Valley Community College District

Dec 13, 2023 at 4:00 PM CST to Dec 13, 2023 at 7:00 PM CST

Iowa Valley Business and Community Solutions, Rooms 612/614, 3702 South Center Street, Marshalltown, Iowa 50158

3:30 p.m. to 4 p.m. Reception Honoring Exiting Board Member Jackie Pippin, Business and Community Solutions Rooms 612/614

OLD BUSINESS:

CALL TO ORDER:

Board President Larry Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, December 13, 2023 in the Iowa Valley Business and Community Solutions, Rooms 612/614, 3702 South Center Street, Marshalltown, Iowa 50158.

Attendance

Members Present:

Directors Chris Brodin, Joanna Hofer, Larry Johnson, Clark Lawler, Jackie Pippin, Paul Pohlson

Members Absent:

Members: Deb Jones

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Pelzer, Board Treasurer Gena Garber, and other college personnel.

Additions/Deletions to the Old Business Agenda:

Board President Johnson requested New Business Item 12.6 be moved to Old Business Item 4.1.

Approval of the Old Business Agenda:

Motion:

Director Pippin moved approval of the Old Business Agenda. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of the Old Business Consent Agenda Action Items:

Director Brodin moved approval of the Old Business Consent Agenda Items: Item 2.1. - Approval of the Minutes and Item 2.2. - Approval of Bills as Audited by the Finance Committee. Motion seconded by Director Pohlson. Motion carried unanimously.

Old Business Regular Agenda Action Items:

Approval of Settlement and Release Agreement

Motion:

Director Brodin moved approval of the Settlement and Release Agreement. Motion seconded by Director Pippin. Motion carried unanimously.

Old Business Regular Agenda Information Items:

Report on the Canvas of the School Election

Board Secretary Pelzer reported on the canvas of the school election.

Adjournment of Old Board Sine Die:

Board President Johnson adjourned the old Board sine die at 4:07 p.m.

NEW BUSINESS:

Call to Order of the New Business Agenda:

Board Secretary Pelzer called the organizational meeting of the Iowa Valley Community College District Board of Directors to order at 4:08 p.m. on Wednesday, December 13, 2023 Iowa Valley Business and Community Solutions, Rooms 612/614, 3702 South Center Street, Marshalltown, Iowa 50158

Attendance

Members Present:

Directors Chris Brodin, Amber Danielson, Joanna Hofer, Larry Johnson, Clark Lawler, Paul Pohlson

Members Absent:

Deb Jones

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Pelzer, Board Treasurer Gena Garber, and other college personnel.

Administering the Oath of Office to Elected Directors

Board Secretary Pelzer administered the Oath of Office to newly elected Directors Brodin, Danielson, Johnson, Lawler, Pohlson

Board President Johnson administered the Oath of Office to Director Jones on December 2, 2023.

Election of Board President:

Board Secretary Pelzer opened the floor for nominations for Board President. Director Hofer nominated Director Larry Johnson for Board President. Board Secretary Pelzer asked if there were any further nominations. Director Lawler moved that nominations cease. Director Brodin seconded. Motion for Director Larry Johnson as Board President carried unanimously.

Approval of the New Business Agenda

Additions or Deletions to the New Business Agenda:

There were no additions or deletions to the New Business Agenda.

Approval of the New Business Agenda:

Director Lawler moved approval of the New Business Agenda, including the New Business Consent Action Items. Motion seconded by Director Hofer. Motion carried unanimously.

Election of Other Board Officers, Appointments, and Recognitions

Election of Vice-President:

Director Johnson opened the floor for nominations for Board Vice-President. Director Brodin nominated Director Hofer as Board Vice-President. Director Lawler seconded. President Johnson said Hofer was appointed by affirmation.

Appointment of Board Secretary and Oath of Office:

Board President Johnson appointed Abigail Pelzer as Board Secretary and administered the Oath of Office to her.

Appointment of Board Treasurer and Oath of Office:

Board President Johnson appointed Gena Garber as Board Treasurer and administered the Oath of Office to her.

Appointment of Legal Counsel:

Board President Johnson appointed the law firms Ahlers & Cooney and Moore, McKibben, Goodman & Lorenz, LLP. to the District

Appointment of Board Standing Committees:

Deferred to the January 2024 Board meeting. Board President Johnson asked Board members to consider if they would prefer to stay on their current subcommittee or move to another subcommittee.

Appointment of IACCT Board Representative and Alternate:

Board President Johnson appointed Director Hofer as the representative with himself as alternate.

Recognition of Student and Faculty Representatives to the Board:

Board President Johnson noted the list of student and faculty representatives to the Board. The following Faculty/Staff Representatives shared information regarding activities in their units: Morgan Frederick/BCS; Dr. Danielle Kness/MCC; and MCC Student Representative Natasha Manzano.

Recognitions for the Month of December:

None.

Introduction of New Employees:

The following new employees were introduced:

- Joshua Benda, IVCCD Videographer
- Jake Bennett, MCC Construction Technology Faculty
- Eric Deaton, MCC Electromechanical Systems Technology Faculty
- Emily Carroll, MCC Mathematics Faculty
- Jocelyn Frohwein, MCC Broadcast Technology Faculty
- Jaime Martinez, MCC Mathematics Faculty
- Lucas Shepherd, MCC English & Communications Faculty
- Charlene Summers, MCC English & Communications Faculty
- Jenelle Kellin, MCC Library Services Manager
- Danielle Garth, MCC Academic Advising Specialist
- Brialy Carlson, BCS Office Associate
- Allison Stewart, BCS Intermediary Network Coordinator

Strategic Presentation:

Ms. Goodman reported on Strategic Agenda Outcome 3 - Partner to address diverse community and Workforce Training Needs. IVCCD, local healthcare organizations and area high schools are partnering on a career pathway initiative to address a critical workforce shortage in healthcare. Rural Highways to HOPE creates pathways into healthcare by establishing apprenticeships in medical assisting, certified nursing assistants and phlebotomy technicians. IVCCD was awarded \$451,878 from the Iowa Health Careers Registered Apprenticeship 2.0 grant program to do this work. The project will be explained in greater detail during the presentation.

New Business Consent Agenda:

Dr. Howsare Boyens noted 65 students were graduating this semester and the Memorandum of Understanding with Grinnell-Newburg for the paraeducator program.

New Business Regular Agenda

New Business Regular Action Agenda:

Approval of Contract between OPN Architects, Inc. and Iowa Valley Community College District for the Ellsworth Community College Equine Center Roof Project

Dr. Klein noted the this agreement will be paid for with remaining contingency funds from other improvement projects.

Motion:

Director Lawler moved approval of the OPN Architects, In. and IVCCD contract for the ECC Equine Center Roof Project. Motion seconded by Director Brodin. Motion carried unanimously.

Approval of Course Fee Increases for Iowa Valley Community College District for the Academic Year 2023-2024

Dr. Lilienthal noted the course fee adjustments occur twice a year. These changes go into effect in the spring.

Director Hofer moved approval of the Course Fee Increases for IVCCD for Academic Year 2023-2024. Motion seconded by Director Danielson. Motion carried unanimously.

Approval of IVCCD Voluntary Early Retirement Plan Application

Ms. Garber noted this is the final application for this year's voluntary early retirement plan.

Motion:

Director Lawler moved approval of the Voluntary Early Retirement Application from Dr. Robin Shaffer Lilienthal. Motion seconded by Director Hofer. Motion carried unanimously. Board President Johnson acknowledged her years of service and wished her well in her future endeavors.

Approval of Resolution Naming Depositories

Ms. Garber noted the Resolution Naming Depositories is an annual requirement per Board Policy 717.

Motion:

Director Brodin moved approved of the Resolution Naming Depositories. Motion seconded by Director Pohlson. Motion carried unanimously.

New Business Regular Agenda Information Items

Monthly Financial Statements and Investment Report

Ms. Garber reviewed the October 2023 financials and noted there was nothing remarkable. Due to higher enrollment than expected, revenue increased. The audit report was provided for review and will be approved at the January Board Meeting.

Board President's Report

None.

President's Report

Dr. Howsare Boyens noted the Community Colleges of Iowa conference held at the end of November and the many attendees and excellent presenters. Dr. Shaffer Lilienthal said two IVCCD employees were recognized by CCI. The Outstanding Faculty Award went to Mark Monroe and Outstanding Administrator Award went to Honoria Balogh. CCI Director Emily Shields is meeting with each of the community college boards and will begin that effort by visiting IVCCD, date TBD.

Several meetings have been held with local legislators to highlight the District, an annual meeting with Superintendents was also held at IVCCD, and her one-on-one meetings are underway and providing valuable insight.

The ACCT complimentary Board Retreat is scheduled from 8:30 to 2:30 p.m. on April 19 and calendar invites have been sent to the Board.

Board of Directors Report

None.

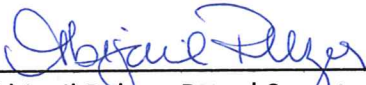
Board Secretary's Report

Board Secretary Pelzer asked Board Members to complete the Annual Conflict of Interest Affirmation of Compliance & Disclosure Form. She also noted a retirement reception for outgoing Board Secretary Barb Jennings will be held from 3 to 4:30 p.m. on January 30 at Dejardin Hall.

Adjournment

The Board meeting adjourned at 4:57 p.m.

Larry W. Johnson, Board President



Abigail Pelzer, Board Secretary

Board of Directors Report


None.

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Adjournment

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Joanna Hofer, Board Vice President



Abigail Pelzer, Board Secretary