



## **IVCCD Board of Directors Meeting Minutes**

Iowa Valley Community College District

Jan. 10, 2024 at 4:00 PM CST to Jan. 10, 2024 at 7:00 PM CST

Electronic meeting via Zoom

### **Attendance:**

#### **Present**

Members: Amber Danielson (remote), Joanna Hofer (remote), Larry Johnson (remote), Deb Jones (remote), Clark Lawler (remote), Paul Pohlson (remote)

#### **Absent**

Members: Chris Brodin

Also, in attendance were President Anne Howsare Boyens, Board Secretary Abigail Pelzer, Board Treasurer Gena Garber and other college personnel.

### **Call to Order:**

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, January 10, 2024 electronically via Zoom due to inclement weather.

### **Additions/Deletions to the Agenda:**

Board President Johnson moved Item 7.6 Closed Session for Collective Bargaining Strategy Session to the end of the Board Agenda, noting no further action would be taken prior to adjournment.

### **Approval of the Agenda:**

Director Lawler moved approval of the agenda. Motion seconded by Director Jones. Motion carried unanimously.

### **Correspondence and/or Visitors:**

### **Introduction of and Comments from Representatives to the Board:**

MCC Faculty Representative Danielle Kness, BCS Representative Ashley Patlan, and ECC Faculty Representative Joerg Rochlitzer shared activities about their units.

### **Public Comment:**

There were no comments.

### **Recognitions:**

- MCC Esports had an historic moment — our two MCC Mario Kart Teams fought all the way through opposite sides of the playoff bracket for an MCC v MCC Grand Finals, taking home BOTH National Champion AND Runner-up for Mario Kart Teams.

- MCC Overwatch Team defeated Montgomery County for the D2 National Championship.
- MCC doubled its donations to the United Way from last year with a 82% participation rate.

#### **Introduction of New Employees:**

No new employees were introduced.

#### **Strategic Presentation:**

Honorina Balogh, Kevin Butt, Wanda Koehrsen, and Eric Weuve presented "Sewing Seeds of Understanding: Ellsworth Ag Students Learn About Ag, History, and Culture in Germany and Czechia" and shared the experience of taking 18 agriculture students abroad as part of Strategic Agenda Outcome 2.

#### **CONSENT AGENDA:**

##### **President's Comments Regarding the Consent Agenda:**

Dr. Howsare Boyens noted the upcoming Retirement Reception for Barb Jennings from 3 p.m. to 4:30 p.m. on January 30 at Dejardin Hall.

##### **Approval of the Consent Agenda:**

###### **Motion:**

Director Lawler moved approval of the Consent Agenda Items: Item 5.1. - Approval of Minutes; Item 5.3. - Approval of Bills as Audited by the Finance Committee; -5.4 Review and Approval of Board Policies -5.6 Approval of Pepsi Beverage Supplier Agreement. Motion seconded by Director Hofer. Motion carried unanimously.

#### **REGULAR AGENDA**

##### **Action Items:**

###### **Appointments of Board Members to Board Subcommittees**

Board President Johnson appointed the following Board Member to Board Subcommittees: Property, Finance & Development: Chris Brodin, Larry Johnson, Clark Lawler; Academic and Student Affairs: Amber Danielson, Paul Pohlson, Larry Johnson; Personnel: Joanna Hofer, Deborah Jones, Larry Johnson; Board Policy Review: Joanna Hofer, Larry Johnson, Amber Danielson

###### **Motion:**

Director Danielson moved approval of the Appointments to Board Subcommittees. Motion seconded by Director Jones. Motion carried unanimously.

**Approval of 260F Iowa Jobs Training Agreement with Green Products**

Neysa Hartzler shared information regarding the project and requested approval of a 260F Iowa Jobs Training Agreement with Green Products in Conrad, Iowa.

**Motion:**

Director Lawler moved approval of the 260F Iowa Jobs Training Agreement with Green Products in the amount of \$23,506. Motion seconded by Director Jones. Motion carried unanimously.

**Approval of 260F Iowa Jobs Training Agreement with Manatt's Inc.**

Neysa Hartzler shared information regarding the project and requested approval of a 260F Iowa Jobs Training Agreement with Manatt's, Inc. in Brooklyn, Iowa.

**Motion:**

Director Danielson moved approval of the 260F Iowa Jobs Training Agreement with Manatt's Inc. in the amount of \$17,227. Motion seconded by Director Hofer. Motion carried unanimously.

**Approval of FY23 Audit Report for Iowa Valley Community College District**

Ms. Garber introduced guest Nick Stanley, of Schnurr and Company, who presented the FY23 Audit Report, noting it was an unmodified report.

**Motion:**

Director Hofer moved approval of the FY23 Audit Report for Iowa Valley Community College District. Motion seconded by Director Jones. Motion carried unanimously.

**Approval of Master Services Contract Between Ellsworth Community College and Inceptia**

Dr. Klein shared about the agreement and requested approval of the Master Services Contract with Inceptia, a Nebraska corporation, to provide a self-help website which centralizes the U.S. Department of Education verification process for student federal aid into a single online portal.

**Motion:**

Director Lawler moved approval of the Master Services Contract Between Ellsworth Community College and Inceptia. Motion seconded by Director Danielson. Motion carried unanimously.

**Information Items:****Monthly Financial Statements:**

Ms. Garber reported on the November 2023 financials.

**Board President's Report:**

- Board President Johnson shared about the Seda Consulting proposal for Executive Coaching for Dr. Howsare Boyens. Board members were to asked to review the contract.
- Johnson also noted the Board was exploring options for honoring Board Secretary Barb Jennings for her retirement.

**Board Directors Report:**

There were no reports



**President's Report:**

- Dr. Howsare Boyens shared that the Department of Education released a draft of the Interim Accreditation report. The full report will be released in March 2024. Howsare Boyens also gave kudos to the Physical Plant staffs at ECC and MCC for their response to the first major snow storm of the year.
- Lisa Breja presented on the IVCCD Strategic Agenda Dashboard.

**Board Secretary's Report:**

- Board Secretary Pelzer requested the Board participate in refresher training for OnBoard. The training is scheduled for 2:30 p.m. February 14, 2024.
- She noted the upcoming Community College Leadership in Action Week and requested Board Members contact her for any assistance with registration.

**Closed Session for Collective Bargaining Strategy:**

Director Hofer moved at 5:05 p.m. to enter into Closed Session under the provisions of Chapter 20.17 of the Code of Iowa for a Collective Bargaining Strategy session. Motion seconded by Director Jones. On roll call vote: Ayes - Directors Hofer, Jones, Danielson, Pohlson, Lawler, and Johnson. Motion carried unanimously.

The Board entered Open Session at 5:08 p.m.

**Adjournment:**

The Board meeting adjourned at 5:09 p.m.

  
Joanna Hofer, Board Vice President

  
Abigail Pelzer, Board Secretary

  
Date