



IVCCD Board of Directors Meeting

Iowa Valley Community College District

Wednesday, June 12, 2024 at 4:00 PM CDT

Iowa Valley Grinnell, 123 6th Ave. Room 121, Grinnell, IA 50112

Attendance:

Present

Members Present: Chris Brodin, Joann Hofer, Larry Johnson, Deb Jones, Paul Pohlson

Remote: Amber Danielson and Clark Lawler

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Pelzer, Board Treasurer Gena Garber and other college personnel.

Call to Order:

Board President Johnson called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, June 12, 2024 at Iowa Valley Grinnell, 123 6th Ave. Room 121, Grinnell, IA 50112

Additions/Deletions to the Agenda:

Board President Johnson noted Item 5.7 is for the approval of the Ellsworth Community College and Marshalltown Community College College Catalog is for the 2024-2025 Academic Year rather than 2023-2024.

Approval of the Agenda:

Director Jones moved approval of the agenda. Motion seconded by Director Brodin. Motion carried unanimously.

Correspondence and/or Visitors:

None.

Introduction of and Comments from Representatives to the Board:

BCS Representative Ashely Patlan and Neysa Hartzler shared activities about their units.

Recognitions:

None.

Introduction of New Employees:

None

Community College for Iowa Presentation

Community Colleges for Iowa Executive Director Emily Shields introduced her staff and gave an overview of the recent legislative session. She also provided details of different services they offer and gave an overview of upcoming events.

CONSENT AGENDA:

President's Comments Regarding the Consent Agenda:

Dr. Howsare Boyens thanked Moehn Electric Sales for donating various tools and equipment to the the MCC Power Line program and Luke Tingley for donating a gecko and supplies to the MCC Biology Department.

Approval of the Consent Agenda:

Motion:

Director Hofer moved approval of the Consent Agenda Items: Item 5.1. - Approval of Minutes; Item 5.2 - Personnel Report; Item 5.3. - Approval of Bills as Audited by the Finance Committee; Item 5.4 - Approval of Board Policy 300 Series; Item 5.5 - Acceptance of Gifts and Grants; Item 5.6 - Approval of the 2024-2025 Academic Year Quality Faculty Plan; Item 5.7 - Approval of the Ellsworth Community College and Marshalltown Community College Academic Year 2024-2025 College Catalog; Item 5.8 - Approval of FY25 Community Colleges for Iowa IACCT Membership Dues; Item 5.9 - Approval of FY25 Association of Community College Trustee Membership Dues; Item 5.10 - Approval of ECC and MCC Contracts with McFarland Clinic for Athletic Training Services 2024-2027; Item 5.11 - Approval of BCS Contract Renewal for EMS Training Services and Item 5.12 - Approval of IVCCD FY25 Roadway Maintenance Agreement with Iowa Department of Transportation for Roads within Marshalltown Community College. Motion seconded by Director Pohlson. Motion carried unanimously.

REGULAR AGENDA

Action Items:

Approval of Lease Agreement with Iowa Falls Community School District for Greenbelt Alternative High School

Dr. Barb Klein requested approval of the 2024-2027 lease agreement with the Iowa Falls School District to lease space for the Greenbelt Alternative High School.

Motion:

Director Hofer moved approval of the 2024-2027 lease agreement with the Iowa Falls School District. Motion seconded by Director Brodin. Motion carried unanimously.

Approval of Completion of the IVCCD Marshalltown - Locker Room & Gym Renovation

Dr. Robin Lilienthal requested approval of completion of the IVCCD Marshalltown - Locker Room & Gym Renovation project to establish the date of acceptance of its substantial completion on Dec. 31, 2023 with Ball Team, LLC. with one exception for Turf, Nets, and Door & Hardware for

Doors completed on April 12, 2024. Lilienthal noted that the due to a problem with the turf, a complete replacement would take place this summer.

Motion:

Director Pohlson moved approval of Completion of the IVCCD Marshalltown - Locker Room & Gym Renovation. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of Completion of IVCCD Ellsworth - Lloyd Hall Project

Dr. Barb Klein requested approval of completion of the IVCCD Ellsworth - Lloyd Hall project and establish the date of acceptance of its substantial completion on January 30, 2024, with Steege Construction, Inc.

Motion:

Director Hofer moved approval of Completion of the IVCCD Ellsworth - Lloyd Hall Project. Motion seconded by Director Jones. Motion carried unanimously.

Approval of 260F Iowa Jobs Training Agreement with Alliant Energy

Ms. Neysa Hartzler with Business and Community Solutions presented the 260F Iowa Jobs Training Agreement with Alliant Energy in Marshalltown. This is the fourth contract with Alliant Energy and they plan to use the funding for CPR/First Aid training as well as some other safety training.

Motion:

Director Hofer moved approval of the 260F Iowa Jobs Training Agreement with Alliant Energy in the amount of \$12,080. Motion seconded by Director Pohlson. Motion carried unanimously.

Approval of 260F Iowa Jobs Training Agreement with Ritchie Industries

Ms. Hartzler presented the 260F Iowa Jobs Training Agreement with Ritchie Industries. This is the seventh contract with Ritchie Industries. They plan to use the funding for a variety of trainings including welding, several national conferences, maintenance and safety training, sales and marketing training, as well as a variety of Industry 4.0 topics including software system integration and automation.

Motion:

Director Brodin moved approval of the 260F Iowa Jobs Training Agreement with Ritchie Industries in the amount of \$40,133. Motion seconded by Director Pohlson. Motion carried unanimously.

Approval of Iowa Valley Transportation Proposal from CIT Transportation

Dr. Klein requested approval of the CIT Transportation proposal for charters to transport athletic teams during the 2024-2025 academic year.

Motion:

Director Hofer moved approval of the CIT Transportation proposal for the 2024-2025 academic year. Motion seconded by Director Pohlson. Motion carried unanimously.

Approval of Dining Service Agreements between Great Western Dining Service, Inc., Ellsworth Community College and Marshalltown Community College

Dr. Klein and Dr. Lilienthal requested approval of the Dining Service Agreement Exhibit A between Great Western Dining Service, Inc., Ellsworth Community College and Marshalltown Community College. They noted this year's agreements have a 3% increase in ECC's Meal Plan Rates and 2% for MCC's Meal Plan Rates.

Motion:

Director Jones moved approval of the Great Western Dining Service, Inc. agreements for the 2024-2025 academic year. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of 2024-2025 Meal Plan Charges for Ellsworth Community College and Marshalltown Community College

Dr. Klein and Dr. Lilienthal requested approval of the meal plan charges for the 2024-2025 academic year. Students living on campus will pay a common meal plan rate across the District of \$1,300 per semester. This represents a 2% increase.

Motion:

Director Pohlson moved approval of the meal plan charges for Ellsworth Community College and Marshalltown Community College for the 2024-2025 academic year. Motion seconded by Director Hofer. Motion carried unanimously.

Approval of IVCCD Housing Rates for 2024-2025

Dr. Lilienthal and Dr. Klein requested approval of housing charges per semester for the 2024-2025 academic year with occupancy dates being August 26, 2024 to May 16, 2025:

- Thompson Hall at ECC: \$2,000 per semester (\$4,000 annual) per double room (\$50 increase)
 - Lloyd Hall at ECC: \$2,400 per semester (\$4,800 annual) per double room (no increase)
 - North, East & South Halls at MCC: \$2,600 per semester (\$5,200 annual) per double room (no increase)
 - College Apartments at ECC: \$2,600 per semester (\$5,200 annual) per double room (no increase)
 - Thompson Hall at ECC: \$2,600 per semester (\$5,200 annual) per single room (no increase)
 - College Suites at ECC: \$2,825 per semester (\$5,650 annual) per double room (no increase)
 - Lloyd Hall at ECC: \$3,000 per semester (\$6,000 annual) per single room (no increase)
 - College Suites at ECC: \$3,375 per semester (\$6,750 annual) per single room (no increase)
 - North, East & South Halls at MCC: \$3,375 per semester (\$6,750 annual) per single room (no increase)
 - North, East & South Halls at MCC: \$2,200 per semester (\$4,400 annual) per triple room
- They noted the only increase is for Thompson Hall.

Motion:

Director Brodin moved approval of the IVCCD Housing Rates for Academic Year 2024-2025. Motion seconded by Jones. Motion carried unanimously.

Approval of Tuition Increase for Iowa Valley Community College District for FY25

Dr. Howsare Boyens requested approval of an \$8.00 per credit hour tuition increase for FY25 for resident and non-resident ECC and MCC students. Dr. Howsare Boyens noted unknowns concerning students and credit hours due to FAFSA updates, salary increases from the compensation study, and unknowns regarding the benefits modernization savings as reasons for the increase. Dr. Howsare Boyens said the increase is in line with community college peers who are in the process of approving similar increases.

Motion:

Director Pohlson moved approval of the IVCCD Tuition Increase for FY25. Motion seconded by Hofer. Motion carried unanimously.

Approval of 2020-2025 Master Agreement between the Board of Directors of Iowa Valley Community College District (Merged Area VI) and the Iowa Valley Community College Education Association/ISEA

Vice President of Administration Gena Garber requested approval of the 2020-2025 Master Agreement between the Board of Directors of Iowa Valley Community College District (Merged Area VI) and the Iowa Valley Community College Education Association/ISEA, noting a 3.45% increase in salaries.

Motion:

Director Jones moved approval of the 2020-2025 Master Agreement between the Board of Directors of IVCCD and the ISEA. Motion seconded by Director Brodin. Motion carried unanimously.

Approval of Salary Increase for All Regular Full-Time and Part-Time Benefit Eligible Non-Faculty Employees for 2024-2025

Ms. Garber requested approval of a 3.45% increase for all regular full-time and part-time benefit eligible non-faculty employees for 2024-2025.

Motion:

Director Jones moved approval of 3.45% increase for all regular full-time and part-time benefit eligible non-faculty employees for 2024-2025. Motion seconded by Director Hofer. Motion carried unanimously.

Information Items:**Monthly Financial Statements:**

Ms. Garber reported on the April 2024 financials and noted the packet includes a bond update.

Board President's Report:

Board President Johnson noted the Board will meet via Zoom on July 2, 2024.

Board of Directors Report:

There was no report.

President's Report:

Dr. Howsare Boyens noted many projects taking place across the District in regard to Physical Plant and also the steady work on preparing for the close of the 2024 Fiscal Year and budgeting work for FY25.

Board Secretary's Report:

Ms. Pelzer noted the July 10,11 Community Colleges for Iowa conference and registration details and provided an update on reservations regarding the ACCT Leadership Congress for those attending in October.

Adjournment:

The Board meeting adjourned at 5:02 p.m.



Larry Johnson, Board President



Abigail Pelzer, Board Secretary

_____7-2-2024_____

Date